

BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

RESOLUTION NO. _____

On the motion of Supervisor:
Duly seconded by Supervisor:

The following resolution is adopted:

RESOLUTION AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF
GENERAL SERVICES (GSD) TO AWARD PUBLIC WORKS CONTRACTS AND
RETURN TO THE BOARD FOR RATIFICATION

WHEREAS, prior to April 2020, the County’s standard procedure for the solicitation and contracting of public works projects included the following steps: (1) Board item to seek approval of plans and specifications and authority to advertise for bids, (2) Bidding period, (3) Bid opening, (4) Board item to award contract and authorize the contract to be executed, (5) Project start (the “Standard Procedure”); and

WHEREAS, on April 14, 2020, the Board of Supervisors created a streamlined procedure for the solicitation and contracting of public works projects administered by the Director of Public Works (the “Streamlined Procedure”); and

WHEREAS, the Streamlined Procedure includes the following procedural steps: (1) Board item to seek approval of plans and specifications and authority to advertise for bids; (2) Bidding period, (3) Bid opening, (4) Director awards and executes the public works contract 3 working days after bid opening (allowing for the 3 days right to protest); (5) Project start; (6) Director schedules a Board item to request that the Board ratify the Director’s award and execution of the public works contract; and

WHEREAS, the Board ordered that the Streamlined Procedure not be used where: (1) the engineer’s estimate is \$10,000,000 or more; (2) the apparent low bid exceeds 10% of the engineer’s estimate; or (3) there are unresolved bid protests (the “Exceptions to the Streamlined Procedure”); and

WHEREAS, the Department of Public Works was merged into the Department of Community Development and Infrastructure in April 2022; and

WHEREAS, the Division of Capital Projects transitioned from the Department of Community Development and Infrastructure to the Department of General Services Department on July 1, 2024; and

WHEREAS, the Streamlined Procedure reduces the project delivery time by a minimum of thirty (30) days; and

Resolution _____

WHEREAS, the Department of General Services also administers public works projects, including through its Division of Capital Projects, and would benefit from the use of the Streamlined Procedure; and

WHEREAS, it is appropriate to grant the Director of the Department of General Services the same authority previously granted to the Director of Public Works to achieve reduced project delivery times.

NOW, THEREFORE, the Board of Supervisors of the County of Santa Cruz resolves and orders that the Director of the Department of General Services is authorized to administer public works contracts subject to formal bidding requirements (Design-Bid-Build) using the Streamlined Procedure described above subject to the Exceptions to the Streamlined Procedure, and orders that the item requesting that the Board ratify the Director's award and execution of the public works contract be presented at the next available Board meeting following such award and execution.

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California, this ____ day of _____, 20____, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Felipe Hernandez
Chair of the Board of Supervisors

ATTEST: _____
Juliette Rezzato
Clerk of the Board

Approved as to Form:

Signed by:
 1/28/2025

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Arthur Wille, Assistant County Counsel
Office of the County Counsel

Certificate Of Completion

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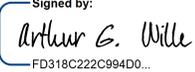
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Signer Events

Arthur G. Wille
 arthur.wille@santacruzcountyca.gov
 County of Santa Cruz
 Assistant County Counsel
 Security Level: Email, Account Authentication (None)

Signature

Signed by:

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Sent: 1/27/2025 5:00:55 PM
 Viewed: 1/28/2025 8:33:37 AM
 Signed: 1/28/2025 8:35:28 AM

Electronic Record and Signature Disclosure:
 Accepted: 1/28/2025 8:33:37 AM
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	1/27/2025 5:00:55 PM
Certified Delivered	Security Checked	1/28/2025 8:33:37 AM
Signing Complete	Security Checked	1/28/2025 8:35:28 AM
Completed	Security Checked	1/28/2025 8:35:28 AM
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