



# Clerk-Elections 2025-26 Proposed Budget

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# Presentation Overview



Our Mission



How We are Organized



Budget Overview



Fiscal & Staffing Details



Federal/State risks & Emerging Issues



Request & Questions

# Our Mission

To conduct all local, state and federal elections and provide clerk services in a secure, transparent and timely fashion.



# Divisions & Services



## CLERK SERVICES

- Accept passport applications
- Issue marriage licenses
- Serve as Commissioner of Civil Marriages
- File fictitious business name statements
- Administer notary oaths
- Provide other services



## ELECTIONS

- Administer all state, local, and federal elections



# Clerk/Elections Summary of Proposed Budget

	2024-25 Adopted	2025-26 Proposed	Amount of Change	Percent Change
<b>Revenues</b>	\$1,659,875	\$786,170	\$(873,705)	-53%
<b>Expenses</b>	\$6,490,025	\$5,677,260	\$(812,765)	-13%
<b>General Fund Contribution</b>	\$4,830,150	\$4,891,090	\$60,940	1%
<b>Funded Staffing</b>	14.00	14.00	-	%

# Major Budget Changes from Adopted Revenues

	Amount	Title of change in revenue
↑	\$ 22,061	Expanded clerk services in Watsonville
↓	\$ 106,030	State grant revenues (project completion)
↓	\$ 750,000	Election services charges for a non-General Election year with only one scheduled primary election

# Major Budget Changes from Adopted Expenses

	Amount	Title of change in expenditure/expense
↓	\$ 405,324	Salaries and benefits. Reduced extra help staff and overtime during non-General Election years.
↓	\$ 611,843	Services and supplies reduced during non-General Election years.
↑	\$ 136,174	GSD services and charges

# Emerging Issues

- **Signed Executive Order 14248**
  - Introduces significant changes to the United States election process
  - Requires proof of citizenship when registering to vote
  - Mandates all mail-in ballots must be received by Election Day to be counted
  - Allows for the Department of Government Efficiency (DOGE) Administrator and the Secretary of Homeland Security to review State voter registration records
- **Safeguard American Voter Eligibility (SAVE)**
  - Requires all voter registration to occur in person
  - Registrants provide citizen documentation and identification





# Clerk/Elections

Approve the Proposed Budget for the Clerk/Elections Department, including any Supplemental Materials, which includes

- Revenues of \$786,170
- Expenses of \$5,677,260
- General Fund Contribution of \$4,891,090
- Staffing of 14.00 funded FTEs

