



**PROCEEDINGS OF THE  
COUNTY OF SANTA CRUZ BOARD OF SUPERVISORS**

February 25, 2025

**ACTION SUMMARY MINUTES**

**INTRODUCTORY ITEMS**

1. CALL TO ORDER – 9:00 AM

Attendance	Attendee Name
Present	Manu Koenig, First District Supervisor Kimberly De Serpa, Second District Supervisor Justin Cummings, Third District Supervisor Felipe Hernandez, Fourth District Supervisor Monica Martinez, Fifth District Supervisor
Absent	None

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

3. CONSIDERATION OF LATE ADDITIONS TO THE AGENDA; ADDITIONS AND DELETIONS TO CONSENT AND REGULAR AGENDAS

Revision on Item 14 – Revised attachment A, Minutes of January 28, 2025  
Board meeting (packet pages 767-768 replaced)

Revision on Item 24 - Revised Memo (packet page 973 replaced)

4. ANNOUNCEMENT BY BOARD MEMBERS OF ITEMS REMOVED FROM CONSENT TO REGULAR AGENDA

Item 25 was moved to Regular Agenda as Item 6.1

5. PUBLIC COMMENT

26 people addressed the Board in chambers  
11 people addressed the Board via Zoom

6. ACTION ON THE CONSENT AGENDA (ITEMS 14-38)

**REGULAR AGENDA**

*Scheduled and Regular Departmental items – 9:00 AM or thereafter*

- 6.1. Direct the Chair to write a letter to the County's State legislators requesting that they author and/or support legislation that will streamline the creation of Transfer of Development Rights programs by counties (Board of Supervisors - First District)

**Action:**

Directed the Chair to write a letter to the County's State legislators requesting that they author and/or support legislation that will streamline the creation of Transfer of Development Rights programs by counties.

**Public Comment:**

2 people addressed the Board in chambers

1 person addressed the Board via Zoom

<b>RESULT:</b>	<b>Approved [4 to 1]</b>
<b>MOTION AND SECOND:</b>	Koenig, De Serpa
<b>AYES:</b>	Koenig, De Serpa, Hernandez, Martinez
<b>NAYES:</b>	Cummings
<b>ABSTAIN:</b>	None

7. Hold public hearing to consider Application 221077, a proposal for a 25-unit subdivision at 2450 Mattison Lane, approve in concept "Ordinance Approving a Planned Unit Development as Allowed by Santa Cruz County Code Chapter 18.30 Relating to Establishment of Development Standards for APNs 029-391-01, 029-391-02, 029-391-03, and 029-061-19", adopt a resolution approving the Mitigated Negative Declaration in accordance with the California Environmental Quality Act, and take related actions (Community Development and Infrastructure)

**Actions:**

1. Conducted a public hearing to consider a Planned Unit Development, Subdivision, Residential Development Permit with Density Bonus, Roadway/Roadside Exception, and Preliminary Grading Review to allow construction of a 25-unit subdivision;
2. Adopted Resolution 26-2025 approving the Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program (MMRP) in accordance with the California Environmental Quality Act;
3. Approved in concept an "Ordinance Approving a Planned Unit Development as Allowed by Santa Cruz County Code Chapter 18.30 Relating to Establishment of Development Standards for APNs 029-391-01, 029-391-02, 029-391-03, and 029-061-19";
4. Approved Application Number 221077, based on the attached findings and conditions, as recommended by the Planning Commission on December 11, 2024;
5. Scheduled the ordinance for second reading and final adoption on March 11, 2025; and
6. Directed the Clerk of the Board to publish the Notice of Proposed Ordinance Summary in a newspaper of general circulation at least five days prior to the scheduled second reading and final adoption, no later than March 6, 2025.

**Public Comment:**

1 person addressed the Board in chambers  
3 people addressed the Board via Zoom

**RESULT:** **Approved [5 to 0]**  
**MOTION AND SECOND:** Koenig, Cummings  
**AYES:** Koenig, De Serpa, Cummings, Hernandez, Martinez  
**NAYES:** None  
**ABSTAIN:** None

8. Consider report on community outreach on establishing a juvenile camp program at Juvenile Hall, approve in concept an "Ordinance Adding Chapter 2.130 To The Santa Cruz County Code Establishing Redwoods Coastal Academy At Juvenile Hall", and take related actions (Probation)

**Actions:**

1. Accepted and filed report on community outreach and feedback regarding establishing a juvenile camp program at Juvenile Hall;
2. Approved in concept an "Ordinance Adding Chapter 2.130 To The Santa Cruz County Code Establishing Redwoods Coastal Academy At Juvenile Hall";
3. Scheduled ordinance for a second reading and final adoption on March 11, 2025;
4. Directed the Clerk of the Board to publish the Notice of Proposed Ordinance Summaries in a newspaper of general circulation at least five days prior to the scheduled second reading and final adoption, pursuant to Government Code Section 25124; and
5. Authorized the Chief Probation Officer to sign documents necessary to implement a five-bed juvenile camp program.

**Public Comment:**

15 people addressed the Board in chambers  
6 people addressed the Board via Zoom

**Additional Direction:**

Direct staff to give an update during the 2025-26 budget hearings on anticipated savings from the implementation of the ranch camp program, potential options to invest those funds in preventative youth programs, and to report back on the community engagement piece and the community meetings that are being held to ensure that the voices heard today are at the table.

**RESULT:** **Approved [5 to 0]**  
**MOTION AND SECOND:** Koenig, De Serpa  
**AYES:** Koenig, De Serpa, Cummings, Hernandez, Martinez  
**NAYES:** None  
**ABSTAIN:** None

9. Consider the General Fund Mid-Year Budget Report with updated estimates for Fiscal Year (FY) 2024-25 and updated General Fund forecast, adopt resolutions and approve realignments to amend the FY 2024-25 Budget, schedule public

hearings for the Proposed FY 2025-26 Budget and Unified Fee Schedule, and take related actions (County Administrative Office)

**Actions:**

1. Accepted and filed the General Fund Mid-Year Budget Report with updated estimates for Fiscal Year (FY) 2024-25 and updated General Fund forecast;
2. Adopted resolutions to amend the FY 2024-25 Budget as follows:
  - a. Resolution 27-2025: Accepted unanticipated revenue in the amount of \$46,137 in the Capital Projects Fund from General Fund's Human Services Department for server room improvements;
  - b. Resolution 28-2025: Accepted unanticipated revenue in the amount of \$50,000 in the Davenport Sanitation District Fund from prior Board-directed funding in the Capital Projects Fund for a sanitation project;
  - c. Resolution 29-2025: Accepted unanticipated revenue in the amount of \$610,000 in the Zone 7A flood control district funds;
  - d. Resolution 30-2025: Accepted unanticipated revenue in the amount of \$36,872 in the Capital Projects Fund for the Capitola Library;
3. Approved realignments to amend the FY 2024-25 Budget as follows:
  - a. Transferred appropriations in the amount of \$883,495 from General Fund Contingency to Office of Response, Recovery, and Resilience (\$233,495) and Measure K allocations to Human Services Department's Housing for Health Division (\$200,000), Health Services Agency's Behavioral Health Division (\$400,000), and the Davenport Sanitation District (\$50,000);
  - b. Transferred appropriations in the amount of \$350,000 from Capital Projects Fund GL Key 197100 to an alternate Capital Project Fund GL Key 190199 for future Board-directed initiatives;
  - c. Appropriated funds in the amount of \$800,000 in the Information Services Department for the Road Fund's Soquel Buffered Bike Lane project;
  - d. Appropriated funds in the amount of \$112,980 in the County Service Area 11 Special Revenue Fund for previously approved fixed asset acquisitions;
4. Approved changes to the 2024-25 Fixed Assets schedule, and direct the County Administrative Officer to provide final approval of each fixed asset contained therein;
5. Authorized the County Administrative Officer to approve the Measure K \$400,000 transfer of appropriations from General Fund Contingency (131375) to applicable County department(s) or funds for investing in affordable and supportive housing projects in unincorporated areas;
6. Approved in concept the FY 2025-26 Measure K spending plan, as outlined in this report, and provide direction on housing-related uses;
7. Directed the Board Chair to send a letter to the State delegation regarding the County's low reimbursement rates for behavioral health services compared to neighboring counties;
8. Set April 29, 2025, as the beginning date for public hearings on the Proposed FY 2025-26 Budget;

9. Set June 10, 2025, as the date for public hearing on changes to the Unified Fee Schedule; and
10. Directed the Clerk of the Board to publish the notice of public hearings one time at least 10 days prior to the scheduled hearing date.

**Public Comment:**

No one addressed the Board in chambers  
2 people addressed the Board via Zoom

<b>RESULT:</b>	<b>Approved [5 to 0]</b>
<b>MOTION AND SECOND:</b>	Cummings, Martinez
<b>AYES:</b>	Koenig, De Serpa, Cummings, Hernandez, Martinez
<b>NAYES:</b>	None
<b>ABSTAIN:</b>	Martinez – Recommended Action 3.a

Supervisor Martinez partially abstained from recommend action 3.a. as it relates to the transfer of \$400,000 to Health Service Agency Behavioral Health Division.

10. Consider report on efforts to protect and support immigrant and LGBTQ+ communities, direct the County Administrative Office to work with the Health Services Agency and Human Services Department to allocate \$100,000 for undocumented immigrant legal services and \$100,000 for LGBTQ+ community support services, and take related actions (County Administrative Office)

**Actions:**

1. Considered report on efforts to protect and support immigrant and LGBTQ+ communities in Santa Cruz County;
2. Directed the County Administrative Office (CAO) to work with the Health Services Agency (HSA) and Human Services Department (HSD) to allocate \$100,000 for undocumented immigrant legal services and \$100,000 for LGBTQ+ community support services;
3. Approved the transfer of appropriations in the amount of \$200,000 from General Fund Contingency for immigrant legal and LGBTQ+ support services, and authorize the CAO to implement the transfer to HSA and/or HSD pending identification of community-based organizations to deliver services; and
4. Directed the CAO to return on or before June 10, 2025, with an update on protecting and supporting immigrant and LGBTQ+ communities residing in Santa Cruz County.

**Public Comment:**

1 person addressed the Board in chambers  
2 people addressed the Board via Zoom

<b>RESULT:</b>	<b>Approved [5 to 0]</b>
<b>MOTION AND SECOND:</b>	De Serpa, Hernandez
<b>AYES:</b>	Koenig, De Serpa, Cummings, Hernandez, Martinez
<b>NAYES:</b>	None
<b>ABSTAIN:</b>	None

11. Consider directing staff of the Health Services Agency and County Administrative Office to return on or before May 20, 2025, with best practice research and recommendations for how to embed a Health in All Policies framework into the evaluation of all proposed County policies and the 2026-2032 Strategic Plan (Board of Supervisors - Fifth District)

**Actions:**

Directed staff of the Health Services Agency and County Administrative Office to return on or before May 20, 2025, with best practice research and recommendations for how to embed a Health in All Policies framework, or a similar framework, into the evaluation of all proposed County policies, and how this approach to achieving community well-being could be incorporated into the 2026-2032 Strategic Plan and other coordinating County plans.

**Public Comment:**

No one addressed the Board in chambers  
2 people addressed the Board via Zoom

<b>RESULT:</b>	<b>Approved [5 to 0]</b>
<b>MOTION AND SECOND:</b>	Martinez, Koenig
<b>AYES:</b>	Koenig, De Serpa, Cummings, Hernandez, Martinez
<b>NAYES:</b>	None
<b>ABSTAIN:</b>	None

12. Consider approving in concept "Ordinance Amending Section 1.04.140 of the Santa Cruz County Code Relating to Definitions and Titles Associated With the County Administrative Office", and take related actions (Personnel)

**Actions:**

1. Considered approving in concept the attached "Ordinance Amending Section 1.04.140 of the Santa Cruz County Code Relating to Definitions and Titles Associated With the County Administrative Office" to reflect proposed changes to associated position titles and department name of the County Administrative Office;
2. Scheduled the ordinance for final adoption on March 11, 2025;
3. Directed the Clerk of the Board to publish the Notice of Proposed Ordinance Summary in a newspaper of general circulation at least five days prior to the scheduled second reading and final adoption, pursuant to Government Code Section 25124; and
4. Authorized the Personnel Director, the Auditor-Controller-Treasurer-Tax Collector, and the County Administrative Officer to take all necessary administrative steps to effectuate the changes as described in this ordinance.

**Public Comment:**

No one addressed the Board in chambers  
2 people addressed the Board via Zoom

<b>RESULT:</b>	<b>Approved [5 to 0]</b>
<b>MOTION AND SECOND:</b>	Cummings, De Serpa
<b>AYES:</b>	Koenig, De Serpa, Cummings, Hernandez, Martinez
<b>NAYES:</b>	None
<b>ABSTAIN:</b>	None

**CLOSED SESSION AGENDA**

13. SCHEDULE A CLOSED PERSONNEL AND LITIGATION SESSION TO BE HELD AT THE CONCLUSION OF THE BOARD'S CONSENT OR REGULAR AGENDA, OR AT ANY OTHER TIME DURING THE COURSE OF THE MEETING ANNOUNCED BY THE CHAIRPERSON OF THE BOARD

**A. CONFERENCE WITH A. LEGAL COUNSEL - THREAT TO PUBLIC SERVICES OR FACILITIES**

**(Government Code Section 54957(a))**

Consultation with: Sheriff-Coroner – Sheriff's Sergeants

Report of County Counsel – no reportable actions.

**CONSENT AGENDA**

<b>RESULT:</b>	<b>Approved [5 to 0]</b>
<b>MOTION AND SECOND:</b>	De Serpa, Koenig
<b>AYES:</b>	Koenig, De Serpa, Cummings, Hernandez, Martinez
<b>NAYES:</b>	None
<b>ABSTAIN:</b>	None

14. Approval of Minutes  
January 28, 2025, 9:00 AM  
February 11, 2025, 9:00 AM (Clerk of the Board)
15. Accept claims as approved by the Auditor-Controller-Treasurer-Tax Collector  
(Auditor-Controller-Treasurer-Tax-Collector)
16. Adopt resolution approving the sale of tax defaulted properties at public auction via  
an online auction and approve the optional re-offer auction for any remaining unsold  
properties (Auditor-Controller-Treasurer-Tax-Collector)  
  
Resolution 31-2025
17. Accept and file report for the 2nd Quarter Review of the Statement of Assets in the  
County Treasury (Auditor-Controller-Treasurer-Tax-Collector)
18. Accept and file notice of intent to establish a Circle on Anti-Racism, Economic, and  
Social Justice Advisory Group, and take related actions (County Administrative  
Office)
19. Approve three amendments to contracts in the total amount of \$624,361 for the  
Juvenile Hall Multi-Use Recreation and Program Facility and Renovation projects,  
and take related actions (General Services Department)  
  
Contract 17C4229 – Amendment No. 3  
Contract 19C4335 – Amendment No. 2  
Contract 22D02297 – Amendment No. 1
20. Ratify agreement with One Workplace in the total not-to-exceed amount of  
\$589,849.46 for the design, purchase, delivery, and installation of behavioral health  
furniture (General Services Department)  
  
Contract 25C5033
21. Authorize the Director of General Services to sign Change Order for \$39,205 with  
Selden & Son for the Homeless Persons Health Project (HPHP) HVAC project,  
approve a contract contingency in the amount of \$74,054, and take related actions  
(General Services Department)  
  
Change Order No. 3
22. Adopt resolution authorizing the General Services Department to apply for an  
Energy Conservation Assistance Act (ECAA) Loan, approve California  
Environmental Quality Act (CEQA) Notice of Exemption, and take related actions  
(General Services Department)  
  
Resolution 32-2025



23. Defer status report on blockchain-based digital wallet development with HUMBL Inc., to March 25, 2025 (Information Services Dept.)
24. Adopt resolution requesting the Governor and the Department of Cannabis Control to declare contaminated cannabis in the regulated market a public health emergency, and take related actions (Board of Supervisors - First District)  
  
Resolution 33-2025
25. Item 25 pulled from Consent Agenda; Added to Regular Agenda as Item 6.1 ()
26. Direct the Chair to send a letter to the legislative sponsor opposing the passage of Assembly Bill 518, Low-Impact Camping, and direct the Chair to share the letter with our state legislators and relevant legislative committees (Board of Supervisors - Third District)
27. Approve appointment of Jessica Liddy-Hayford as the Fourth District appointee to the Commission on Disabilities, for a term to expire April 1, 2027 (Board of Supervisors - Fourth District)
28. Accept nomination and approve appointment of Emmanuel Nevarez to the Latino Affairs Commission, as an at-large representative of the City of Santa Cruz, for a term to expire April 1, 2027 (Board of Supervisors)
29. Approve final appointment of Alma Diaz to the Workforce Development Board, as a representative of the Wagner-Peyser Program, for a term to expire on June 30, 2028 (Clerk of the Board)
30. Approve final appointment of Charlie David Walker to the In-Home Supportive Services Commission, as an at-large representative of providers, for a term to expire on April 1, 2027 (Clerk of the Board)
31. Accept and file Climate Action and Adaptation Plan (CAAP) 2024 Annual Report, and take related actions (Office of Response, Recovery and Resilience)
32. Approve agreement with Central California Alliance for Health for reimbursement of behavioral health care professional services, and take related actions (Health Services Agency)  
  
Contract 26R0475
33. Approve amendment to agreement with Netsmart Technologies Inc., to increase the payment schedule by \$315,000 for a new amount of \$2,561,761 to add services for Provider Interoperability, and take related actions (Health Services Agency)  
  
Contract 24 H3994 – Amendment No. 1
34. Approve addition of 1.0 full-time equivalent (FTE) Senior Departmental Administrative Analyst, alternately staffed, and deletion of 1.0 FTE Resource Planner IV to the Health Services Agency's budget for the Environmental Health Division, and take related actions (Health Services Agency)
35. Accept and file Behavioral Health Bridge Housing Project Update, and take related actions (Health Services Agency)

36. Accept and file the 2025 Approved Special Event List for use by Community Development and Infrastructure in issuance of Special Event Permits (Community Development and Infrastructure)
37. Authorize the Director of Community Development and Infrastructure (CDI) to make a Predevelopment Loan of \$362,241 to MP Green Valley Associates, LP for Affordable Housing at 578 Green Valley Road, Watsonville, and take related actions (Community Development and Infrastructure)
38. AS THE BOARD OF DIRECTORS FOR THE PAJARO STORM DRAIN MAINTENANCE DISTRICT: Authorize the District Engineer to sign the agreement with California Marine Sanctuary Foundation, and take related actions (Community Development and Infrastructure)

Resolution 34-2025  
Subaward Agreement

**Adjournment – 4:52 PM**

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Approved: \_\_\_\_\_  
Felipe Hernandez, Chair, Board of Supervisors

Attest: \_\_\_\_\_  
Juliette Rezzato, Clerk of the Board

Date: \_\_\_\_\_

NOTE: This set of Board of Supervisors Minutes is scheduled for approval by the Board on March 11, 2025.