

BEFORE THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

RESOLUTION NO. \_\_\_\_\_

On the motion of Supervisor:  
Duly seconded by Supervisor:

The following resolution is adopted:

RESOLUTION AUTHORIZING AND LEVYING  
AN ASSESSMENT FOR ROAD MAINTENANCE AND OPERATIONS FOR  
COUNTY SERVICE AREA NO. 32, VIEW CIRCLE

WHEREAS, this Board has heretofore conducted proceedings under the statutes authorizing the levying of Special Assessments and desires to bring its assessments for road maintenance and operations services into conformity with the provisions of Article XIID of the California Constitution for the fiscal year 2025-26,

WHEREAS, on February 11, 2025, this Board received for filing a written Engineer's Report supporting the proposed assessments, prepared by a registered professional engineer certified by the State of California, which pursuant to Article XIID, Section 4 of the Constitution contains all of the following:

- A. Identifies and describes all parcels which have a special benefit conferred on them and on which the assessment will be imposed.
- B. Determines the proportionate special benefit derived by each identified parcel in relationship to the entirety of the cost of the road maintenance and operations to be provided.
- C. Determines that no assessment is imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel.
- D. Determines that the only benefits assessed are special and that the general benefits have been separated from the special benefits conferred on each parcel.

WHEREAS, after considering the Engineer's Report, the Board found it is in the best interest of County Service Area 32, View Circle and its owners and inhabitants to declare its intention to levy the proposed assessments each year in accordance with that report, the Board set a public hearing to hear any protest

Resolution \_\_\_\_\_

pursuant to Article XIID, Section 4 of the Constitution, and directed the Clerk to give a notice of the filing of the report and the time and place of the hearing set by the Board by publication, and directed Community Development and Infrastructure – Public Works Division to give notice to each property owner whose property would be subject to the assessment at least 45 days before the date set for the public hearings and specified the contents of the notice, all in the manner required by law.

WHEREAS, the Clerk of this Board and the Community Development and Infrastructure – Public Works Division gave notice in the manner directed by this Board and as required by law.

WHEREAS, at the time and place set forth in the notice, this Board conducted the public hearing in the manner required by law and heard and considered all objections and protests to the report referred to in the notice, heard and determined all protests as required by law, and tabulated all ballots.

WHEREAS, the ballots submitted in opposition to the assessment did not exceed the ballots submitted in favor of the assessment, weighting the ballots according to the proportional financial obligation of the affected property.

WHEREAS, it is in the interest of County Service Area No. 32, View Circle and its inhabitants, and its property owners to levy the assessment as proposed.

NOW, THEREFORE, the Board of Supervisors of the County of Santa Cruz resolves, orders, and finds that:

1. Findings. Each of the foregoing recitals is true and correct.
2. Authorization. This Resolution and the benefit assessment authorized herein is adopted pursuant to Government Code Section 25215 and Article XIID, Section 4 of the California Constitution.
3. Purpose of the Assessment. The express purpose for which this benefit assessment is levied is to provide a source of funding for County Service Area No. 32, View Circle maintenance and operations.
4. Determination of Necessity. The level of road maintenance and operations which can be provided is determined to be reasonably adequate to meet current needs.
5. Limitation upon Expending Assessment Proceeds. Any funds collected from the benefit assessment authorized by this Resolution shall be expended only for such road maintenance and operations to benefit County Service Area No. 32, View Circle. Any unexpended funds raised

Resolution \_\_\_\_\_

by the assessment remaining at the end of the fiscal year shall be carried over for the same purpose in the next fiscal year.

6. Levy. A benefit assessment to raise revenue to fund road maintenance and operations is hereby levied upon real property within the County Service No. 32, View Circle, excepting any common areas, unbuildable parcels, and parcels with an assessed value of \$5,000 or less.

7. Assessment Rate.

A. For the fiscal year 2025-26 and each year thereafter, the parcels shall be assessed as follows:

\$600 per parcel

Unimproved parcels in common areas, parcels which have been Determined to be unbuildable by the Planning Department or Environmental Health regulations, and parcels with an assessed valuation of \$5,000 or less, will not be charged.

B. For each fiscal year after 2025-26, the assessment rate may be increased by a percentage which does not exceed the percentage increase in the Consumer Price Index, All Urban Consumers for the San Francisco-Oakland-Hayward Area, as published by the U.S. Department of Labor, Bureau of Labor Statistics (or in any price index which replaces that index in the future) for the prior calendar year. The assessment rate will be increased only when necessary to meet approved expenses and will not increase automatically each year. If in any year the assessment rate is not increased or is increased by an amount less than the increase in the Consumer Price Index, the difference between the rate of the increase in the assessment rate and the rate of increase in the Consumer Price Index will remain available for use in future years to raise the assessment rate as necessary to meet approved expenses.

C. The lien date shall be that prescribed by law.

D. The foregoing schedules and rates are based upon a zone of benefit fee for each parcel. The assessment is proportional to the special benefit derived by each identified parcel in relationship to the entirety of the cost of the property related service being provided. No assessment exceeds the reasonable cost of the proportional special benefit conferred on that parcel.

Resolution \_\_\_\_\_

8. Collection. The collection of the assessment determined and levied by this Resolution shall be by the County of Santa Cruz on behalf of County Service Area No. 32, View Circle, in the same manner, and subject to the same penalties, as other fees, charges, and taxes fixed and collected by or on behalf of all County Service Areas. The County may deduct its reasonable costs incurred for that service before resubmittal of the balance to the account of County Service Area No. 32, View Circle.

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_

Chair of the Board of Supervisors

ATTEST: \_\_\_\_\_

Clerk of the Board

Approved as to Form:

Signed by:  
 4/24/2025  
77B7BAAA3B324F0...

Office of the County Counsel

## Certificate Of Completion

Envelope Id: F3FEF206-1753-4FE8-97C8-9FB870056CB5

Status: Completed

Subject: Complete with Docusign: CSA 25 FY25-26 Resolution to Levy\_MJD edits.docx, CSA 17 FY25-26 Reso...

Source Envelope:

Document Pages: 12

Signatures: 3

Envelope Originator:

Certificate Pages: 5

Initials: 0

Christine Hicks

AutoNav: Enabled

701 Ocean Street

Envelopeld Stamping: Enabled

Santa Cruz, CA 95060

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Christine.Hicks@santacruzcountyca.gov

IP Address: 63.194.190.100

## Record Tracking

Status: Original

Holder: Christine Hicks

Location: DocuSign

4/23/2025 2:56:40 PM

Christine.Hicks@santacruzcountyca.gov

Security Appliance Status: Connected

Pool: FedRamp

Storage Appliance Status: Connected

Pool: County of Santa Cruz

Location: Docusign

## Signer Events

Michael De Smidt

michael.desmidt@santacruzcountyca.gov

Approved as to Form by District Counsel

Santa Cruz County Sanitation District

Security Level: Email, Account Authentication (None)

## Signature

Signed by:

*Michael De Smidt*

77B7BAAA5B324F0...

Signature Adoption: Pre-selected Style

Using IP Address: 63.194.190.100

## Timestamp

Sent: 4/23/2025 2:59:43 PM

Resent: 4/24/2025 1:43:05 PM

Viewed: 4/24/2025 1:43:28 PM

Signed: 4/24/2025 1:44:20 PM

## Electronic Record and Signature Disclosure:

Accepted: 4/24/2025 1:43:28 PM

ID: 43b8f1cf-bce0-45a7-a313-8529d374b48f

## In Person Signer Events

## Signature

## Timestamp

## Editor Delivery Events

## Status

## Timestamp

## Agent Delivery Events

## Status

## Timestamp

## Intermediary Delivery Events

## Status

## Timestamp

## Certified Delivery Events

## Status

## Timestamp

## Carbon Copy Events

## Status

## Timestamp

Christine Hicks

christine.hicks@santacruzcountyca.gov

Security Level: Email, Account Authentication (None)

**COPIED**

Sent: 4/24/2025 1:44:21 PM

## Electronic Record and Signature Disclosure:

Accepted: 7/7/2023 3:16:19 PM

ID: d4c2a378-3961-4df6-ae0d-de789fc71462

DPW CSA

dpwcsa@santacruzcountyca.gov

Security Level: Email, Account Authentication (None)

**COPIED**

Sent: 4/24/2025 1:44:22 PM

## Electronic Record and Signature Disclosure:

Not Offered via Docusign

## Witness Events

## Signature

## Timestamp

Notary Events	Signature	Timestamp
---------------	-----------	-----------

Envelope Summary Events	Status	Timestamps
-------------------------	--------	------------

Envelope Sent	Hashed/Encrypted	4/23/2025 2:59:43 PM
Envelope Updated	Security Checked	4/23/2025 3:17:11 PM
Envelope Updated	Security Checked	4/23/2025 3:17:11 PM
Certified Delivered	Security Checked	4/24/2025 1:43:28 PM
Signing Complete	Security Checked	4/24/2025 1:44:20 PM
Completed	Security Checked	4/24/2025 1:44:22 PM

Payment Events	Status	Timestamps
----------------	--------	------------

Electronic Record and Signature Disclosure
--

## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, County of Santa Cruz (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

### **How to contact County of Santa Cruz:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [nada.algharib@santacruzcounty.us](mailto:nada.algharib@santacruzcounty.us)

### **To advise County of Santa Cruz of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [nada.algharib@santacruzcounty.us](mailto:nada.algharib@santacruzcounty.us) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

### **To request paper copies from County of Santa Cruz**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [nada.algharib@santacruzcounty.us](mailto:nada.algharib@santacruzcounty.us) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

### **To withdraw your consent with County of Santa Cruz**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:



- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [nada.algharib@santacruzcounty.us](mailto:nada.algharib@santacruzcounty.us) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Santa Cruz as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Santa Cruz during the course of your relationship with County of Santa Cruz.