



**PROCEEDINGS OF THE  
COUNTY OF SANTA CRUZ BOARD OF SUPERVISORS**

March 25, 2025

**ACTION SUMMARY MINUTES**

**INTRODUCTORY ITEMS**

1. CALL TO ORDER – 9:00 AM

Attendance	Attendee Name
Present	Manu Koenig, First District Supervisor Kimberly De Serpa, Second District Supervisor Justin Cummings, Third District Supervisor Felipe Hernandez, Fourth District Supervisor Monica Martinez, Fifth District Supervisor

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

3. CONSIDERATION OF LATE ADDITIONS TO THE AGENDA; ADDITIONS AND DELETIONS TO CONSENT AND REGULAR AGENDAS  
None

4. ANNOUNCEMENT BY BOARD MEMBERS OF ITEMS REMOVED FROM CONSENT TO REGULAR AGENDA

Item 16 was moved to Regular Agenda as Item 6.1  
Item 57 was moved to Regular Agenda as item 12.1

5. PUBLIC COMMENT  
35 people addressed the Board in chambers  
8 people addressed the Board via Zoom

6. ACTION ON THE CONSENT AGENDA (ITEMS 14-58)

**REGULAR AGENDA**

- 6.1. Adopt "Ordinance Amending Section 7.130.030 and 7.130.110 of the Santa Cruz County Code Regarding Retail Commercial Cannabis Operations" (Approved in concept March 11, 2025)

**Actions:**

Adopted "Ordinance 5477 Amending Section 7.130.030 and 7.130.110 of the Santa Cruz County Code Regarding Retail Commercial Cannabis Operations" as approved in concept on March 11, 2025.

**RESULT:**

**MOTION AND SECOND:**

**AYES:**

**NAYES:**

**ABSTAIN:**

**Approved [3 to 2]**

Koenig, Cummings

Koenig, Cummings, Hernandez

De Serpa, Martinez

None

**Public Comment:**

4 people addressed the Board in chambers  
3 people addressed the Board via Zoom

**Additional Directions:**

Directed staff to return to the Board at a later date with proposed ordinance language allowing the county to take disciplinary action against a dispensary, such as suspending or revoking a dispensary's permission to operate in Santa Cruz County if it is determined that someone who has consumed cannabis at a lounge, drives under the influence and consequently causes harm or damages.

<b>RESULT:</b>	<b>Approved with Additional Direction [5 to 0]</b>
<b>MOTION AND SECOND:</b>	Martinez, De Serpa
<b>AYES:</b>	Koenig, De Serpa, Cummings, Hernandez, Martinez
<b>NAYES:</b>	None
<b>ABSTAIN:</b>	None

Directed staff to explore funding opportunities to support curriculum development for cannabis onsite consumption lounges and send a letter to the State Department of Cannabis Control asking them to develop the cannabis curriculum.

<b>RESULT:</b>	<b>Approved with Additional Direction [5 to 0]</b>
<b>MOTION AND SECOND:</b>	Cummings, Hernandez
<b>AYES:</b>	Koenig, Cummings, Hernandez, De Serpa, Martinez
<b>NAYES:</b>	
<b>ABSTAIN:</b>	None

7. Consider approving in concept an "Ordinance Enacting Chapter 7.138 of the Santa Cruz County Code Regarding Cannabis Farm Retail License Pilot Program," an "Ordinance Amending Section 13.10.640 of the Santa Cruz County Code Regarding Temporary Produce Sales Areas and Produce Stands," and an "Ordinance Amending Section 13.10.372 of the Santa Cruz County Code Regarding Allowance of Temporary Produce Sales Areas and Produce Stands in the Timber Production Zone District" allowing for retail cannabis sales at produce stands, approve the California Environmental Quality Act Addendum to the Final Environmental Impact Report for the Sustainability Policy and Regulatory Update, and take related actions

**Actions:**

1. Approved in concept "Ordinance Enacting Chapter 7.138 of the Santa Cruz County Code Regarding Cannabis Farm Retail License Pilot Program," "Ordinance Amending Section 13.10.640 of the Santa Cruz County Code Regarding Temporary Produce Sales Areas and Produce Stands," and "Ordinance Amending Section 13.10.372 of the Santa Cruz County Code Regarding Allowance of Temporary Produce Sales Areas and Produce Stands in the Timber Production Zone District" allowing for retail cannabis sales at produce stands, and schedule the ordinance for second reading and final adoption on April 8, 2025;

2. Approved the Addendum to the Final Environmental Impact Report for the Sustainability Policy and Regulatory Update;
3. Directed the Clerk of the Board to publish the Notice of Proposed Ordinance Summary in a newspaper of general circulation at least five days prior to the scheduled second reading and final adoption, no later than March 20, 2025, pursuant to Government Code Section 25124; and
4. Upon final adoption, directed the Community Development and Infrastructure Department to submit the amendments to the local coastal plan implementing ordinances to the California Coastal Commission for approval and certification.

**Public Comment:**

8 people addressed the Board in chambers  
3 people addressed the Board via Zoom

**Additional Directions:**

Directed staff to strike 7.130.110 M limitation of sales from 1/8 of an ounce and change it to the state limit of 1 ounce per customer, per day, to require a reservation system under 7.138.070 B.6, and continue to develop policy and procedures that would prevent the farm stand program from becoming wholesale outlets to local customers.

<b>RESULT:</b>	<b>Approved with Additional Direction [3 to 2]</b>
<b>MOTION AND SECOND:</b>	Koenig, Cummings
<b>AYES:</b>	Koenig, Cummings, Hernandez
<b>NAYES:</b>	De Serpa, Martinez
<b>ABSTAIN:</b>	None

Directed staff to create proposed language that allows the county to take disciplinary action against a farm or produce stand such as suspending or revoking permissions to operate in Santa Cruz County if it's determined that someone who has consumed cannabis at a farm or produce stand, drives under the influence and consequently causes harm or damages. In addition, staff was directed to explore funding opportunities to support curriculum development for an education training program designed to avoid over serving patrons.

<b>RESULT:</b>	<b>Approved with Additional Direction [5 to 0]</b>
<b>MOTION AND SECOND:</b>	Martinez, De Serpa
<b>AYES:</b>	Koenig, De Serpa, Cummings, Hernandez, Martinez
<b>NAYES:</b>	None
<b>ABSTAIN:</b>	None

8. Consider approving in concept an "Ordinance Amending Chapter 2.104 of the Santa Cruz County Code Regarding the County of Santa Cruz Mental Health Advisory Board", and take related actions

**Actions:**

- 1) Approved in concept an "Ordinance Amending Chapter 2.104 of the Santa Cruz County Code Regarding the County of Santa Cruz Mental Health Advisory Board";
- 2) Scheduled the ordinance for a second reading and final adoption on April 8, 2025;
- 3) Directed the Clerk of the Board to publish the Notice of Proposed Ordinance Summary in a newspaper of general circulation at least five days prior to the scheduled second reading and final adoption, no later than April 1, 2025, pursuant to Government Code Section 25124.

**Public Comment:**

No one addressed the Board in chambers  
No one addressed the Board via Zoom

<b>RESULT:</b>	<b>Approved [5 to 0]</b>
<b>MOTION AND SECOND:</b>	De Serpa, Hernandez
<b>AYES:</b>	Koenig, De Serpa, Cummings, Hernandez, Martinez
<b>NAYES:</b>	None
<b>ABSTAIN:</b>	None

9. Consider report on status of 2016-17 Winter Storm projects, 2023 Atmospheric River projects, and Emergency Road Damage Assessment Resource, and take related actions

**Actions:**

1. Accepted and filed a report on the status of the 2016-17 Winter Storm projects, 2023 Atmospheric River projects, and Emergency Road Damage Assessment Resource; and
2. Directed the Community Development and Infrastructure Department to return on or before the second meeting in January 2026, with a progress report.

**Public Comment:**

No one addressed the Board in chambers  
No one addressed the Board via Zoom

<b>RESULT:</b>	<b>Approved [5 to 0]</b>
<b>MOTION AND SECOND:</b>	Cummings, Koenig
<b>AYES:</b>	Koenig, De Serpa, Cummings, Hernandez, Martinez
<b>NAYES:</b>	None
<b>ABSTAIN:</b>	None

10. Public hearing to consider the 2024 General Plan Annual Report, accept and file two related annual reports, and take related actions

**Actions:**

1. Conducted a public hearing on the 2024 General Plan Annual Report;
2. Accepted and filed the 2024 General Plan Annual Report and the Fiscal Year (FY) 2023-24 Housing Successor Agency Report on Low- and Moderate-Income Housing Asset Funds (LMIHAF); and

3. Directed staff to submit the annual reports to the Governor's Office of Land Use and Climate Innovation (LCI) and the California Department of Housing and Community Development (HCD), as applicable.

**Public Comment:**

No one addressed the Board in chambers  
One person addressed the Board via Zoom

<b>RESULT:</b>	<b>Approved [5 to 0]</b>
<b>MOTION AND SECOND:</b>	Koenig, De Serpa
<b>AYES:</b>	Koenig, De Serpa, Cummings, Hernandez, Martinez
<b>NAYES:</b>	None
<b>ABSTAIN:</b>	None


**Scheduled Item -- 10:45 AM**

11. The Board of Supervisors shall recess in order to permit the Board of Directors of the Santa Cruz County Flood Control and Water Conservation District - Zone 7 to convene and carry out a regularly scheduled meeting

**Scheduled Item -- 1:30 PM**

12. Consider report and presentation on the Organizational Assessment of the Building Permit Process from Baker Tilly, and take related actions

**Actions**

1. Accepted and filed report and presentation on the  Organizational Assessment of the Building Permit Process from Baker Tilly; and
2. Directed the County Administrative Office to return on or before June 24, 2025, with a workplan for the Community Development and Infrastructure Department to implement recommendations from the organizational assessment.

**Public Comment:**

2 people addressed the Board in chambers  
1 person addressed the Board via Zoom

**Additional Direction:**

Directed staff as follows:

1. All intake and review comments must be cited in code, effective immediately;
2. That no more than one round of review comments, as distinguished from intake comments, will be issued for building permits, with the exception that there may be additional rounds of comments if the applicant has inadequately responded to the original comments, effective immediately;
3. Clarify that the role of the Unified Permit Center Manager, as originally conceived, has the ability to resolve other planners' comments, effective immediately;

4. To assign one principal permit technician per building permit application, effective within 30 days (April 24, 2025);
5. To include a customer feedback survey when the permit is issued, including feedback on the principal permit technician, within 30 days (April 24, 2025);
6. Include within the 2025-26 draft budget an option to hire two (2) Building Permit Technicians, in April of 2025;
7. To present a single public facing dashboard to measure performance that includes the number of reviews or comment rounds per permit issued, that will be live when the June 2025 workplan is presented;
8. To include in the June 2025 workplan options to establish a self-certification program, including in the wake of disasters, based on the experience of other California jurisdictions; and
9. To engage with Baker Tilly to develop an integrated scope of work that would provide greater analysis and specific recommendations for improving current CZU rebuilding permit processes, with the goal of achieving greater pre-clearance and permit completions, and present options to the Board as part of the workplan presented in June 2025.

**Public Comment:**

2 people addressed the Board in chambers

One person addressed the Board via Zoom

<b>RESULT:</b>	<b>Approved [4 to 1]</b>
<b>MOTION AND SECOND:</b>	Koenig, De Serpa
<b>AYES:</b>	Koenig, De Serpa, Martinez, Hernandez
<b>NAYES:</b>	Cummings
<b>ABSTAIN:</b>	None

- 12.1 Accept and file quarterly status report on the Recovery Permit Center, and take related actions

**Actions:**

1. Accepted and filed quarterly status report on the Recovery Permit Center; and
2. Directed the Community Development and Infrastructure Department to return on or before August 5, 2025, with the next quarterly update.

**Public Comment:**

One person addressed the Board in chambers

No one addressed the Board via Zoom

<b>RESULT:</b>	<b>Approved [4 to 1]</b>
<b>MOTION AND SECOND:</b>	Martinez, Hernandez
<b>AYES:</b>	Koenig, De Serpa, Martinez, Hernandez
<b>NAYES:</b>	Cummings
<b>ABSTAIN:</b>	None

**CLOSED SESSION AGENDA**

13. SCHEDULE A CLOSED PERSONNEL AND LITIGATION SESSION TO BE HELD AT THE CONCLUSION OF THE BOARD'S CONSENT OR REGULAR AGENDA, OR AT ANY OTHER TIME DURING THE COURSE OF THE MEETING ANNOUNCED BY THE CHAIRPERSON OF THE BOARD

**A. CONFERENCE LEGAL COUNSEL – EXISTING LITIGATION**

**(Government Code Section 5496.9(d)(1))**

*Melissa Lanctot v. County of Santa Cruz*; Santa Cruz County Superior Court Case No. 23CV02111.

**B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

**Government Code Section 5496.9(d)(1))**

*Weseloh, et al. v. County of Santa Cruz, et al.*, Santa Cruz County Superior Court Case No. 18CV03315.

**C. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

**(Government Code Section 5496.9(d)(1))**

*Paige Gordon, et al. v. County of Santa Cruz*, Santa Cruz County Superior Court Case No. 24CV03008; *CSAA Insurance Exchange v. County of Santa Cruz*, Santa Cruz County Superior Court Case No. 24CV03118; *CSAA Insurance Exchange v. County of Santa Cruz*, Santa Cruz County Superior Court Case No. 24CV0311; *Teresa F. Coyle v. County of Santa Cruz*, Santa Cruz County Superior Court Case No. 24CV03595; *Farmers Insurance Co. a/s/o Teresa F. Coyle* (Government Tort Claim No. 425-010); *Sims 2018 Revocable Trust v. County of Santa Cruz*, Santa Cruz County Superior Court Case No. 25CV00364.

Report of County Counsel – No reportable actions.

**CONSENT AGENDA**

**RESULT:** **Approved With Additional Direction [5 to 0]**  
**MOTION AND SECOND:** Cummings, Martinez  
**AYES:** Koenig, De Serpa, Cummings, Hernandez, Martinez  
**NAYES:** None  
**ABSTAIN:** None

14. Approval of Minutes  
Minutes of March 11, 2025, 9:00 AM
15. Accept claims as approved by the Auditor-Controller-Treasurer-Tax Collector (Auditor-Controller-Treasurer-Tax-Collector)
16. Item 16 was moved to Regular Agenda as Item 6.1
17. Award a three-year, three-month contract with Brown Armstrong Accountancy Corporation in the amount of \$453,510 for external auditing services, and take related actions (Auditor-Controller-Treasurer-Tax-Collector)  
Contract 25C5055
18. Approve Second Supplement to the Amended and Restated Joint Exercise of Powers Agreement for the Santa Cruz Libraries Facilities Financing Authority, and take related actions (County Administrative Office)  
Agreement
19. Accept and file status report on County commission representation and restructuring efforts, as part of the "A Santa Cruz County Like Me" project, and take related actions (County Administrative Office)
20. Defer to on or before April 29, 2025, the report on the impacts of Assembly Bill 1416 on the 2024 election cycle (County Administrative Office)
21. Approve agreement with Willdan in the amount of \$265,380, to prepare a Comprehensive Development Impact Fee Study and to develop a Comprehensive Development Impact Fee Program, and take related actions (General Services Department)  
Contract 25C5065
22. Approve and accept the terms of the lease contract for County-owned property at 102 Wheelock Road, and take related actions (General Services Department)  
Lease Agreement
23. Accept the improvements and final cost of \$803,725 for the Homeless Persons Health Project HVAC project, and take related actions (General Services Department)
24. Defer to on or before April 29, 2025, status report on artificial intelligence projects across County departments (Information Services Dept.)
25. Accept and file status update on broadband and digital equity activities in Santa Cruz County, and take related actions (Information Services Dept.)



26. Defer to on or before May 20, 2025, status report on blockchain-based digital wallet development with HUMBL Inc. (Information Services Dept.)
27. Approve additions to the County Policies and Procedures Manual, Title VII, Department Procedures, Parks Facilities Management, Section 304, Rotating Exhibits, and take related actions (Board of Supervisors - First District)
28. Approve appointment of Julieann Howard to the Measure Q Citizens Oversight Advisory Board, as the First District appointee, for a term to expire April 1, 2029 (Board of Supervisors - First District)
29. Approve reappointment of various persons to County advisory bodies, as outlined, for terms to expire April 1, 2029 (Board of Supervisors - First District)
30. Approve the nomination of Supervisor Koenig to the California Coastal Commission, and take related actions (Board of Supervisors - First District)
31. Approve appointment of Nicholas Desieyes as the Second District appointee to the Parks and Recreation Commission, for a term to expire April 1, 2029 (Board of Supervisors - Second District)
32. Approve appointment of Dennis Webb to the Measure Q Citizens Oversight Advisory Board, as the Second District appointee, for a term to expire April 1, 2029 (Board of Supervisors - Second District)
33. Approve appointment of Sandy Brown to the Measure Q Citizens Oversight Advisory Board, as the Third District appointee, for a term to expire April 1, 2027 (Board of Supervisors - Third District)
34. Direct staff in the Community Development and Infrastructure Department to process a Coastal Development Permit authorizing the County to prohibit overnight parking from midnight to 5:00 a.m. along Highway 1 at Shark Fin Cove, Panther Beach, Davenport Beach, and Davenport Pier parking lots (Board of Supervisors - Third District)

**Additional Direction:**

Directed staff to allow flexibility around the timing of overnight parking closures.

35. Approve reappointment of Michael Neidig as the to the Mental Health Advisory Board, representing consumers, for a term to expire April 1, 2028 (Board of Supervisors - Third District)
36. Approve appointment of Julissa Espindola to the Measure Q Citizens Oversight Advisory Board, as the Fourth District appointee, for a term to expire April 1, 2027 (Board of Supervisors - Fourth District)
37. Approve appointment of Mark Corriera to the Measure Q Citizens Oversight Advisory Board, as the Fifth District appointee, for a term to expire April 1, 2029 (Board of Supervisors - Fifth District)
38. Approve reappointment of various persons to County advisory bodies, as outlined, for terms to expire April 1, 2029 (Board of Supervisors - Fifth District)

39. Approve reappointment of Jeffrey Arlt as the to the Mental Health Advisory Board, representing consumers, for a term to expire April 1, 2028 (Board of Supervisors - Fifth District)
40. Approve the nomination of Supervisor Cummings to the California Coastal Commission, and take related actions (Board of Supervisors)
41. Accept nomination and approve appointment of Abel Sanchez to the Measure Q Citizens Oversight Advisory Board, as an at-large representative of the City of Watsonville, for a term to expire March 25, 2029 (Board of Supervisors)
42. Accept nomination and approve appointment of David Sanguinetti to the Measure Q Citizens Oversight Advisory Board, as an at-large representative of the City of Scotts Valley, for a term to expire March 25, 2029 (Board of Supervisors)
43. Accept nomination and approve appointment of Rachel Dann to the Measure Q Citizens Oversight Advisory Board, as an at-large representative of the City of Santa Cruz, for a term to expire March 25, 2029 (Board of Supervisors)
44. Accept nomination and approve appointment of Scott Harway to the Measure Q Citizens Oversight Advisory Board, as an at-large representative of the City of Capitola, for a term to expire March 25, 2029 (Board of Supervisors)
45. Accept nomination of various persons for reappointment to at-large positions on the Childhood Advisory Council, Emergency Medical Care Commission, First 5 Commission, In-Home Supportive Services Advisory Commission, Latino Affairs Commission, Mobile and Manufactured Home Commission, and Water Advisory Commission, as outlined, for terms to expire April 1, 2029, with final appointments to be considered on April 8, 2025 (Board of Supervisors)
46. Accept nomination and approve appointment of Richi Personeni to the Mobile and Manufactured Home Commission, as an at-large representative of the Golden State Manufactured Homeowners League, for a term to expire April 1, 2029 (Board of Supervisors)
47. Ratify grant agreement with the City and County of San Francisco in the amount of \$21,121 for the Urban Areas Security Initiative (UASI) grant program, and take related actions (Office of Response, Recovery and Resilience)  
MOU  
Resolution 41-2025
48. Accept and file 2022 annual report for the Access to Medical Care program, and take related actions (Health Services Agency)
49. Approve agreement with The Center at Sierra Health Foundation in the amount of \$786,375 for implementation of the Low-Barrier Opioid Treatment at Syringe Services Programs Project, and take related actions (Health Services Agency)  
Contract 25R0383  
Resolution 42-2025
50. Accept and file administrative actions for Housing for Health Vendor Pool Agreements, and ratify agreement with Housing Matters in the amount of \$641,838 for navigation center operational support (Human Services Department)  
Contract 25M0002  
Agreement

51. Approve amendment to agreement with United Way of Santa Cruz County, increasing the total agreement cost by \$50,000, for a new total amount of \$220,000, for dedicated housing and homeless referral connection support, and take related actions (Human Services Department)  
Contract 25W4270
52. Approve plans, specifications and engineer's estimate for the Miller Cutoff Road PM 0.47 & 0.49 Storm Damage Repair Projects, set bid opening for 2:00 PM on April 10, 2025, and take related actions (Community Development and Infrastructure)  
Plans PM 0.49  
Plans PM.047
53. Accept the improvements and approve the final cost of \$1,206,937.23 for the Soquel San Jose PM 1.25 Storm Damage Repair Project, Federal Project Number ER-40A0(002), and take related actions (Community Development and Infrastructure)
54. Accept the improvements and final construction cost of \$290,389 for the Guardrail Upgrade Project (Various Locations) HSIPL-5936(140), and take related actions (Community Development and Infrastructure)
55. Ratify contract with Gordon N. Ball, Inc., for the 2022-23 Atmospheric River Winter Storm emergency projects, and take related actions (Community Development and Infrastructure)  
Contract 24D0988
56. Approve amendments to agreements with Ruggeri-Jensen-Azar and Associates and Kimley-Horn and Associates, Inc., to decrease annual compensation by \$100,000 and extend contract terms to June 30, 2025, and take related actions (Community Development and Infrastructure)  
Contract 19D0321
57. Item 57 was moved to Regular Agenda as Item 12.1
58. Approve the selection of Shaun Logan DBA Slogan Designs as the public artist for the Hidden Beach Public Art Project, and take related actions (Parks, Open Spaces, and Cultural Services)  
Resolution 43-2025  
Contract  
AUD 74

**Adjournment – Meeting adjourned at 5:06 PM**

Board of Supervisors Agenda - March 25, 2025

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Approved: \_\_\_\_\_  
Felipe Hernandez, Chair, Board of Supervisors

Attest: \_\_\_\_\_  
Juliette Rezzato, Clerk of the Board

Date: \_\_\_\_\_

NOTE: This set of Board of Supervisors Minutes is scheduled for approval by the Board on April 8, 2025.