



## County of Santa Cruz Board of Supervisors

### Agenda Item Submittal

**From:** Personnel

**Subject:** Mobile and Manufactured Home Commission (MMHC) Bylaws Revisions

**Meeting Date:** April 8, 2025

**Formal Title:** Approve revision to bylaws of the Mobile and Manufactured Home Commission to reflect new meeting time and location, and take related actions

### Recommended Actions

Approve revised bylaws of the Mobile and Manufactured Home Commission to reflect the new regular meeting time and location.

### Executive Summary

In accordance with SCCC Chapter 2.38.130(A), the existing Mobile and Manufactured Home Commission (MMHC) bylaws list the Sheriff's Office as the Commission's regular meeting location and 9:30 AM as the regular meeting time.

On January 16, 2025, the Commission voted to amend their bylaws to reflect the United Way Community Room as their new regular meeting location and 11:30 AM as the new regular meeting time.

### Discussion

The Commission has been meeting at the United Way since the Sheriff's office confirmed that they would no longer be able to guarantee community room reservations for Commission meetings. The United Way was chosen as a new temporary location because it is conveniently located mid-County, is a reliable venue, and does not charge the Commission a fee for use of the community room. They reserve the room for the Commission a year in advance and provide exceptional staff support and technical amenities for Commission meetings. The change has had a positive financial impact because there is no longer a fee associated with use of the venue.

The Commission voted to make the change permanent and also voted to change their meeting start time to 11:30 to better accommodate schedules and support public attendance and participation with a more accessible start time.

### Financial Impact

Positive financial impact because the Commission no longer has to pay for use of a venue.

### Strategic Initiatives

Operational Plan - Attainable Housing

### Submitted By:

Ajita Patel, Personnel Director

### Recommended By:

Carlos J. Palacios, County Administrative Officer

**Artificial Intelligence Acknowledgment:**

Artificial Intelligence (AI) did not significantly contribute to the development of this agenda item.