



General Services 2025-26 Proposed Budget



Michael Beaton, Director
Megan Reilly, Deputy Director





Presentation Overview

2025-26 Department Requested Budget Summary

Requested GFC	0
General Fund Target	0
<over> or under GFC Target	0
Total Funded Requested (FTE)	84
Change from Adopted 2024-25	0



Budget Goals, Changes & Community Benefits



2025-26 Requested Budget



Staffing, Facility & Systems



Future Considerations



GENERAL SERVICES MISSION IS TO HELP USER DEPARTMENTS PROVIDE HIGH QUALITY SERVICES TO THE PUBLIC THEY SERVE BY ENSURING THEY DON'T HAVE TO WORRY ABOUT THE FACILITIES THEY OPERATE OUT OF, THE VEHICLES THEY DRIVE, OR THE SERVICES THEY NEED TO PROCURE.

Vision

Excellence in the business of government

"SAME TEAM SAME DIRECTION"



Emerging Issues

- INTERNAL SERVICE FUND BILLING STRUCTURE
- PREVENTATIVE MAINTENANCE CONTINUATION
- ROLL OUT OF VEHICLE POOLING SYSTEM
- VEHICLE ELECTRIFICATION
- CAPITAL PROJECT MANAGEMENT SYSTEM ROLLOUT
- OPENGOV PROCURE

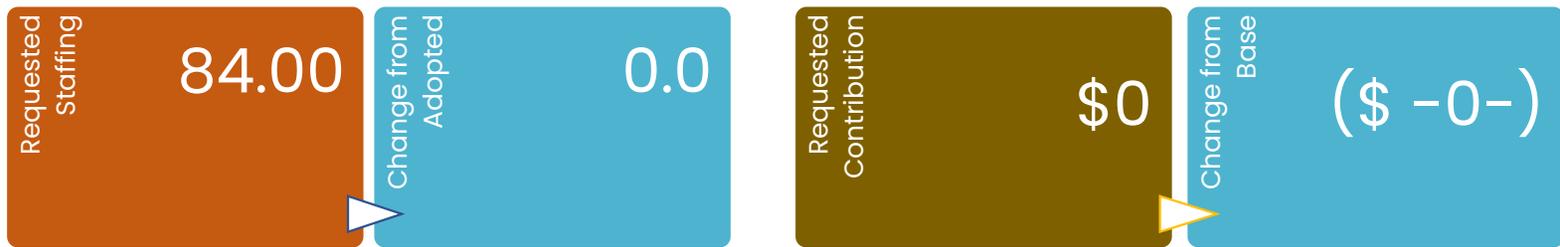


Major Changes

- GSD TO ISF
- 14.6% increase in Utilities
- Increase in Off-site Vehicle Repairs
- FLEET Kiosk Expansion
- Increase in Salary Saving 2%-4%
- Held Service Levels



Requested 2025-26 Budget GENERAL SERVICES Overview



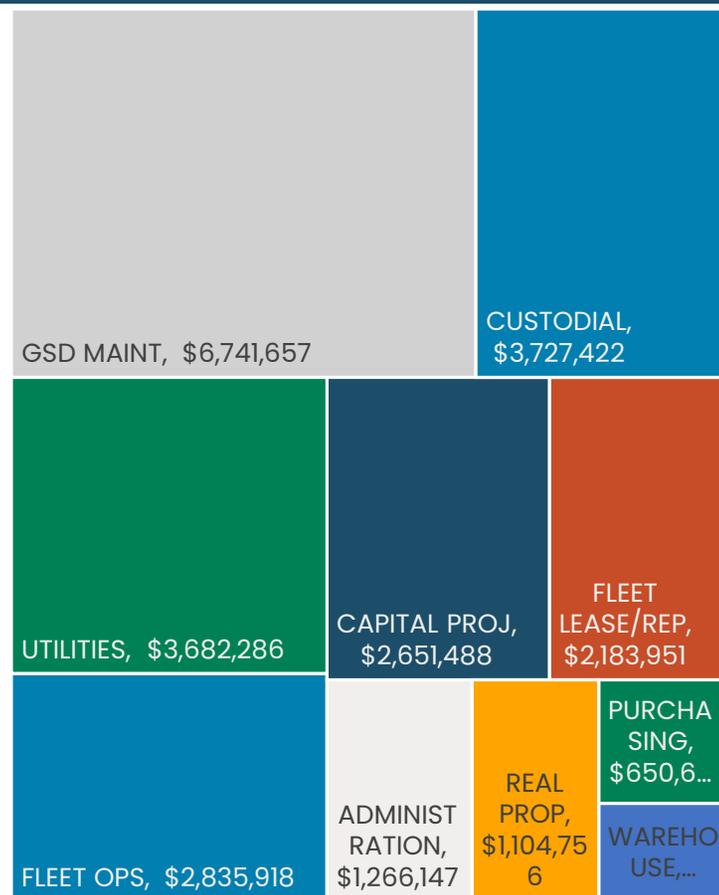
100% cost charged to
user departments



GENERAL SERVICES

✓ General Overview (Departmental Fiscal Review)

Collapse All	2024-25 Adopted Budget	2024-25 Estimated Actuals	2025-26 Proposed Budget
▼ Revenues	\$ 24,458,795	\$ 23,040,202	\$ 25,565,495
▶ Charges for Services	20,069,816	19,482,424	24,828,014
▶ Miscellaneous Revenues	3,475,884	2,792,042	75,000
▶ Other Financing Sources	542,252	542,252	438,000
▶ Use Of Money and Property	220,843	73,484	224,481
▶ Intergovernmental Revenues	150,000	150,000	0
▼ Expenses	23,592,104	22,406,825	25,824,699
▶ Salaries and Employee Benefits	12,456,884	11,566,544	12,467,635
▶ Services and Supplies	9,037,597	8,550,488	9,082,973
▶ Other Charges	2,097,717	2,030,702	4,104,495
▶ Fixed Assets	0	269,509	73,596
▶ Intrafund Transfers	-94	-10,418	96,000
Revenues Less Expenses	\$ 866,691	\$ 633,377	\$ -259,204





GSD ISF RATES

• Facilities Worker	\$165.05
• Custodial Worker	\$77.84
• Purchasing Worker	\$279.80
• Warehouse Worker	\$129.01
• Capital Projects Program Manager	\$205.60
• Real Properties Agent	\$157.55
• Utilities (Admin Fee Rate)	12%
• Warehouse Box Storage (per Qtr)	\$3
• Warehouse Pallet Storage (per Qtr)	\$110
• Warehouse Admin Fee Rate	25%



Current Staffing

Division Name	Adopted 2024-25	Requested 2025-26	Difference
ADMINISTRATION	12	13	+1
FACILITIES MANAGEMENT	53	51	-2
REAL PROPERTIES	4	4	0
CAPITAL PROJECTS	6	7	+1
PURCHASING	3	2	-1
WAREHOUSE	2	2	0
FLEET	4	5	+1
Total	84	84	0

ALL CHANGES OCCURRED MID YEAR, REQUESTED STAFFING IS STATUS QUO

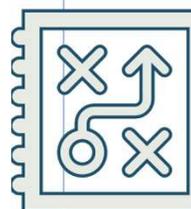


Future Considerations

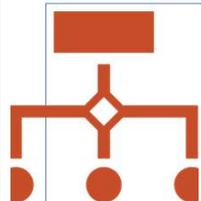
Long-term Opportunities & Risks



Fleet Redesign & Electrification – Charging Infrastructure



Rate Stabilization and ISF Sustainability



Streamlining Business Processes



Greenhouse Gas Emission Reduction in Government