



County of Santa Cruz Board of Supervisors

Agenda Item Submittal

From: General Services Department

Subject: Capital Fund Unanticipated Revenues and Realignment

Meeting Date: May 6, 2025

Formal Title: Adopt resolution to accept unanticipated revenues and transfer various funds from Capital Fund Contingency in the amount of \$1,545,000 for emergent facilities capital projects, and take related actions

Recommended Actions

1. Adopt resolution accepting and appropriating unanticipated revenue in the amount of \$829,000 from Health programs, \$21,000 from Human Services, \$75,000 from General Services for emergent facilities capital projects; and
2. ~~OBJ:~~ Approve transfer of appropriations in the amount of \$545,000 from Capital Fund Contingency to emergent facilities capital projects.

Executive Summary

The General Services Departments have identified funds for emergent facilities capital projects initiated mid-year. These projects require necessary budgetary realignments within the Capital Fund to continue progress or close out each project. The General Services Department, in consultation with the County Executive Office, along with the Auditor-Controller-Treasurer-Tax Collector teams, has crafted resolutions for a Capital Budget realignment to support these emergent projects.

Discussion

The County's facilities capital portfolio, as of February 2025, totals over \$89.5 million in projects ranging from renovations, building systems upgrades and major facility improvements and expansions. While most facilities capital projects are evaluated and funded during the annual budget cycle, often emergent projects arise throughout the year due to building system failures or new funding opportunities. Additionally, due to unforeseen circumstances, active projects occasionally exceed budgeted amounts and require an augmentation of funding to complete the project.

Capital Fund Unanticipated Revenues and Realignment

General Services is recommending budgetary realignments for ten emergent projects or project fund augmentations that have been initiated this fiscal year. These projects range from urgent repairs to building systems, to alterations of buildings for new programmatic uses, to early design and engineering work for future projects supported by new funding opportunities.

Table 1. below summarizes the recommended appropriations of unanticipated revenues into the Capital Fund and realignment of capital contingencies.

Accepting Unanticipated Revenues for Emergent Projects				Capital Fund Transfer-In Revenues (GL Object 42462)				
Project Name	Project Number	Status	Project Costs (GL Object: 86110)	Health Services Agency	Human Services Department	General Services Department		Total
Emeline 1060/70 Building Boiler Replacement	MI25006	In-progress	\$ 110,000	\$ 110,000	\$ -	\$ -		\$ 110,000
Freedom Campuse Suite E Improvements	MI25007	In-progress	\$ 69,000	\$ 69,000	\$ -	\$ -		\$ 69,000
941 El Dorado Building Rehabilitation	CI25009	In-progress	\$ 300,000	\$ 300,000	\$ -	\$ -		\$ 300,000
Emeline Campus Parking Enclosure	MI25001	In-progress	\$ 200,000	\$ 200,000	\$ -	\$ -		\$ 200,000
Co. Fleet Electrification Infrastructure (Eng. Costs Only)	CI25010	In-progress	\$ 75,000	\$ -	\$ -	\$ 75,000		\$ 75,000
Wheelock Residential Improvements	MI24004	Completed	\$ 150,000	\$ 150,000	\$ -	\$ -		\$ 150,000
HSD Social Services Building Maintenance	MI24023	Completed	\$ 21,000	\$ -	\$ 21,000	\$ -		\$ 21,000
Total			\$ 925,000	\$ 829,000	\$ 21,000	\$ 75,000		\$ 925,000

Transfers from Capital Contingencies for Emergent Projects				From Contingencies		To Project Accounts		
Project Name	Project Number	Status	Project Costs (GL Object: 86110)	Transfer of Revenues	Transfer To GL 191633	Transfer To GL 1916501		Total
Main Jail Kitchen Floor Drain Repair	MI25005	Completed	\$ 135,000	\$ 135,000	\$ 135,000	\$ -		\$ 135,000
Main Jail Locker Room (Design Only)*	CI25007	In-Progress	\$ 350,000	\$ 350,000	\$ 350,000	\$ -		\$ 350,000
N. County Govt Center 5th Floor Bathroom Refresh	MI25008	In-Progress	\$ 60,000	\$ 60,000	\$ -	\$ 60,000		\$ 60,000
Total			\$ 545,000	\$ 545,000	\$ 485,000	\$ 60,000		\$ 545,000

*to be reimbursed by the Sheriff's Office

The recommended Capital Budget realignments are critical in supporting these active or completed emergent projects which address urgent facility needs and leverage funding opportunities.

Financial Impact

The various recommended budget actions total \$1,545,000 for active capital projects. The Health Services Agency and Human Services Department annually budget for contributions to the Capital Fund via operating transfers. These departments are funding the full costs of six projects related to their programmatic needs to the total of \$829,000 and \$21,000 respectively. General Services is committing \$75,000 from fund balances to match a grant with PG&E for future infrastructure upgrades to support County Fleet Electrification. The recommended transfer of budget appropriations from Capital Contingencies (GL Key 191099) supports urgent repairs and rehabilitation at the Main Jail and North County Government Center. Additionally, the realignment sets appropriations, supported by contributions from the Sheriff's Office, to begin design work for upgraded locker rooms at the Main Jail.

Strategic Initiatives

Equity Framework - County Facilities & Infrastructure
Operational Plan - Operational Excellence

Submitted By:

Michael Beaton, General Services Director

Recommended By:

Carlos J. Palacios, County Executive Officer

Artificial Intelligence Acknowledgment:

Artificial Intelligence (AI) did not significantly contribute to the development of this agenda item.