

BEFORE THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

RESOLUTION NO. \_\_\_\_\_

On the motion of Supervisor:  
Duly seconded by Supervisor:

The following resolution is adopted:

RESOLUTION AUTHORIZING THE SANTA CRUZ COUNTY CLERK TO  
ENTER INTO AN AGREEMENT FOR HELP AMERICA VOTE ACT (HAVA)  
FEDERAL REIMBURSEMENT FUNDS

WHEREAS, the California Secretary of State has been awarded grant funds from the United States Elections Assistance Commission to assist in implementing Sections 101, 103, and 104 of the Help America Vote Act (HAVA); and

WHEREAS, the HAVA federal reimbursement funds shall be used by the County for the improvement and enhancement of county cybersecurity, improvement and enhancement of county physical security, and security and privacy awareness training for staff that encompasses essential knowledge and skills to help maintain the security and integrity of elections; and

WHEREAS, the Secretary of State will reimburse the County upon receipt and approval of invoices submitted with supporting documentation for specified expenditures; and

WHEREAS, the County desires to enter into an agreement with the Secretary of State to receive the maximum grant amount of \$15,789;

NOW, THEREFORE, the Board of Supervisors of the County of Santa Cruz hereby resolves and authorizes the County Clerk to negotiate and execute any and all agreements, amendments, and other relevant documents on behalf of the County for HAVA Federal Reimbursement Funds for the term of June 1, 2025, through June 30, 2026.

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by the following vote:

///

Resolution \_\_\_\_\_


AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Chair of the Board of Supervisors

ATTEST: \_\_\_\_\_

Clerk of the Board

Approved as to Form:

DocuSigned by:  
  
57EE5DD2EEC8447...  
\_\_\_\_\_  
Ruby Marquez  
Office of the County Counsel

## Certificate Of Completion

Envelope Id: 36750CBA-D8ED-40A5-931D-EE3227F23BFC

Subject: Complete with Docusign: Resolution HAVA 24G27144 BOS 5/6/2025 AMS 25-1517 (esign)

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Status: Completed

Envelope Originator:

Rita Sanchez

701 Ocean Street

Santa Cruz, CA 95060

Rita.Sanchez@santacruzcountyca.gov

IP Address: 63.194.190.100

## Record Tracking

Status: Original

4/18/2025 2:43:39 PM

Security Appliance Status: Connected

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Holder: Rita Sanchez

Rita.Sanchez@santacruzcountyca.gov

Pool: FedRamp

Pool: County of Santa Cruz

Location: DocuSign

Location: Docusign

## Signer Events

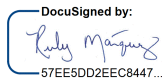
Ruby Marquez

Ruby.Marquez@santacruzcountyca.gov

Santa Cruz County Counsel's Office

Security Level: Email, Account Authentication  
(None)

## Signature

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Sent: 4/18/2025 2:44:56 PM

Viewed: 4/21/2025 9:18:36 AM

Signed: 4/21/2025 9:19:31 AM

## Electronic Record and Signature Disclosure:

Accepted: 3/25/2025 1:02:02 PM

ID: fb88eb14-13ef-451e-ba60-ef5406b9266a

## In Person Signer Events

## Signature

## Timestamp

## Editor Delivery Events

## Status

## Timestamp

## Agent Delivery Events

## Status

## Timestamp

## Intermediary Delivery Events

## Status

## Timestamp

## Certified Delivery Events

## Status

## Timestamp

## Carbon Copy Events

## Status

## Timestamp

Rita Sanchez

rita.sanchez@santacruzcountyca.gov

Asst County Clerk

Security Level: Email, Account Authentication  
(None)

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Sent: 4/21/2025 9:19:32 AM

Resent: 4/21/2025 9:19:33 AM

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## Electronic Record and Signature Disclosure:

Accepted: 10/2/2023 12:12:18 PM

ID: 25880412-3e9d-4a38-97d8-1539f83a5842

## Witness Events

## Signature

## Timestamp

## Notary Events

## Signature

## Timestamp

## Envelope Summary Events

## Status

## Timestamps

Envelope Sent

Hashed/Encrypted

4/18/2025 2:44:56 PM

Certified Delivered

Security Checked

4/21/2025 9:18:36 AM

Envelope Summary Events	Status	Timestamps
Signing Complete	Security Checked	4/21/2025 9:19:31 AM
Completed	Security Checked	4/21/2025 9:19:32 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

### **How to contact County of Santa Cruz:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [nada.algharib@santacruzcounty.us](mailto:nada.algharib@santacruzcounty.us)

### **To advise County of Santa Cruz of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [nada.algharib@santacruzcounty.us](mailto:nada.algharib@santacruzcounty.us) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

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To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [nada.algharib@santacruzcounty.us](mailto:nada.algharib@santacruzcounty.us) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

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- ii. send us an email to [nada.algharib@santacruzcounty.us](mailto:nada.algharib@santacruzcounty.us) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Santa Cruz as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Santa Cruz during the course of your relationship with County of Santa Cruz.