

DS



**COUNTY OF SANTA CRUZ**  
**REQUEST FOR TRANSFER OR REVISION**  
**OF BUDGET APPROPRIATIONS AND / OR FUNDS**

9.g  
 Approved 2/25/2025  
 Board of Supervisors  
 DOC-2025-114

Department: ISD  
 Fund Number: 60100  
 To: Board of Supervisors  
 Requires 4/5 vote: No

Date: 2/11/2025

I hereby request your approval of the following transfer of budget appropriations and/or funds in the fiscal year ending June 30, 2025

AUDITOR-CONTROLLER USE ONLY			
Document #:			
Description:	/ /	#	
	Board Name	Agenda Date (mm/dd/yy)	Item No.
Entered by:	Date:		

		GL Key	GL Object	JL Key	JL Object	Amount	Account Description
TRANSFER	To	424200	90000			800,000	OPERATING TRANSFERS OUT
	From	060100	34400			(800,000)	FUND BALANCE

Explanation:

The Department of Public Works (DPW) is implementing the Soquel Buffered Bike Lane Project, which includes critical infrastructure improvements. The Information Services Department (ISD) is contributing \$800,000 to this project to fund the installation of fiber optic cabling, which will enhance the County's communication network and improve connectivity in the region.

Name: Trevor MacGruer Title: ASM Date: 2/11/2025

Auditor-Controller's Action: I hereby certify that the unencumbered balance(s) is/are available in the appropriations/funds and in the amounts indicated

Auditor-Controller, by Steve Salatti, Deputy Date: 2/11/2025

Administrative Officer's Action: ( ☒ ) Recommended to Board ( ) Approved ( ) Not Recommended or Approved

Administrative Officer Ryan Friedrich Date: 2/12/2025

State of California }  
 ss. transfer was approved by said Board of Supervisors as recommended by the County Administrative Officer  
 County of Santa Cruz by an order duly entered in the minutes of said Board on

February 25th, 20 25, by Juliette Rezzato, Deputy Clerk  
 466B074F3141450...  
 Juliette Rezzato 3/12/2025




Certificate Of Completion

Envelope Id: 2F141794-C346-455C-A2FC-1A3C2669EED4		Status: Sent
Subject: Complete with Docusign: AUD74 Soquel Buffered Bike Lane Fiber Optic.pdf		
Source Envelope:		
Document Pages: 1	Signatures: 2	Envelope Originator:
Certificate Pages: 5	Initials: 0	Trevor MacGruer
AutoNav: Enabled		701 Ocean Street
Envelopeld Stamping: Enabled		Santa Cruz, CA 95060
Time Zone: (UTC-08:00) Pacific Time (US & Canada)		Trevor.MacGruer@santacruzcountyca.gov
		IP Address: 63.194.190.100

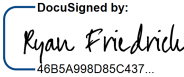
Record Tracking

Status: Original	Holder: Trevor MacGruer	Location: DocuSign
2/11/2025 3:02:58 PM	Trevor.MacGruer@santacruzcountyca.gov	
Security Appliance Status: Connected	Pool: FedRamp	
Storage Appliance Status: Connected	Pool: County of Santa Cruz	Location: DocuSign

Signer Events

Signature	Timestamp
<div><div>Signed by:</div><div></div><div>90FD5DD1F612471...</div></div>	<div>Sent: 2/11/2025 3:05:54 PM</div> <div>Viewed: 2/11/2025 4:09:56 PM</div> <div>Signed: 2/11/2025 4:22:51 PM</div>
<div>Signature Adoption: Pre-selected Style</div> <div>Using IP Address: 63.194.190.100</div>	

Electronic Record and Signature Disclosure:  
Accepted: 8/8/2023 12:05:33 PM  
ID: 37022c2d-855d-40d5-8f1e-6b96d88b8301

<div><div>DocuSigned by:</div><div></div><div>46B5A998D85C437...</div></div>	<div>Sent: 2/11/2025 4:22:53 PM</div> <div>Viewed: 2/12/2025 8:50:01 AM</div> <div>Signed: 2/12/2025 8:50:37 AM</div>
<div>Signature Adoption: Pre-selected Style</div> <div>Using IP Address: 24.6.91.71</div>	

Electronic Record and Signature Disclosure:  
Accepted: 10/27/2023 1:25:26 PM  
ID: 66a73482-9ce0-4c91-9f12-6b634cee7156

Security Level: Email, Account Authentication  
(None)

Electronic Record and Signature Disclosure:  
Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Trevor MacGruer		Sent: 2/12/2025 8:50:39 AM
trevor.macgruer@santacruzcountyca.gov		Viewed: 2/12/2025 8:55:56 AM
Administrative Services Manager		
County of Santa Cruz		
Security Level: Email, Account Authentication (None)		

Agent Delivery Events	Status	Timestamp
Electronic Record and Signature Disclosure: Accepted: 3/1/2022 11:58:58 AM ID: cc335709-ee41-430b-bd54-96a463e073d5		
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	2/11/2025 3:05:54 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, County of Santa Cruz (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

### **How to contact County of Santa Cruz:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [nada.algharib@santacruzcounty.us](mailto:nada.algharib@santacruzcounty.us)

### **To advise County of Santa Cruz of your new email address**

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If you created a DocuSign account, you may update it with your new email address through your account preferences.

### **To request paper copies from County of Santa Cruz**

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### **To withdraw your consent with County of Santa Cruz**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [nada.algharib@santacruzcounty.us](mailto:nada.algharib@santacruzcounty.us) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Santa Cruz as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Santa Cruz during the course of your relationship with County of Santa Cruz.

### Certificate Of Completion

Envelope Id: FDD26646-1D56-408B-A4E9-BB9CEEE89E62

Status: Completed

Subject: Complete with Docusign: AUD74\_ISF Fund60-Soquel Buffered Project (DOC-2025-114 9.i)(eSign).pdf

Source Envelope:

Document Pages: 6

Signatures: 1

Envelope Originator:

Certificate Pages: 5

Initials: 0

CBD eSignature

AutoNav: Enabled

Stamps: 1

701 Ocean Street

Envelopeld Stamping: Enabled

Santa Cruz, CA 95060

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

cbd.esignature@santacruzcountyca.gov

IP Address: 63.194.190.100

### Record Tracking

Status: Original

Holder: CBD eSignature

Location: DocuSign

3/12/2025 9:42:49 AM

cbd.esignature@santacruzcountyca.gov

Security Appliance Status: Connected

Pool: FedRamp

Storage Appliance Status: Connected

Pool: County of Santa Cruz

Location: Docusign

### Signer Events

Juliette Rezzato

Juliette.Rezzato@santacruzcountyca.gov

Chief Deputy Clerk of the Board of Supervisors  
County of Santa Cruz

Security Level: Email, Account Authentication  
(None)

### Signature

DocuSigned by:

  
466B074F3141450...

Signature Adoption: Pre-selected Style

Using IP Address: 63.194.190.100

### Timestamp

Sent: 3/12/2025 9:44:45 AM

Viewed: 3/12/2025 10:13:50 AM

Signed: 3/12/2025 10:14:11 AM

Freeform Signing

### Electronic Record and Signature Disclosure:

Accepted: 5/11/2022 7:47:21 AM

ID: 050883f5-a40c-4427-bdbd-fa282a697a25

CBD eSignature

cbd.esignature@santacruzcountyca.gov

County of Santa Cruz

Security Level: Email, Account Authentication  
(None)



Using IP Address: 63.194.190.100

Sent: 3/12/2025 10:14:12 AM

Viewed: 3/12/2025 10:27:30 AM

Signed: 3/12/2025 10:27:39 AM

Freeform Signing

### Electronic Record and Signature Disclosure:

Accepted: 6/20/2024 3:08:48 PM

ID: 4b7794de-1393-406f-a9a3-56a92d4b90d7

### In Person Signer Events

### Signature

### Timestamp

### Editor Delivery Events

### Status

### Timestamp

### Agent Delivery Events

### Status

### Timestamp

### Intermediary Delivery Events

### Status

### Timestamp

### Certified Delivery Events

### Status

### Timestamp

### Carbon Copy Events

### Status

### Timestamp

Marcus Pimentel

Marcus.Pimentel@santacruzcountyca.gov

County Budget Manager

County of Santa Cruz, CA

Security Level: Email, Account Authentication  
(None)

**COPIED**

Sent: 3/12/2025 10:27:40 AM

Carbon Copy Events	Status	Timestamp
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Electronic Record and Signature Disclosure:  
Accepted: 7/7/2023 2:58:57 PM  
ID: fbe1758b-aead-4cf4-83b3-2b4746e00735

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	3/12/2025 9:44:45 AM
Certified Delivered	Security Checked	3/12/2025 10:27:30 AM
Signing Complete	Security Checked	3/12/2025 10:27:39 AM
Completed	Security Checked	3/12/2025 10:27:40 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure



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- ii. send us an email to [nada.algharib@santacruzcounty.us](mailto:nada.algharib@santacruzcounty.us) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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