



COUNTY OF SANTA CRUZ

CIVIL SERVICE COMMISSION

701 OCEAN STREET, SUITE 510
SANTA CRUZ, CA 95060

TELEPHONE: (831) 454-2600
FAX: (831) 454-2411
TDD: 711

CIVIL SERVICE COMMISSION AGENDA NOTICE OF PUBLIC MEETING

Location: Board of Supervisors' Chambers
County Government Center
701 Ocean Street, Fifth Floor
Santa Cruz, CA 95060

Date and Time: Thursday, June 12, 2025, at 5:45 p.m.

A rescheduled regular meeting of the Civil Service Commission has been set for **5:45 p.m., Thursday, June 12, 2025.**

This agenda is to invite you to participate in a public meeting of the Santa Cruz County Civil Service Commission. Please review the agenda for items of interest to you. You may participate in the meeting and speak, or you may send a letter, which will be considered at the meeting. The letter should be addressed to the Personnel Director or Chair of the Civil Service Commission, and should reference the agenda date and specific items of interest to you.

AGENDA

- I. Call to Order
- II. Attendance
- III. Approval of Minutes for October 17, 2024 Regular Meeting
(January & April 2025 meeting cancelled due to lack of quorum)
- IV. Additions and Corrections to Agenda
- V. Oral Communications
 - a. Public Comment
 - b. Secretary's Report
- VI. Old Business
 - a. None
- VII. New Business
 - a. 2023-2024 Biennial Report

- b. Election of Chair and Vice-Chair

VIII. Report

- a. Adopt Delegated Classification Actions (Oct - Dec 2024)
- b. Provisional Report (Annual Trend Pattern Included Oct - Dec 2024)
- c. Adopt Delegated Classification Actions (Jan - Mar 2025)
- d. Provisional Report (Jan - Mar 2025)

IX. Correspondence Items

- a. Reappointment of Commissioner Landau
- b. Reappointment of Commissioner Collins

X. Adjournment

Next Commission Meeting: Thursday, July 17, 2025

Meeting Announcements

The Commission will receive oral communications prior to regularly scheduled action items. Any person may address the Commission on any item of interest to the public, before or during the Commission's consideration of the item, restricted to three minutes per individual, provided that no action shall be taken on any item not appearing on the agenda. Commissioners may choose to follow up at a later time, either individually or on a subsequent Civil Service Commission agenda.

The County of Santa Cruz does not discriminate on the basis of disability, and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. The conference room is located in an accessible facility. If you wish to attend this meeting and you will require special assistance in order to participate, please contact Staff at 454-2600 (TDD number 711) at least 72 hours in advance of the meeting in order to make arrangements. As a courtesy to those affected, please attend the meeting smoke and scent free.

SANTA CRUZ COUNTY
CIVIL SERVICE COMMISSION
Minutes for October 17, 2024 at 5:45 p.m.

Present: Chair Tamiko Collins, Vice-Chair Olivia Madrigal, Steve Landau, Dina Hoffman, Kevin Fink

Staff present: Ajita Patel, Personnel Director (Secretary)
Erin Morimoto

1. Call to Order: 5:48 p.m.
2. Minutes of July 18, 2024 reviewed.
Motion/Second: Landau/Hoffman. Passed unanimously.
3. Additions and corrections to agenda: None
4. Oral Communications:
 - a. Public Comment: None
 - b. Secretary's Report:
 - i. 1 disciplinary hearing pending
 - ii. Parking passes and 2025 schedule will be mailed
 - iii. Commissioner Landau & Fink's terms expire on 12/31/24.
They will notify their supervisors of their continued interest in serving.
5. Old Business: None
6. New Business:
 - a. Consider Civil Service exempt status for the Director of Child Support Services pursuant to County Code 3.12.010.
Motion/Second: Fink/Madrigal. Passed unanimously
7. Reports:
 - a) Adopted Delegated Classification Report
Motion/Second: Landau/Collins. Passed unanimously.
 - b) Provisional Report
Discussion to add yearly trend component
8. Correspondence items reviewed: None
9. Adjournment: 6:16 p.m.
10. Next quarterly meeting is scheduled for Thursday, January 16, 2025