



## **County of Santa Cruz Board of Supervisors**

### **Agenda Item Submittal**

**From:** Community Development and Infrastructure

**Subject:** Extension of term for the on-call list of environmental consultants

**Meeting Date:** May 20, 2025

**Formal Title:** AS THE BOARD OF DIRECTORS OF THE PAJARO STORM DRAIN MAINTENANCE DISTRICT: Approve an extension for the on-call environmental consulting services list, and take related actions

### **Recommended Actions**

1. Approve a one-year extension to the term for the on-call environmental consulting services list through June 30, 2026;
2. Authorize the use of the current Standard Services Contract; and
3. Authorize staff to issue purchase orders and contractors under \$200,000, as needed, with the on-call consultants.

### **Executive Summary**

Staff recommend an extension to the term of an approved list of on-call consultants for environmental consulting services through June 30, 2026.

### **Discussion**

On June 28, 2022, the Board approved a Request for Qualifications (RFQ) to retain environmental consulting firms for on-call services to assist the Pajaro Storm Drain Maintenance District (PSDMD) with environmental planning, analyses and permitting.

PSDMD received Statements of Qualifications from six environmental consulting firms. Staff ranked the top five qualified firms based on the criteria outlined in the RFQ and on September 20, 2022, the Board approved the following firms for on-call environmental consulting services through June 30, 2025:

1. Environmental Science Associates of San Francisco, CA
2. GEI Consultants of Rancho Cordova, CA
3. Horizon Water and Environment of Oakland, CA
4. Kittleson Environmental Consulting of Santa Cruz, CA
5. SWCA Environmental Consultants of Half Moon Bay, CA

When these firms are selected for specific projects, independent contractor agreements are brought to the Board for approval for any contract exceeding \$200,000. Purchase orders or independent contractor agreements are issued for services performed for under \$200,000.

Per the RFQ, the on-call service terms may be extended for up to two one-year periods, based upon satisfactory performance. The District anticipates the need for environmental consulting services in the coming year.

It is therefore recommended that the Board approve an extension to the term of the on-call list with the five consultants listed above for environmental consulting services

through June 30, 2026. Staff also recommend that the Board authorize the use of the current County Standard Services Contract.

**Financial Impact**

Each purchase order or contract resulting from this on-call list will be based on the specific needs for each project or task. Sufficient funds for environmental planning and support services reside in GL Key 622245, GL Object 62330, under project numbers P24803, P24804, P24825, and P24811.

**Strategic Initiatives**

Operational Plan - Comprehensive Health & Safety, Sustainable Environment, Operational Excellence

**Submitted By:**

Matt Machado, District Engineer

**Recommended By:**

Carlos J. Palacios, County Executive Officer

**Artificial Intelligence Acknowledgment:**

Artificial Intelligence (AI) did not significantly contribute to the development of this agenda item.