

**AMENDMENT NUMBER 1 TO PROJECT AGREEMENT
BETWEEN THE COUNTY OF SANTA CRUZ, THE SANTA CRUZ COUNTY
VETERANS MEMORIAL BUILDING BOARD OF TRUSTEES, AND FRONT STREET
ADMINISTRATIVE SERVICES LLC, FOR THE ACQUISITION,
CONVERSION, REHABILITATION, PROPERTY MANAGEMENT OF, AND
SUPPORTIVE SERVICES AT, THE VETERAN’S VILLAGE HOMEKEY PROJECT**

THIS AMENDMENT NUMBER 1 TO THE PROJECT AGREEMENT (hereinafter “Amendment No. 1”) FOR THE HOMEKEY PROGRAM is by and between the COUNTY OF SANTA CRUZ, a political subdivision of the State of California (herein “County”), the Santa Cruz County Veterans Memorial Building Board of Trustees, a properly registered California nonprofit public benefit corporation (herein “Vets Trustees” and/or “Developer”), and the Front St. Administrative Services LLC (herein “Front St.” and/or “Property Manager”). The County, the Vets Trustees, and Front St. may each be referred to individually as a “Party” and collectively as “Parties” in this Amendment No. 1.

RECITALS

WHEREAS, the Parties signed an official State of California Department of Housing and Community Development (hereinafter “HCD”) Homekey Standard Agreement in September 2022 (the “Standard Agreement”) in the amount of \$6,425,000 for the rehabilitation, conversion, and development of permanent supportive housing, locally known as the “Veterans Village of Santa Cruz County” (herein referred to as the “Project”), and HCD disbursed the Homekey Funds to the County in accordance with the requirements as outlined in the Standard Agreement, with the County responsible for disbursing the Homekey award funds to the Developer for the Project; and

WHEREAS, on October 19, 2022, the Parties entered into the Project Agreement to describe their respective roles and responsibilities in utilizing the Homekey funds for the Veteran’s Village Homekey Project in compliance with the Project Homekey NOFA, the Joint Application, the Standard Agreement, and any other requirements or agreements established by the State of California; and

WHEREAS, the Parties wish to amend the Project Agreement to provide that all interest earned on Homekey funds that are deposited with the County shall be used for Eligible Uses and that the County shall have exclusive authority to determine which Eligible Uses such interest shall be used to fund.

AMENDMENT NO. 1

NOW, THEREFORE, in consideration of the recitals and mutual covenants and conditions contained in this Amendment, incorporated herein, the Parties agree to amend the Project Agreement as follows.

1. Section 4, titled “Joint Roles and Responsibilities”, Subsection G.4.a, on page 7, beginning with the text “a. The County shall hold the remaining amount”, and ending with the words and

ending with the words “approved by HCD.” is deleted and replaced with the following:

“a. The County shall hold the remaining amount of funds received from HCD in a County Special Revenue Fund account, or equivalent, on behalf of the other Parties for disbursement based on verified, documented, and eligible remaining development costs separate from the acquisition of the property, consistent with the Project Budget approved by HCD. All interest earned from the deposit of such funds shall only be used for Eligible Uses. County shall maintain sole authority to decide which Eligible Uses will be funded by such interest.”

2. Except as expressly amended herein, all other terms, conditions, and provisions of the Project Agreement shall remain unchanged, unaffected, and in full force and effect.

3. This Amendment Number 1 may be executed in counterparts, each of which shall be deemed original, and all of which together shall constitute one and the same instrument. Signatures may be affixed manually or electronically, in accordance with all applicable local, state, and federal laws, regulations, and standards, and shall be treated as original signatures for all purposes. A signed copy of this Amendment Number 1 transmitted via email or other electronic means shall have the same legal effect as delivery of an original executed document.

4. The signatories to this Amendment Number 1 warrant and represent that each is authorized to execute this instrument and that their respective signatures serve to legally obligate their respective representatives, agents, successors and assigns to comply with the provisions of this Amendment Number 1.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

[SIGNATURES APPEAR ON FOLLOWING PAGE]

SIGNATURE PAGE

**AMENDMENT NO. 1 OF VETERANS VILLAGE
PROJECT HOMEKEY AGREEMENT**

This Amendment may be executed in one or more counterparts, either by physical or electronic signature, each of which shall for all purposes be deemed to be an original, and which together shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed below and effective upon the date of the final signature.

“Developer”

**Santa Cruz County Veterans Memorial
Building Board of Trustees, a California
Nonprofit Public Benefit Corporation**

DocuSigned by:
Jack Tracey 5/20/2025
914E43A34A7841E...

**Front St. Administrative
Services, LLC**

“County”

**COUNTY OF SANTA CRUZ,
a political subdivision of the State of
California**

By:

Director, Human Services Department

APPROVED AS TO INSURANCE:

Signed by:
Gina Borasi 5/19/2025
E4EADC5BA53B4DB...
Risk Management

APPROVED AS TO FORM:

Signed by:
Arthur G. Wille 5/14/2025
FD318C222C994D0...
Office of the County Counsel,
County of Santa Cruz

Certificate Of Completion

Envelope Id: 26D34E30-92FA-4DC0-8396-D981A540981C

Status: Sent

Subject: Complete with Docusign: Amendment to Veterans Village Project Agreement (placeholder).pdf

Source Envelope:

Document Pages: 3

Signatures: 3

Envelope Originator:

Certificate Pages: 5

Initials: 0

Jillian Ritter

AutoNav: Enabled

701 Ocean Street

Envelopeld Stamping: Enabled

Santa Cruz, CA 95060

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Jillian.Ritter@santacruzcountyca.gov

IP Address: 73.202.214.193

Record Tracking

Status: Original

Holder: Jillian Ritter

Location: DocuSign

4/18/2025 1:06:28 PM

Jillian.Ritter@santacruzcountyca.gov

Security Appliance Status: Connected

Pool: FedRamp

Storage Appliance Status: Connected

Pool: County of Santa Cruz

Location: Docusign

Signer Events

Signature

Timestamp

Arthur G. Wille

arthur.wille@santacruzcountyca.gov

County of Santa Cruz

Assistant County Counsel

Security Level: Email, Account Authentication
(None)

Signed by:

FD318C222C994D0...

Signature Adoption: Pre-selected Style

Using IP Address: 63.194.190.100

Sent: 4/19/2025 12:29:59 PM

Resent: 5/14/2025 11:44:47 AM

Viewed: 4/21/2025 8:27:10 AM

Signed: 5/14/2025 1:12:18 PM

Electronic Record and Signature Disclosure:

Accepted: 5/14/2025 1:07:08 PM

ID: a6cbc84b-aec7-4b7b-912e-7904b5784390

Gina Borasi

Gina.Borasi@santacruzcountyca.gov

Risk Manager

County of Santa Cruz

Security Level: Email, Account Authentication
(None)

Signed by:

E4EADC5BA53B4DB...

Signature Adoption: Pre-selected Style

Using IP Address: 24.6.202.106

Sent: 5/14/2025 1:12:19 PM

Viewed: 5/19/2025 8:13:21 PM

Signed: 5/19/2025 8:14:12 PM

Electronic Record and Signature Disclosure:

Accepted: 12/18/2023 9:38:58 AM

ID: 5f1392e5-7eb7-47e8-b6a6-baa8d5c3b8c6

Jack Tracey

jackt1951@gmail.com

Security Level: Email, Account Authentication
(None)

DocuSigned by:

914E43A34A7841E...

Signature Adoption: Pre-selected Style

Using IP Address: 108.67.153.134

Sent: 5/19/2025 8:14:13 PM

Viewed: 5/19/2025 10:44:56 PM

Signed: 5/20/2025 11:18:14 AM

Electronic Record and Signature Disclosure:

Accepted: 5/19/2025 10:44:56 PM

ID: d88eef2d-0d56-4af0-8f0c-1fb196838c9f

Ann M. Butler

abutler@frontstreet.com

Security Level: Email, Account Authentication
(None)

Sent: 5/20/2025 11:18:17 AM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Signer Events	Signature	Timestamp
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Robert Ratner
Robert.Ratner@santacruzcountyca.gov
Security Level: Email, Account Authentication
(None)
Electronic Record and Signature Disclosure:
Accepted: 6/27/2024 12:39:47 PM
ID: 2e642dd8-bb5f-4a24-9b25-4a2e2f0ba710

Randy Morris
Randy.Morris@santacruzcountyca.gov
Security Level: Email, Account Authentication
(None)
Electronic Record and Signature Disclosure:
Accepted: 6/28/2024 5:36:24 PM
ID: ad38cd27-0fe0-48dc-9c44-141ab3b72fbe

CBD eSignature
cbd.esignature@santacruzcountyca.gov
Security Level: Email, Account Authentication
(None)
Electronic Record and Signature Disclosure:
Accepted: 6/20/2024 3:08:48 PM
ID: 4b7794de-1393-406f-a9a3-56a92d4b90d7

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Updated	Security Checked	5/14/2025 11:44:42 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, County of Santa Cruz (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Santa Cruz:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: nada.algharib@santacruzcounty.us

To advise County of Santa Cruz of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at nada.algharib@santacruzcounty.us and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from County of Santa Cruz

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to nada.algharib@santacruzcounty.us and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Santa Cruz

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to nada.algharib@santacruzcounty.us and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Santa Cruz as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Santa Cruz during the course of your relationship with County of Santa Cruz.