



**COUNTY OF SANTA CRUZ**  
REQUEST FOR TRANSFER OR REVISION  
OF BUDGET APPROPRIATIONS AND / OR FUNDS

**33.a**  
**Approved 4/8/2025**  
**Board of Supervisors**  
**DOC-2025-253**

Department: CEO/District 3  
Fund Number: 10  
To: Board of Supervisors  
Requires 4/5 vote: No

Date: 04/02/2025

I hereby request your approval of the following transfer of budget appropriations and/or funds in the fiscal year ending June 30, 2025

AUDITOR-CONTROLLER USE ONLY			
Document #: _____			
Description: _____ / _____ / _____		# _____	
Board Name	Agenda Date (mm/dd/yy)	Item No.	
Entered by: _____		Date: _____	

		GL Key	GL Object	JL Key	JL Object	Amount	Account Description
TRANSFER	To	154000	42462			10,000	Operating Transfer In
		154000	75231			10,000	Contributions to Other Agencies- OTH
	From						

Explanation:

Supervisor Justin Cummings has requested that \$10,000 from his Measure K District 3 allocation be moved from the Capital budget to his District 3 budget for the support of the Monterey Bay Youth Rugby program.

Name: Caitlin Smith

Title: Analyst

Date: 04/02/2025

Auditor-Controller's Action: I hereby certify that the unencumbered balance(s) is/are available in the appropriations/funds and in the amounts indicated

Auditor-Controller, by \_\_\_\_\_

Steve Salatti

, Deputy

Date: 4/3/2025

Administrative Officer's Action:

( X )

Recommended to Board

( )

Approved

( )

Not Recommended or Approved

Administrative Officer \_\_\_\_\_

Sven Stafford

Date: 4/3/2025

State of California }

ss. As the Clerk of the Board of Supervisors of the County of Santa Cruz, I do hereby certify that the foregoing transfer was approved by said Board of Supervisors as recommended by the County Administrative Officer

County of Santa Cruz

by an order duly entered in the minutes of said Board on

April 8

2025

, by

Juliette Reggato

Date: 4/9/2025

, Deputy Clerk




Certificate Of Completion

Envelope Id: 12C21DAC-DF61-419E-9C02-CA6124F7F376		Status: Completed
Subject: Complete with Docusign: AUD74.pdf		
Source Envelope:		
Document Pages: 1	Signatures: 2	Envelope Originator:
Certificate Pages: 5	Initials: 0	Caitlin Smith
AutoNav: Enabled		701 Ocean Street
Envelopeld Stamping: Enabled		Santa Cruz, CA 95060
Time Zone: (UTC-08:00) Pacific Time (US & Canada)		Caitlin.Smith@santacruzcountyca.gov
		IP Address: 63.194.190.100

Record Tracking

Status: Original	Holder: Caitlin Smith	Location: DocuSign
4/3/2025 11:28:54 AM	Caitlin.Smith@santacruzcountyca.gov	
Security Appliance Status: Connected	Pool: FedRamp	
Storage Appliance Status: Connected	Pool: County of Santa Cruz	Location: Docusign

Signer Events

Signer Events	Signature	Timestamp
Steve Salatti	<div>Signed by:  90FD5DD1F612471...</div>	Sent: 4/3/2025 11:31:56 AM
Steve.Salatti@santacruzcountyca.gov		Viewed: 4/3/2025 11:45:41 AM
Security Level: Email, Account Authentication (None)		Signed: 4/3/2025 11:45:51 AM
	Signature Adoption: Pre-selected Style Using IP Address: 63.194.190.100	

Electronic Record and Signature Disclosure:  
Accepted: 8/8/2023 12:05:33 PM  
ID: 37022c2d-855d-40d5-8f1e-6b96d88b8301

Sven Stafford	<div>DocuSigned by:  A0145028EF144BE...</div>	Sent: 4/3/2025 11:45:52 AM
Sven.Stafford@santacruzcountyca.gov		Viewed: 4/3/2025 12:58:06 PM
Principal Administrative Analyst		Signed: 4/3/2025 12:58:51 PM
County of Santa Cruz	Signature Adoption: Pre-selected Style Using IP Address: 107.3.146.170	
Security Level: Email, Account Authentication (None)		

Electronic Record and Signature Disclosure:  
Accepted: 11/27/2023 4:58:56 PM  
ID: f0ba78d6-7235-4933-b064-12c7d346ba1e

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	4/3/2025 11:31:56 AM
Envelope Updated	Security Checked	4/3/2025 1:04:23 PM
Certified Delivered	Security Checked	4/3/2025 12:58:06 PM
Signing Complete	Security Checked	4/3/2025 12:58:51 PM
Completed	Security Checked	4/3/2025 1:04:23 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, County of Santa Cruz (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

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If you created a DocuSign account, you may update it with your new email address through your account preferences.

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To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [nada.algharib@santacruzcounty.us](mailto:nada.algharib@santacruzcounty.us) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

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By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

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Certificate Of Completion

Envelope Id: DCC30491-90A1-4F7C-B409-E39F5BE2D9F9		Status: Completed
Subject: Complete with Docusign: AUD74 Transferring Funds for Monterey Bay Rugby Association Youth Progr...		
Source Envelope:		
Document Pages: 6	Signatures: 1	Envelope Originator:
Certificate Pages: 4	Initials: 0	Helen Bayly
AutoNav: Enabled		701 Ocean Street
Envelopeld Stamping: Enabled		Santa Cruz, CA 95060
Time Zone: (UTC-08:00) Pacific Time (US & Canada)		Helen.Bayly@santacruzcountyca.gov
		IP Address: 63.194.190.100

Record Tracking

Status: Original	Holder: Helen Bayly	Location: DocuSign
4/9/2025 9:27:50 AM	Helen.Bayly@santacruzcountyca.gov	
Security Appliance Status: Connected	Pool: FedRamp	
Storage Appliance Status: Connected	Pool: County of Santa Cruz	Location: Docusign

Signer Events

Signer Events	Signature	Timestamp
Juliette Rezzato	<div>DocuSigned by:</div> <div></div> <div>466B074F3141450...</div>	Sent: 4/9/2025 9:29:58 AM
Juliette.Rezzato@santacruzcountyca.gov		Viewed: 4/9/2025 9:30:52 AM
Chief Deputy Clerk of the Board of Supervisors		Signed: 4/9/2025 9:31:09 AM
County of Santa Cruz		
Security Level: Email, Account Authentication (None)	Signature Adoption: Pre-selected Style	
	Using IP Address: 63.194.190.100	

Electronic Record and Signature Disclosure:  
Accepted: 5/11/2022 7:47:21 AM  
ID: 050883f5-a40c-4427-bdbd-fa282a697a25

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	4/9/2025 9:29:58 AM
Certified Delivered	Security Checked	4/9/2025 9:30:52 AM
Signing Complete	Security Checked	4/9/2025 9:31:09 AM
Completed	Security Checked	4/9/2025 9:31:09 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

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### **Getting paper copies**

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### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

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### **To withdraw your consent with County of Santa Cruz**

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- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [nada.algharib@santacruzcounty.us](mailto:nada.algharib@santacruzcounty.us) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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## Certificate Of Completion

Envelope Id: E3716820-D75F-45DC-A395-8942DDFFF714

Status: Completed

Subject: Complete with Docusign: AUD74 Transferring Funds for Monterey Bay Rugby Association Youth Progr...

Source Envelope:

Document Pages: 10

Signatures: 0

Envelope Originator:

Certificate Pages: 4

Initials: 0

Helen Bayly

AutoNav: Enabled

Stamps: 1

701 Ocean Street

Envelopeld Stamping: Enabled

Santa Cruz, CA 95060

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Helen.Bayly@santacruzcountyca.gov

IP Address: 63.194.190.100

## Record Tracking

Status: Original

Holder: Helen Bayly

Location: DocuSign

4/10/2025 9:24:41 AM

Helen.Bayly@santacruzcountyca.gov

Security Appliance Status: Connected

Pool: FedRamp

Storage Appliance Status: Connected

Pool: County of Santa Cruz

Location: Docusign

## Signer Events

## Signature

## Timestamp

CBD eSignature

cbd.esignature@santacruzcountyca.gov

County of Santa Cruz

Security Level: Email, Account Authentication (None)



Sent: 4/10/2025 9:25:05 AM

Viewed: 4/10/2025 9:27:36 AM

Signed: 4/10/2025 9:27:40 AM

Using IP Address: 63.194.190.100

## Electronic Record and Signature Disclosure:

Accepted: 6/20/2024 3:08:48 PM

ID: 4b7794de-1393-406f-a9a3-56a92d4b90d7

## In Person Signer Events

## Signature

## Timestamp

## Editor Delivery Events

## Status

## Timestamp

## Agent Delivery Events

## Status

## Timestamp

## Intermediary Delivery Events

## Status

## Timestamp

## Certified Delivery Events

## Status

## Timestamp

## Carbon Copy Events

## Status

## Timestamp

## Witness Events

## Signature

## Timestamp

## Notary Events

## Signature

## Timestamp

## Envelope Summary Events

## Status

## Timestamps

Envelope Sent

Hashed/Encrypted

4/10/2025 9:25:05 AM

Certified Delivered

Security Checked

4/10/2025 9:27:36 AM

Signing Complete

Security Checked

4/10/2025 9:27:40 AM

Completed

Security Checked

4/10/2025 9:27:40 AM

## Payment Events

## Status

## Timestamps

## Electronic Record and Signature Disclosure

## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

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- Until or unless you notify County of Santa Cruz as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Santa Cruz during the course of your relationship with County of Santa Cruz.