

COUNTY OF SANTA CRUZ
REQUEST FOR TRANSFER OR REVISION
OF BUDGET APPROPRIATIONS AND / OR FUNDS

Department: CDI - Planning Date: 12/12/2024
Fund Number: 21027
To: Board of Supervisors
Requires 4/5 vote: No

I hereby request your approval of the following transfer of budget appropriations and/or funds in the fiscal year ending June 30, 2025

AUDITOR-CONTROLLER USE ONLY		
Document #:		
Description:	/ / #	
	Board Name	Agenda Date (mm/dd/yy) Item No.
Entered by:		Date:

		GL Key	GL Object	JL Key	JL Object	Amount	Account Description
TRANSFER	To	136156	62381			75,000	Prof & Special Serv - Other
	From	136156	75201			75,000	Affordable Housing Program/Projects

Explanation:
Appropriations for Affordable Housing Impact Fee study to be contracted

DocuSigned by:
Name: Amy Willbanks Amy Willbanks Title: Admin Srvc Mgr Date: 12/11/2024
F7C72613752C49F...

Auditor-Controller's Action: I hereby certify that the unencumbered balance(s) is/are available in the appropriations/funds and in the amounts indicated

Auditor-Controller, by Steve Salatti, Deputy Date: 12/11/2024
90FD5DD1F612471...

Administrative Officer's Action: ☒ Recommended to Board ☐ Approved ☐ Not Recommended or Approved

Administrative Officer Peter Dellefs Date: 12/18/2024
0AFE57620605475...

State of California }
ss. transfer was approved by said Board of Supervisors as recommended by the County Administrative Officer
County of Santa Cruz by an order duly entered in the minutes of said Board on
_____ 20 ___, by _____, Deputy Clerk

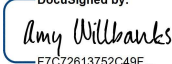
Certificate Of Completion

Envelope Id: CBB96875-A1AE-4FA5-9649-BA0D365DB9DB	Status: Completed
Subject: Complete with Docusign: AUD74 136156 AHIF Fee Study.pdf	
Source Envelope:	
Document Pages: 1	Signatures: 3
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Dacia Mendoza-Isaac
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	701 Ocean Street
	Santa Cruz, CA 95060
	Dacia.Mendoza-Isaac@santacruzcountyca.gov
	IP Address: 63.194.190.100

Record Tracking

Status: Original 12/11/2024 4:23:24 PM	Holder: Dacia Mendoza-Isaac	Location: DocuSign
Security Appliance Status: Connected	Dacia.Mendoza-Isaac@santacruzcountyca.gov	
Storage Appliance Status: Connected	Pool: FedRamp	
	Pool: County of Santa Cruz	Location: DocuSign

Signer Events

Signer Events	Signature	Timestamp
Amy Willbanks Amy.Willbanks@santacruzcountyca.gov Senior Department Admin Analyst County of Santa Cruz Security Level: Email, Account Authentication (None)	<p>DocuSigned by:</p>  <p>F7C72613752C49F...</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 63.194.190.100</p>	<p>Sent: 12/11/2024 4:25:52 PM</p> <p>Viewed: 12/11/2024 4:26:42 PM</p> <p>Signed: 12/11/2024 4:26:47 PM</p>

Electronic Record and Signature Disclosure:
Accepted: 8/21/2024 1:31:36 PM
ID: 4cfba887-72b8-40e2-adcc-4a307b8cc682

Steve Salatti Steve.Salatti@santacruzcountyca.gov Security Level: Email, Account Authentication (None)	<p>Signed by:</p>  <p>90FD5DD1F612471...</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 63.194.190.100</p>	<p>Sent: 12/11/2024 4:26:48 PM</p> <p>Viewed: 12/11/2024 4:50:50 PM</p> <p>Signed: 12/11/2024 4:51:26 PM</p>
--	--	--

Electronic Record and Signature Disclosure:
Accepted: 8/8/2023 12:05:33 PM
ID: 37022c2d-855d-40d5-8f1e-6b96d88b8301

Peter Detlefs Peter.Detlefs@santacruzcountyca.gov Security Level: Email, Account Authentication (None)	<p>DocuSigned by:</p>  <p>0AFE57620605475...</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 63.194.190.100</p>	<p>Sent: 12/11/2024 4:51:28 PM</p> <p>Resent: 12/17/2024 4:02:33 PM</p> <p>Viewed: 12/18/2024 9:08:08 AM</p> <p>Signed: 12/18/2024 9:08:13 AM</p>
--	--	---

Electronic Record and Signature Disclosure:
Accepted: 9/14/2023 11:24:46 AM
ID: 6a1b5ac8-5182-4b62-bb5f-250ad59f17f2

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	12/11/2024 4:25:52 PM
Certified Delivered	Security Checked	12/18/2024 9:08:08 AM
Signing Complete	Security Checked	12/18/2024 9:08:13 AM
Completed	Security Checked	12/18/2024 9:08:13 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, County of Santa Cruz (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Santa Cruz:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: nada.algharib@santacruzcounty.us

To advise County of Santa Cruz of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at nada.algharib@santacruzcounty.us and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from County of Santa Cruz

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to nada.algharib@santacruzcounty.us and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Santa Cruz

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to nada.algharib@santacruzcounty.us and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Santa Cruz as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Santa Cruz during the course of your relationship with County of Santa Cruz.