



PROCEEDINGS OF THE COUNTY OF SANTA CRUZ BOARD OF SUPERVISORS

March 11, 2025

ACTION SUMMARY MINUTES

INTRODUCTORY ITEMS

1. CALL TO ORDER – 9:00 AM

Attendance	Attendee Name
Present	Manu Koenig, First District Supervisor Kimberly De Serpa, Second District Supervisor Justin Cummings, Third District Supervisor Monica Martinez, Fifth District Supervisor Felipe Hernandez, Fourth District Supervisor

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

3. CONSIDERATION OF LATE ADDITIONS TO THE AGENDA; ADDITIONS AND DELETIONS TO CONSENT AND REGULAR AGENDAS ANNOUNCEMENT BY BOARD MEMBERS OF ITEMS REMOVED FROM CONSENT TO REGULAR AGENDA

Revision on Item 12 – Revised attachment (packet page 187 replaced)
Revision on Item 23 – Revised attachment (packet page 331 replaced)
Revision on Item 28 - Revised Memo (packet page 452 replaced)
Revision on Item 36 - Additional materials (insert after packet page 837)

4. ANNOUNCEMENT BY BOARD MEMBERS OF ITEMS REMOVED FROM CONSENT TO REGULAR AGENDA

Item 30 was moved to Regular Agenda as Item 6.1

5. PUBLIC COMMENT

28 people addressed the Board in chambers
11 people addressed the Board via Zoom

6. ACTION ON THE CONSENT AGENDA (ITEMS 14-42)

REGULAR AGENDA

- 6.1. Accept and file the 2024 Santa Cruz County Suicide Prevention Strategic Plan update

Action

Accepted and filed the 2024 Santa Cruz County Suicide Prevention Strategic Plan update.

Public Comment:

No one addressed the Board in chambers

No one addressed the Board via Zoom

RESULT:

Approved [5 to 0]

MOTION AND SECOND: De Serpa, Martinez

AYES: Koenig, De Serpa, Cummings, Martinez, Hernandez

NAYES: None

ABSTAIN: None

7. Consider recommendations of the Short-Term Rental Ad Hoc Subcommittee to consolidate and revise the hosted rental and vacation rental ordinances, and take related actions

Actions:

1. Received report from Board subcommittee and consider proposed revisions to the Santa Cruz County Code regarding short term/vacation rentals; and
2. Referred the proposed revisions to the Coastal Commission for their review and comment; and
3. Directed CDI staff and County Counsel to process the proposed revisions and present them to the Planning Commission for their recommendation to the Board and return to the Board with the proposed ordinance no later than the first meeting in June; and
4. Directed CDI staff to send a letter to short-term rental owners that have been paying transient occupancy taxes but do not have a permit notifying them of their illegal status and encouraging them to apply for a permit; and
5. Directed the Board's Representative to Visit Santa Cruz County to solicit feedback on ways to support hotels.

Additional Direction:

Directed staff to report back with options for a hotel overlay district that would facilitate the expansion or establishment of hotels, including in areas outside of the urban services line such as Chaminade or Brookdale Lodge, no later than September 30, 2025. Directed the Planning Commission to review the impact of allowing residents to move into ADU and converting main house into short term rentals to housing stock (section 7.C.i under Hosted Rentals).

Public Comment:

5 people addressed the Board in chambers

1 person addressed the Board via Zoom

RESULT: **Approved [5 to 0]**
MOTION AND SECOND: Koenig, Cummings
AYES: Koenig, De Serpa, Cummings, Martinez, Hernandez
NAYES: None
ABSTAIN: None

8. Consider approving in concept an "Ordinance Amending Section 7.130.030 and 7.130.110 of the Santa Cruz County Code Regarding Retail Commercial Cannabis Operations," approve the California Environmental Quality Act Notice of Exemption, and take related actions

Actions:

1. Approved in concept an "Ordinance Amending Section 7.130.030 and 7.130.110 of the Santa Cruz County Code Regarding Retail Commercial Cannabis Operations" allowing for onsite consumption and schedule the ordinance for second reading and final adoption on March 25, 2025;
2. Approved the Notice of Exemption for compliance with the California Environmental Quality Act; and
3. Directed the Clerk of the Board to publish the Notice of Proposed Ordinance Summary in a newspaper of general circulation at least five days prior to the scheduled second reading and final adoption, no later than March 20, 2025, pursuant to Government Code Section 25124.

Additional Direction:

Directed staff to include in regular updates from the Cannabis Licensing Office information on whether an increase in cannabis related DUIs, or other potential negative impacts from this policy has been seen.

Public Comment:

10 people addressed the Board in chambers
5 people addressed the Board via Zoom

RESULT: **Approved [3 to 2]**
MOTION AND SECOND: Cummings, Koenig
AYES: Koenig, Cummings, Hernandez
NAYES: De Serpa, Martinez
ABSTAIN: None

9. Consider approving in concept an "Ordinance Enacting Chapter 7.138 of the Santa Cruz County Code Regarding Cannabis Farm Retail License Pilot Program," an "Ordinance Amending Section 13.10.640 of the Santa Cruz County Code Regarding Temporary Produce Sales Areas and Produce Stands," and an "Ordinance Amending Section 13.10.372 of the Santa Cruz County Code Regarding Allowance of Temporary Produce Sales Areas and Produce Stands in the Timber Production Zone District" allowing for retail cannabis sales at produce stands, approve the California Environmental Quality Act Addendum to the Final Environmental Impact Report for the Sustainability Policy and Regulatory Update, and take related actions

Action:

Item was continued to the March 25, 2025 agenda.

Public Comment:

No one addressed the Board in chambers

No one addressed the Board via Zoom

RESULT:	Approved [5 to 0]
MOTION AND SECOND:	Cummings, Koenig
AYES:	Koenig, De Serpa, Cummings, Martinez, Hernandez
NAYES:	None
ABSTAIN:	None

10. Consider report on preventing underage cannabis use in Santa Cruz County, and take related actions

Actions:

1. Accepted and filed a report on Preventing Underage Cannabis Use in Santa Cruz County; and
2. Directed the Health Services Agency and Cannabis Licensing Office to continue collaboration towards prevention of underage cannabis use.

Public Comment:

5 people addressed the Board in chambers

No one addressed the Board via Zoom

RESULT:	Approved [4 to 0]
MOTION AND SECOND:	Koenig, Hernandez
AYES:	Koenig, De Serpa, Martinez, Hernandez
NAYES:	None
ABSENT:	Cummings

Failed Motion

Directed County Administrative Office to share the report inclusive of the evidence based recommendations with the County Office of Education, public school superintendent, law enforcement agencies, elected state office holders, cannabis permit holders and the County's Youth Advisory Task Force, requesting that they share input to the County by April 30, 2025, and for the CAO to gather that input and provide it in a report back to the Board no later than the June 24, 2025, Board meeting with recommendations on any County action that could be taken as a result of the input.

RESULT:	Failed [2 to 2]
MOTION AND SECOND:	Martinez, De Serpa
AYES:	De Serpa, Martinez
NAYES:	Koenig, Hernandez
ABSENT:	Cummings

11. Consider and discuss qualifications of selected applicants for the Measure Q Citizens Oversight Advisory Committee

Actions:

Considered the table of selected applicants under consideration for nomination for the Measure Q Citizens Oversight Advisory Board (COAB) from each supervisorial district, including their names and areas of expertise, as requested by the Board of Supervisors.

Public Comment:

2 people addressed the Board in chambers
No one addressed the Board via Zoom

RESULT:	Approved [4 to 0]
MOTION AND SECOND:	Martinez, Koenig
AYES:	Koenig, De Serpa, Martinez, Hernandez
NAYES:	None
ABSENT:	Cummings

SCHEDULED ITEM – 1:30 PM

12. Present the 2024 Employee Recognition Awards (County Administrative Office)

Actions:

Presented the 2024 Employee Recognition Awards and associated proclamations

Public Comment:

No one addressed the Board in chambers
No one addressed the Board via Zoom

CLOSED SESSION AGENDA

13. SCHEDULE A CLOSED PERSONNEL AND LITIGATION SESSION TO BE HELD AT THE CONCLUSION OF THE BOARD'S CONSENT OR REGULAR AGENDA, OR AT ANY OTHER TIME DURING THE COURSE OF THE MEETING ANNOUNCED BY THE CHAIRPERSON OF THE BOARD

**A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Government Code Section 54956.9(d)(1))**

In the matter of Santa Cruz County Health Services Agency, Department of Health Care Services ("DHCS") Office of Administrative Hearings and Appeals Case No. MH24-0614-933E-JPF.

**B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Government Code Section 54956.9(d)(1))**

Jennifer Mackie and Jennifer Collman v. Ralph Millar, Peggy O'Connor, County of Santa Cruz, County of Santa Cruz Sheriff's Office, Sheriff-Coroner Jim Hart, and Deputy Gabriel Gonzalez; U.S. District Court, Northern District of California, Case No. 5:19-cv-02096-YGR, Santa Cruz County Superior Court Case No. 19-CV-01003.

Report of County Counsel – no reportable actions.

CONSENT AGENDA

RESULT: **Approved [5 to 0]**
MOTION AND SECOND: Koenig, De Serpa
AYES: Koenig, De Serpa, Cummings, Martinez, Hernandez
NAYES: None
ABSTAIN: None

Item 30 pulled; added to regular agenda as item 6.1

14. Approval of Minutes
Minutes of December 10, 2024 9:00 AM
Minutes of February 25, 2025 9:00 AM ()
15. Accept claims as approved by the Auditor-Controller-Treasurer-Tax Collector
(Auditor-Controller-Treasurer-Tax Collector)
16. Adopt "Ordinance Amending Section 1.04.140 of the Santa Cruz County Code
Relating to Definitions and Titles Associated With the County Administrative
Office" (approved in concept February 25, 2025) (Clerk of the Board)

Ordinance 5474
17. Adopt "Ordinance Adding Chapter 2.130 To The Santa Cruz County Code
Establishing Redwoods Coastal Academy At Juvenile Hall" (approved in concept
February 25, 2025) (Clerk of the Board)

Ordinance 5475
18. Adopt "Ordinance Approving a Planned Unit Development as Allowed by Santa
Cruz County Code Chapter 18.30 Relating to Establishment of Development
Standards for APNs 029-391-01, 029-391-02, 029-391-03, and 029-061-19"
(approved in concept February 25, 2025) (Clerk of the Board)

Ordinance 5476
19. Accept and file the Treasurer's Investment Transaction Report for the month of
January 2025 (Auditor-Controller-Treasurer-Tax Collector)
20. Accept and file Quarterly Financial Update for Quarter 2 of Fiscal Year (FY) 2024-
25 (Auditor-Controller-Treasurer-Tax Collector)
21. Approve agreement with HomeAway.Com, Inc., for collection and remittance of
Transient Occupancy Tax at no direct cost to the County, and take related actions
(Auditor-Controller-Treasurer-Tax Collector)

Agreement
22. Approve an easement acquisition contract totaling \$31,910 for the Bates Creek
Storm Damage Repair Project, and take related actions (General Services
Department)

Easement Contract

23. Approve amendment to agreement with ACCO Engineering Systems, increasing the contract amount by \$32,260.16 for the 90 Rountree Rooftop Air Handling Unit Removal & Replacement Project, accept the project as completed, and take related actions (General Services Department)

Contract 23C4612
24. Approve tentative agreement with the Deputy Probation Officer Association (DPOA), and take related actions (Personnel)

Resolution 35-2025
MOU Agreement
25. Approve appointment of Allison Albert as the Third District appointee to the Women's Commission, for a term to expire April 1, 2027 (Board of Supervisors - Third District)
26. Direct the Chair to submit letters to the U.S. State Department detailing the County of Santa Cruz's formal opposition to proposed rule changes for passport forms DS-11, DS-82, and DS-5504 that would require applicants to list their sex assigned at birth (Board of Supervisors - Fifth District)
27. Accept and file the Commission on Disabilities report for calendar years 2023 and 2024, and take related actions (Board of Supervisors)
28. Accept notification of at-large vacancies on various County Advisory bodies, with nominations to be received on March 25, 2025, and final appointments to be considered on April 8, 2025 (Board of Supervisors)
29. Accept grant award in the amount of \$22,838 from the U.S. Department of Justice Bureau of Justice Assistance 2024 Edward Byrne Memorial Justice Assistance Grant Program to enhance the forensic DNA laboratory with a Crime-lite AUTO Kit and Crime-lite Lab Arm, and take related actions (Sheriff-Coroner)

Grant Agreement
Resolution 36-2025
30. Item 30 pulled from Consent Agenda; Added to Regular Agenda as Item 6.1
31. Approve Memorandum of Understanding with Pajaro Valley Collaborative to formally establish a partnership with the Health Services Agency, Human Services Department, and Pajaro Valley Collaborative to advance positive outcomes throughout the Pajaro Valley, and take related actions

MOU Agreement
32. Approve amendment to agreement with Housing Authority of the County of Santa Cruz, increasing the amount by \$200,000, for the use of Measure K funding for security deposit and housing assistance, with a retroactive effective date of September 24, 2024, and take related actions

Contract 25W4121 Housing Authority

33. Approve amendment to agreement with Community Action Board of Santa Cruz County, Inc., increasing the amount by \$155,742, to expand transitional age youth housing services, and take related actions

Resolution 37-2025
Contract 25W4087 Community Action Board
34. Approve amendments to agreements with Housing Matters, increasing the amount by \$160,650, and Families in Transition Santa Cruz County Inc., increasing the amount by \$889,096, for California Work Opportunity and Responsibility to Kids (CalWORKs) housing programs, approve agreement with Community Action Board of Santa Cruz County, Inc., in the amount of \$600,000, for housing-related services, and take related actions

Resolution 38-2025
Contract 25W3973 Housing Matters
Contract 25W3972 Families in Transition
Contract 25W3972 Community Action Board
35. Approve amendment to agreement with Joey Rose, DBA Joey Rose Studio, separating payment two into two phases, and take related actions (Parks, Open Spaces, and Cultural Services)

Artist Agreement 24C4831
36. Accept and file Santa Cruz County Integrated Waste Management Local Task Force Annual Report and Attendance Log, and take related actions (Community Development and Infrastructure)

Resolution 39-2025
37. Adopt resolution confirming Consumer Price Index increases in sewer benefit assessment rates for County Service Areas (CSAs) 2, 7, 10, 20, and for CSA No. 5 - Sand Dollar (Zone C and S) confirm benefit assessment charges remain unchanged from fiscal year 2024-25, schedule a public hearing on June 10, 2025, at 9:00 am or thereafter, to consider the proposed sewer benefit assessment/service charge reports, and take related actions (Community Development and Infrastructure)

Resolution 40-2025
38. Approve plans, specifications and engineer's estimate for the Stetson Road PM 0.18 Storm Damage Repair Project, set bid opening for 2:00 pm on April 11, 2025, and take related actions (Community Development and Infrastructure)

Plans
39. Accept the improvements and final cost of \$330,669.34 for the Crosswalk Upgrade Project, Federal Project Number HSIPL5936(139), and take related actions (Community Development and Infrastructure)
40. Defer to on or before June 24, 2025, the public hearing on changes to County Code regarding regulations for accessory dwelling units (Community Development and Infrastructure)

41. AS THE BOARD OF DIRECTORS OF THE DAVENPORT COUNTY SANITATION DISTRICT: Schedule a public hearing for May 6, 2025, at 9:00 am or thereafter, to consider adopting a resolution amending the Davenport County Sanitation District Fiscal Year 2025-26 water and sewer service charges, and take related actions (Community Development and Infrastructure)
42. AS THE BOARD OF DIRECTORS OF THE FREEDOM COUNTY SANITATION DISTRICT: Schedule a public hearing on May 6, 2025, at 9:00 am or thereafter, to consider adopting a resolution amending the Freedom County Sanitation District 2025-26 sewer service charges, and take related actions (Community Development and Infrastructure)

Adjournment – 3:32 PM

Approved: _____
Felipe Hernandez, Chair, Board of Supervisors

Attest: _____
Juliette Rezzato, Clerk of the Board

Date: _____

NOTE: This set of Board of Supervisors Minutes is scheduled for approval by the Board on March 25, 2025.