



County of Santa Cruz Board of Supervisors

Agenda Item Submittal

From: Health Services Agency

Subject: Amendment to Expenditure Agreement with Accela Inc. for Fiscal Year 2025-26

Meeting Date: May 20, 2025

Formal Title: Approve amendment to agreement with Accela Inc., to increase the compensation amount by \$34,496, and extend the term to December 31, 2025, for the Envision-Connect software platform used to manage the Environmental Health Division regulatory programs, and take related actions

Recommended Actions

Approve Amendment No. 6 to an expenditure agreement with Accela Inc., Contract No. 26H3000, increasing compensation in the amount of \$34,496 to extend the agreement to December 31, 2025, for Fiscal Year 2025-26, for the Envision-Connect software platform to manage the Environmental Health Division regulatory programs, and authorize the Health Services Agency Director or designee to sign.

Executive Summary

The Health Services Agency (HSA) requests Board approval to amend an expenditure agreement with Accela, Inc (Accela). The amendment modifies Appendix A - Payment Table for License and Support Fees and Appendix B - Date and Term to extend the agreement for an additional six (6) months for Fiscal Year (FY) 2025-26 in the amount of \$34,496. Accela's Envision Connect software system will be sunseting December 31, 2025, therefore Environmental Health is actively implementing its new replacement software during this transition.

Discussion

Accela is a San Ramon company that develops Envision-Connect software. Envision-Connect provides a computer platform to manage regulatory programs for the HSA Environmental Health Division (Environmental Health) within a consolidated database that tracks permits, violations, fees, and staff time. Environmental Health has successfully worked with Accela since 2002.

On January 24, 2017, the Board approved a five-year expenditure agreement with Accela, Contract No. 17H3000, which provided for 31 software licenses, including six (6) remote software licenses. The Board has approved five prior amendments to this agreement, which has a current term through June 30, 2025. It currently provides for 25 software licenses, including 13 remote software licenses, and will be included as part of the Fiscal Year (FY) 2025-26 Continuing Agreements List (CAL).

On August 9, 2024, Accela notified Environmental Health that they would be sunseting Envision Connect, including its maintenance and support, effective December 31, 2025. Amendment No. 6 modifies Appendix B - Dates and Term to extend the agreement for its final six (6) months, from July 1, 2025, to December 31, 2025. The proposed amendment also modifies the Payment Table for License and Support Fees in Appendix A to reflect quarterly costs for the extension of the agreement in the total amount of \$34,496.

Environmental Health is working with its new vendor, HS GovTech USA, to implement new replacement software, HS Cloud Suite, as approved by the Board on October 29, 2024. During this transition, the amendment with Accela allows Environmental Health to maintain their current software system service levels regarding their licensing until it is no longer supported or maintained as of December 31, 2025.

The new HS Govtech system will manage Environmental Health's internal business workflows, including permitting, billing, payments, complaints, inspections, plan checks, public record access, daily activity and time tracking, reporting, analytics, and more. It will also enhance the user experience for both EH customers through the customer portal and staff. Additionally, the HS Govtech system fully integrates with the California Environmental Reporting Systems (CERS), enabling EH as the Certified Unified Program Agency (CUPA) to continue meeting the mandatory electronic reporting requirements. EH staff are working closely with HS Govtech to configure the software for implementation, with the goal of having the system operational by the end of the calendar year.

Financial Impact

Amendment No. 6 to Contract No. 25H3000 with Accela in the amount of \$34,496 is budgeted under account 367100/62381. Sufficient appropriations for this agreement are included in HSA Environmental Health's FY 2025-26 Proposed Budget. This agreement is funded by Environmental Health permit fees. No new County General Funds are needed nor requested.

Strategic Initiatives

Operational Plan - Operational Excellence

Submitted By:

Monica Morales, Director of Health Services

Recommended By:

Carlos J. Palacios, County Executive Officer

Artificial Intelligence Acknowledgment:

Artificial Intelligence (AI) did not significantly contribute to the development of this agenda item.