



County of Santa Cruz Board of Supervisors

Agenda Item Submittal

From: County Executive Office

Subject: Approve Contract Extension with Z Consulting Services

Meeting Date: June 24, 2025

Formal Title: Approve third amendment to agreement with Z Consulting Services, extending the term until June 30, 2025, for the correctional facilities monitoring systems upgrade project, and take related actions

Recommended Actions

1. Approve third amendment to agreement (contract 21C4451A, which was previously 21C4451) with Z Consulting Services, extending the term until June 30, 2025, for the correctional facilities monitoring systems upgrade project; and
2. Direct the County Executive Officer, or designee, to sign the amendment on behalf of the County.

Executive Summary

This item requests Board approval to extend the term of contract 21C4451A (previously 21C4451) with Z consulting services until June 30, 2025, for the correctional facilities monitoring systems upgrade project to pay the final invoice.

Discussion

On September 15, 2020, the County entered into a contract agreement with Z Consulting Services to conduct the Request for Proposal (RFP) process for the correctional facilities monitoring systems upgrade project in the not-to-exceed amount of \$94,600. On June 28, 2022, the first amendment to this contract increased the scope of work to provide technical and process expertise in implementing the construction phase of this project, extended the contract to December 31, 2024 and increased the compensation to a not-to-exceed amount of \$134,600. A second amendment on May 16, 2023, increased the compensation to a not-to-exceed amount of \$164,600.

Elsewhere on your agenda is the Notice of Completion on this project for the construction contract with American Alarm and the final payment of \$145,326.27 on their contract 22C4551. The project was scheduled to be completed in December of 2024 but construction by American Alarm extended into 2025. The contract with Z Consulting was inadvertently not extended to coincide with the additional construction process, though work by Z Consulting continued through April of 2025. The County has a final invoice in the amount of \$4,175 for services provided. To pay this final invoice, it is necessary to extend the term of the contract to align with the end of the current fiscal year.

Financial Impact

This contract amendment has no additional financial impact. Funding for the final invoice payment is included in GL Key 191120-86110 under contract 21C4451A (previously 21C4451) with a not-to-exceed amount of \$164,600. The final total for all payments on this contract to Z Consulting is \$128,464.16. Any remaining funds will be liquidated after the payment of the final invoice.

Strategic Initiatives

Operational Plan - Operational Excellence

Submitted By:

Carlos J. Palacios, County Executive Officer

Recommended By:

Carlos J. Palacios, County Executive Officer

Artificial Intelligence Acknowledgment:

Artificial Intelligence (AI) did not significantly contribute to the development of this agenda item.