



**COUNTY OF SANTA CRUZ**  
REQUEST FOR TRANSFER OR REVISION  
OF BUDGET APPROPRIATIONS AND / OR FUNDS

50.a  
Approved 1/28/2025  
Board of Supervisors  
DOC-2025-063

Department: CDI - Planning  
Fund Number: 21027  
To: Board of Supervisors  
Requires 4/5 vote: No

Date: 12/9/2024

I hereby request your approval of the following transfer of budget appropriations and/or funds in the fiscal year ending June 30, 2025

AUDITOR-CONTROLLER USE ONLY		
Document #:		
Description:	/ /	#
	Board Name	Agenda Date (mm/dd/yy)
Entered by:		Date:

TRANSFER		GL Key	GL Object	JL Key	JL Object	Amount	Account Description
To		136156	62381			64,170	Prof & Special Serv - Other
From		021027	34400			64,170	Fund Balance

Explanation:

Appropriations to cover Hello Housing contract 23C4687 that was missed during re-budgets for fiscal year 2024-25

DocuSigned by:  
Name: Amy Willbanks Amy Willbanks Title: Admin Srvc Mgr Date: 12/9/2024  
57C72642759C40F

Auditor-Controller's Action: I hereby certify that the unencumbered balance(s) is/are available in the appropriations/funds and in the amounts indicated

Signed by:  
Auditor-Controller, by Steve Salatti, Deputy Date: 12/11/2024  
90FD5DD1F612471...

Administrative Officer's Action: ( ) Recommended to Board ( ) Approved ( ) Not Recommended or Approved

DocuSigned by:  
Administrative Officer Peter Dellefs Date: 12/11/2024  
0AFE57620605475...

State of California }

ss. As the Clerk of the Board of Supervisors of the County of Santa Cruz, I do hereby certify that the foregoing transfer was approved by said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered in the minutes of said Board on

County of Santa Cruz

January 28, 2025, by Juliette Rezzato, Deputy Clerk  
46B8074F3141A50  
Juliette Rezzato 2/14/2025

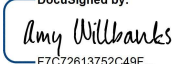


Certificate Of Completion

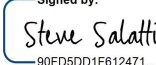
Envelope Id: 506AA6A5-7639-43D6-AEE9-074F0941E1FD		Status: Completed
Subject: Complete with Docusign: AUD74 136156 AHIF.pdf		
Source Envelope:		
Document Pages: 1	Signatures: 3	Envelope Originator:
Certificate Pages: 5	Initials: 0	Dacia Mendoza-Isaac
AutoNav: Enabled		701 Ocean Street
Envelopeld Stamping: Enabled		Santa Cruz, CA 95060
Time Zone: (UTC-08:00) Pacific Time (US & Canada)		Dacia.Mendoza-Isaac@santacruzcountyca.gov
		IP Address: 63.194.190.100

Record Tracking


Status: Original	Holder: Dacia Mendoza-Isaac	Location: DocuSign
12/10/2024 4:57:52 PM		
	Dacia.Mendoza-Isaac@santacruzcountyca.gov	
Security Appliance Status: Connected	Pool: FedRamp	
Storage Appliance Status: Connected	Pool: County of Santa Cruz	Location: DocuSign

Signer Events	Signature	Timestamp
Amy Willbanks	<div>DocuSigned by:  F7C72813752C49F...</div>	Sent: 12/10/2024 4:59:30 PM
Amy.Willbanks@santacruzcountyca.gov		Viewed: 12/11/2024 9:07:38 AM
Senior Department Admin Analyst		Signed: 12/11/2024 9:07:42 AM
County of Santa Cruz		
Security Level: Email, Account Authentication (None)	Signature Adoption: Pre-selected Style	
	Using IP Address: 63.194.190.100	

Electronic Record and Signature Disclosure:  
Accepted: 8/21/2024 1:31:36 PM  
ID: 4cfba887-72b8-40e2-adcc-4a307b8cc682

Steve Salatti	<div>Signed by:  90FD5DD1F612471...</div>	Sent: 12/11/2024 9:07:42 AM
Steve.Salatti@santacruzcountyca.gov		Viewed: 12/11/2024 12:04:20 PM
Security Level: Email, Account Authentication (None)		Signed: 12/11/2024 12:05:07 PM
	Signature Adoption: Pre-selected Style	
	Using IP Address: 63.194.190.100	

Electronic Record and Signature Disclosure:  
Accepted: 8/8/2023 12:05:33 PM  
ID: 37022c2d-855d-40d5-8f1e-6b96d88b8301

Peter Detlefs	<div>DocuSigned by:  0AFE57620605475...</div>	Sent: 12/11/2024 12:05:08 PM
Peter.Detlefs@santacruzcountyca.gov		Viewed: 12/11/2024 1:00:23 PM
Security Level: Email, Account Authentication (None)		Signed: 12/11/2024 1:00:32 PM
	Signature Adoption: Pre-selected Style	
	Using IP Address: 63.194.190.100	

Electronic Record and Signature Disclosure:  
Accepted: 9/14/2023 11:24:46 AM  
ID: 6a1b5ac8-5182-4b62-bb5f-250ad59f17f2

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	12/10/2024 4:59:30 PM
Certified Delivered	Security Checked	12/11/2024 1:00:23 PM
Signing Complete	Security Checked	12/11/2024 1:00:32 PM
Completed	Security Checked	12/11/2024 1:00:32 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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From time to time, County of Santa Cruz (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

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### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

### **How to contact County of Santa Cruz:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [nada.algharib@santacruzcounty.us](mailto:nada.algharib@santacruzcounty.us)

### **To advise County of Santa Cruz of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [nada.algharib@santacruzcounty.us](mailto:nada.algharib@santacruzcounty.us) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

### **To request paper copies from County of Santa Cruz**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [nada.algharib@santacruzcounty.us](mailto:nada.algharib@santacruzcounty.us) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

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To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [nada.algharib@santacruzcounty.us](mailto:nada.algharib@santacruzcounty.us) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

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To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Santa Cruz as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Santa Cruz during the course of your relationship with County of Santa Cruz.

### Certificate Of Completion

Envelope Id: ADE10F0B-B9B0-4087-B820-C60F6EC89209

Status: Completed

Subject: Complete with Docusign: AUD 74 Transfer of funds to cover Hello Housing Contract 23C46687 for F...

Source Envelope:

Document Pages: 6

Signatures: 1

Envelope Originator:

Certificate Pages: 5

Initials: 0

CBD eSignature

AutoNav: Enabled

Stamps: 1

701 Ocean Street

Envelopeld Stamping: Enabled

Santa Cruz, CA 95060

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

cbd.esignature@santacruzcountyca.gov

IP Address: 63.194.190.100

### Record Tracking

Status: Original

Holder: CBD eSignature

Location: DocuSign

2/14/2025 9:45:45 AM

cbd.esignature@santacruzcountyca.gov

Security Appliance Status: Connected

Pool: FedRamp

Storage Appliance Status: Connected

Pool: County of Santa Cruz

Location: Docusign

### Signer Events

Juliette Rezzato

Juliette.Rezzato@santacruzcountyca.gov

Chief Deputy Clerk of the Board of Supervisors  
County of Santa Cruz

Security Level: Email, Account Authentication  
(None)

### Signature

DocuSigned by:

  
466B074F3141450...

Signature Adoption: Pre-selected Style

Using IP Address: 63.194.190.100

### Timestamp

Sent: 2/14/2025 9:47:05 AM

Viewed: 2/14/2025 9:54:35 AM

Signed: 2/14/2025 9:54:46 AM

### Electronic Record and Signature Disclosure:

Accepted: 5/11/2022 7:47:21 AM

ID: 050883f5-a40c-4427-bdbd-fa282a697a25

CBD eSignature

cbd.esignature@santacruzcountyca.gov

County of Santa Cruz

Security Level: Email, Account Authentication  
(None)



Using IP Address: 63.194.190.100

Sent: 2/14/2025 9:54:49 AM

Viewed: 2/14/2025 12:53:20 PM

Signed: 2/14/2025 12:53:37 PM

Freeform Signing

### Electronic Record and Signature Disclosure:

Accepted: 6/20/2024 3:08:48 PM

ID: 4b7794de-1393-406f-a9a3-56a92d4b90d7

### In Person Signer Events

### Signature

### Timestamp

### Editor Delivery Events

### Status

### Timestamp

### Agent Delivery Events

### Status

### Timestamp

### Intermediary Delivery Events

### Status

### Timestamp

### Certified Delivery Events

### Status

### Timestamp

### Carbon Copy Events

### Status

### Timestamp

Julie Newbold

Julie.Newbold@santacruzcountyca.gov

Security Level: Email, Account Authentication  
(None)

**COPIED**

Sent: 2/14/2025 12:53:39 PM

### Electronic Record and Signature Disclosure:

Accepted: 9/12/2022 11:33:15 AM

ID: fe6c75a2-4757-41ad-922d-7b7cbc0c9062

Carbon Copy Events	Status	Timestamp
Porcila Wilson Porcila.Wilson@santacruzcountyca.gov Assistant Director County of Santa Cruz Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Accepted: 3/18/2022 3:27:40 PM ID: bb3ea6d7-1bfd-4196-a609-7056225bb7e7	<div>COPIED</div>	Sent: 2/14/2025 12:53:39 PM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	2/14/2025 9:47:05 AM
Certified Delivered	Security Checked	2/14/2025 12:53:20 PM
Signing Complete	Security Checked	2/14/2025 12:53:37 PM
Completed	Security Checked	2/14/2025 12:53:39 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		



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- ii. send us an email to [nada.algharib@santacruzcounty.us](mailto:nada.algharib@santacruzcounty.us) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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