



County of Santa Cruz Board of Supervisors

Agenda Item Submittal

From: Community Development and Infrastructure

Subject: Agricultural Policy Advisory Commission Ordinance Amendment and Proposed Bylaws

Meeting Date: January 14, 2025

Formal Title: Consider approving in concept an "Ordinance Amending Chapter 2.82 of the Santa Cruz County Code Related to the Agricultural Policy Advisory Commission", approve proposed bylaws for the Commission, and take related actions

Recommended Actions

- 1) Approve in concept an "Ordinance Amending Chapter 2.82 of the Santa Cruz County Code Related to the Agricultural Policy Advisory Commission";
- 2) Schedule the ordinance for second reading and final adoption on January 28, 2025;
- 3) Direct the Clerk of the Board to publish the Notice of Proposed Ordinance Summary in a newspaper of general circulation at least five days prior to the scheduled second reading and final adoption, no later than January 23, 2025, pursuant to Government Code Section 25124; and
- 4) Approve proposed bylaws of the Agricultural Policy Advisory Commission.

Executive Summary

Update Santa Cruz County Code (SCCC) Chapter 2.82 and proposed bylaws for the Agricultural Policy Advisory Commission.

Discussion

County and Commission staff identified a need to update the Agricultural Policy Advisory Commission (APAC) Ordinance and provide proposed APAC bylaws to align with recent updates to SCCC Chapter 2.38, known as the Commissions Policy Ordinance of Santa Cruz County and the Brown Act. Based on guidance from the County Administrative Office and County Counsel, the APAC approved the proposed APAC bylaws at their regular meeting on October 17, 2024. The proposed bylaws are reflected in the attached amendments to SCCC Chapter 2.82.

The Proposed APAC bylaws clarify the responsibilities of the APAC and format of hearings in alignment with SCCC 2.38 and the Brown Act. Proposed APAC bylaws include the Commissions' required use of Rosenberg's Rules of Order in place of the current Sturgis Rules of Parliamentary Procedure. These rules provide a simplified set of parliamentary rules used in California to guide the Commission in its proceedings. In addition, the bylaws include referenced changes to Department representatives and procedures to assist the Commission Chair and Vice Chair in administering Commission meetings in conformance with Board procedures and practices.

Pursuant to California Environmental Quality Act (CEQA) Section 21065(a), the ordinance and bylaws do not qualify as a project as defined in Section 15378(a)(1) of CEQA. Therefore, no additional CEQA analysis is required for the ordinance

amendments and proposed bylaws.

Financial Impact

There is no financial impact from the proposed updates to SCCC Chapter 2.82 and proposed APAC bylaws.

Strategic Initiatives

6.D (Operational Excellence: Continuous Improvement): These amendments reflect this Strategic Plan goal and further implementation of the alignment of County ordinances.

Submitted By:

Matt Machado

Recommended By:

Carlos J. Palacios, County Administrative Officer

Artificial Intelligence Acknowledgment:

Artificial Intelligence (AI) did not significantly contribute to the development of this agenda item.