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**Certification Statement – California Children’s Services (CCS)**

County/City: Santa Cruz County

Fiscal Year: 2024-2025

I certify that the CCS Program will comply with all applicable provisions of Health and Safety Code, Division 106, Part 2, Chapter 3, Article 5, (commencing with Section 123800) and Chapters 7 and 8 of the Welfare and Institutions Code (commencing with Sections 14000- 14200), and any applicable rules or regulations promulgated by DHCS pursuant to this article and these Chapters. I further certify that this CCS Program will comply with the Children’s Medical Services Plan and Fiscal Guidelines Manual, including but not limited to, Section 9 Federal Financial Participation. I further certify that this CCS Program will comply with all federal laws and regulations governing and regulating recipients of funds granted to states for medical assistance pursuant to Title XIX of the Social Security Act (42 U.S.C. Section 1396 et seq.) and recipients of funds allotted to states for the Maternal and Child Health Services Block Grant pursuant to Title V of the Social Security Act (42 U.S.C. Section 701 et seq.). I further agree that this CCS Program may be subject to all sanctions or other remedies applicable if this CCS Program violates any of the above laws, regulations and policies with which it has certified it will comply.

DocuSigned by:

Susan Paradise
Sr Health Services Manager

2/26/2025

EFB8F8407C794E4...

Signature of CCS Administrator

Date Signed

DocuSigned by:

Jeniffer Herrera, Assistant Director,
Director of Health Services Designee

2/28/2025

AB27637A500A44A...

Signature of Director or Health Officer

Date Signed

Signature and Title of Other – Optional

Date Signed

I certify that this plan has been approved by the local governing body.

DocuSigned by:

Felipe Hernandez
Chairperson, Board of Supervisors

4/2/2025

309EB769DA614E4...

Signature of Local Governing Body Chairperson

Date

State of California – Health and Human Services Agency
Revised 3/6/24

Department of Health Care Services – Integrated Systems of Care Division

CCS CASELOAD	Actual Caseload	Percent of Total CCS Caseload
STRAIGHT CCS - Total Cases of Open (Active) Straight CCS Children	39	3.79%
OTLJCP - Total Cases of Open (Active) OTLJCP Children	107	10.41%
MEDI-CAL - Total Cases of Open (Active) Medi-Cal (Non-OTLJCP) Children	882	85.80%
TOTAL CCS CASELOAD	1028	100%

CCS Administrative Budget Worksheet

Fiscal Year: 2024-25
County: Santa Cruz



Column				Straight CCS		Optional Targeted Low Income Children's Program (OTLJCP)		Medi-Cal (Non-OTLJCP)					
	1	2	3	4A	4	5A	5	6A	6	7A	7	8A	8
Category/Line Item	% FTE	Annual Salary	Total Budget (1 x 2 or 4 x 5 + 6)	Caseload %	Straight CCS County/State (50/50)	Caseload %	Optional Targeted Low Income Children's Program (OTLJCP) Co/State/Fed (17.5/17.5/65)	Caseload %	Medi-Cal State/Federal	Enhanced % FTE	Enhanced Medi-Cal State/Federal (25/75)	Non- Enhanced % FTE	Non-Enhanced Medi-Cal State/Federal (50/50)
I. Personnel Expense													
Program Administration													
1. Susan Paradise, Sr. Health Service Manager	15.00%	155,168	23,275	3.79%	883	10.41%	2,423	85.80%	19,969			100.00%	19,969
2. Primavera Hernandez, Health Services Manager	15.00%	141,211	21,162	3.79%	804	10.41%	2,205	85.80%	18,174			100.00%	18,174
3. Najeeb Kamil, Sr., Departmental Administrative Analyst	5.00%	126,714	6,336	3.79%	240	10.41%	659	85.80%	5,436			100.00%	5,436
4. Employee Name, Position	0.00%	0	0	3.79%	0	10.41%	0	85.80%	0			100.00%	0
5. Employee Name, Position	0.00%	0	0	3.79%	0	10.41%	0	85.80%	0			100.00%	0
Subtotal		423,093	50,793		1,927		5,287		43,579				43,579
Medical Case Management													
1. Leanne Futch, Public Health Nurse III	100.00%	145,142	145,142	3.79%	5,506	10.41%	15,107	85.80%	124,528	95.00%	118,302	5.00%	6,226
3. Denise Sanford, Supervising Therapist PT	20.00%	143,021	28,604	3.79%	1,085	10.41%	2,977	85.80%	24,542	95.00%	23,315	5.00%	1,227
4. Amy Saloner, PT	10.00%	116,522	11,652	3.79%	442	10.41%	1,213	85.80%	9,997	95.00%	9,497	5.00%	500
5. Jessica Niemeyer, OT	10.00%	116,522	11,652	3.79%	442	10.41%	1,213	85.80%	9,997	95.00%	9,497	5.00%	500
6. Maria Ballard, PT	10.00%	116,522	11,652	3.79%	442	10.41%	1,213	85.80%	9,997	95.00%	9,497	5.00%	500
7. Katie Akbar, PT	10.00%	116,522	11,652	3.79%	442	10.41%	1,213	85.80%	9,997	95.00%	9,497	5.00%	500
8. Chelsea McMillen, OT	10.00%	116,522	11,652	3.79%	442	10.41%	1,213	85.80%	9,997	95.00%	9,497	5.00%	500
9. Nancy Washwell, OT	10.00%	116,522	11,652	3.79%	442	10.41%	1,213	85.80%	9,997	95.00%	9,497	5.00%	500
10. Tiffany Leamer, PT	10.00%	116,522	11,652	3.79%	442	10.41%	1,213	85.80%	9,997	95.00%	9,497	5.00%	500
Subtotal		1,103,817	255,310		9,685		26,575		219,049		208,096		10,953
Other Health Care Professionals													
1. Employee Name, Position	0.00%	0	0	3.79%	0	10.41%	0	85.80%	0	0.00%	0	100.00%	0
2. Employee Name, Position	0.00%	0	0	3.79%	0	10.41%	0	85.80%	0	0.00%	0	100.00%	0
3. Employee Name, Position	0.00%	0	0	3.79%	0	10.41%	0	85.80%	0	0.00%	0	100.00%	0
Subtotal		0	0		0		0		0		0		0
Ancillary Support													
1. Lupita Milan-Perez, Cal Child Services Specialist II	100.00%	80,496	80,496	3.79%	3,054	10.41%	8,378	85.80%	69,064			100.00%	69,064
2. Leticia Valencia, Cal Child Service Specialist II Extra Help	37.50%	80,496	30,186	3.79%	1,145	10.41%	3,142	85.80%	25,899			100.00%	25,899
3. Employee Name, Position	0.00%	0	0	3.79%	0	10.41%	0	85.80%	0			100.00%	0
4. Employee Name, Position	0.00%	0	0	3.79%	0	10.41%	0	85.80%	0			100.00%	0
5. Employee Name, Position	0.00%	0	0	3.79%	0	10.41%	0	85.80%	0			100.00%	0
Subtotal		160,992	110,682		4,199		11,520		94,963				94,963
Clerical and Claims Support													
1. Yolanda Valencia, Office Assistant III	100.00%	66,602	66,602	3.79%	2,527	10.41%	6,932	85.80%	57,143	0.00%	0	100.00%	57,143
2. Araceli Ortiz-Fernandez, Office Assistant III	100.00%	66,602	66,602	3.79%	2,527	10.41%	6,932	85.80%	57,143	0.00%	0	100.00%	57,143

Certificate Of Completion

Envelope Id: 8F32C683-7A56-4E2C-B7A8-D90F4968AE36	Status: Completed
Subject: CMS Certification Statement - CCS (25-1254) 3/25/2025 BOS	
Source Envelope:	
Document Pages: 2	Signatures: 3
Certificate Pages: 6	Initials: 0
AutoNav: Enabled	Stamps: 1
Envelopeld Stamping: Enabled	Envelope Originator:
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	HSA Admin Processing
	701 Ocean Street
	Santa Cruz, CA 95060
	hsa.adminprocessing@santacruzcountycalifornia.gov
	IP Address: 63.194.190.170

Record Tracking

Status: Original 2/26/2025 2:39:05 PM	Holder: HSA Admin Processing hsa.adminprocessing@santacruzcountycalifornia.gov	Location: DocuSign
Security Appliance Status: Connected	Pool: FedRamp	
Storage Appliance Status: Connected	Pool: County of Santa Cruz	Location: Docusign

Signer Events

Signer Events	Signature	Timestamp
Susan Paradise Susan.Paradise@santacruzcountycalifornia.gov Sr HSM/ MCAH Director County of Santa Cruz Security Level: Email, Account Authentication (None)	DocuSigned by: <i>Susan Paradise</i> EFB6F8407C794E4...	Sent: 2/26/2025 2:55:07 PM Viewed: 2/26/2025 2:58:03 PM Signed: 2/26/2025 2:58:12 PM
	Signature Adoption: Pre-selected Style Using IP Address: 63.194.190.100	


Electronic Record and Signature Disclosure:
Accepted: 7/6/2023 11:54:41 AM
ID: 8bbfee65-6e5c-4b11-91a3-5854efb0056a

Jennifer Herrera Jennifer.Herrera@santacruzcountycalifornia.gov Health Services Agency (HSA) Assistant Director County of Santa Cruz Security Level: Email, Account Authentication (None)	DocuSigned by: <i>Jennifer Herrera</i> AB27637A500A44A...	Sent: 2/26/2025 2:58:14 PM Viewed: 2/28/2025 9:24:09 AM Signed: 2/28/2025 9:24:57 AM
	Signature Adoption: Uploaded Signature Image Using IP Address: 67.180.162.62 Signed using mobile	

Electronic Record and Signature Disclosure:
Accepted: 3/15/2022 11:53:09 AM
ID: adfbf871-ce91-4e73-80d4-0f78b849cdb5

Felipe Hernandez Felipe.Hernandez@santacruzcountycalifornia.gov Security Level: Email, Account Authentication (None)	DocuSigned by: <i>Felipe Hernandez</i> 309EB769DA614E4...	Sent: 3/11/2025 1:28:54 PM Viewed: 4/2/2025 10:35:13 AM Signed: 4/2/2025 10:35:19 AM
	Signature Adoption: Uploaded Signature Image Using IP Address: 63.249.104.22	

Electronic Record and Signature Disclosure:
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Signer Events	Signature	Timestamp
CBD eSignature cbd.esignature@santacruzcountyca.gov County of Santa Cruz Security Level: Email, Account Authentication (None)	Signed 	Sent: 4/2/2025 10:35:21 AM Viewed: 4/3/2025 3:43:34 PM Signed: 4/10/2025 9:24:47 AM Freeform Signing
Using IP Address: 63.194.190.100		

Electronic Record and Signature Disclosure:
 Accepted: 6/20/2024 3:08:48 PM
 ID: 4b7794de-1393-406f-a9a3-56a92d4b90d7

In Person Signer Events	Signature	Timestamp
Editor Delivery Events Maite Arce Maite.Arce@santacruzcountyca.gov Associate Analyst County of Santa Cruz Security Level: Email, Account Authentication (None)	Status <div>VIEWED</div>	Timestamp Sent: 2/28/2025 9:24:59 AM Viewed: 3/11/2025 1:25:25 PM Completed: 3/11/2025 1:28:54 PM
Using IP Address: 73.158.132.136		

Electronic Record and Signature Disclosure:
 Accepted: 3/29/2022 4:56:31 PM
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Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
HSA ADMIN HSA.AdminProcessing@santacruzcountyCA.GOV Security Level: Email, Account Authentication (None)	<div>COPIED</div>	Sent: 4/10/2025 9:24:49 AM
Electronic Record and Signature Disclosure: Accepted: 4/24/2024 2:34:11 PM ID: 00c89360-1e1f-479f-918e-15cefaa8da5a		
HSA PH Admin HSAPHAdmin@santacruzcountyca.gov Security Level: Email, Account Authentication (None)	<div>COPIED</div>	Sent: 4/10/2025 9:24:49 AM
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Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	2/26/2025 2:55:08 PM
Envelope Updated	Security Checked	2/28/2025 9:15:57 AM
Envelope Updated	Security Checked	2/28/2025 9:15:57 AM
Envelope Updated	Security Checked	2/28/2025 9:15:57 AM
Envelope Updated	Security Checked	3/11/2025 1:28:54 PM
Envelope Updated	Security Checked	3/11/2025 1:28:54 PM

Envelope Summary Events	Status	Timestamps
Certified Delivered	Security Checked	4/3/2025 3:43:34 PM
Signing Complete	Security Checked	4/10/2025 9:24:47 AM
Completed	Security Checked	4/10/2025 9:24:49 AM
Payment Events	Status	Timestamps
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