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**COUNTY OF SANTA CRUZ**  
REQUEST FOR TRANSFER OR REVISION  
OF BUDGET APPROPRIATIONS AND / OR FUNDS

35.b  
Approved 2/25/2025  
Board of Supervisors  
DOC-2025-140

Department: Human Services Department  
Fund Number: 10110  
To: Board of Supervisors  
Requires 4/5 vote: No

Date: 01/27/2025

I hereby request your approval of the following transfer of budget appropriations and/or funds in the fiscal year ending June 30, 2025

AUDITOR-CONTROLLER USE ONLY			
Document #: _____			
Description: _____	/	/	#
Board Name	Agenda Date (mm/dd/yy)		Item No.
Entered by: _____		Date: _____	

		GL Key	GL Object	JL Key	JL Object	Amount	Account Description
TRANSFER	To	391200	62381			791,548	PROF & SPECIAL SERV-OTHER
	From	391200	95205			(791,548)	INTRA-FUND TRF-HSD OVERHEAD

Explanation:

Approve transfer of funds in the amount of \$791,548 of Behavioral Health Bridge Housing grant funding received by H.S.A. from the incoming intra-fund transfers in to Professional and Special Services.

Name: Sarah Heffernan Title: Adm Svcs Mgr Date: 01/27/2025

Auditor-Controller's Action: I hereby certify that the unencumbered balance(s) is/are available in the appropriations/funds and in the amounts indicated

Human Services Department on behalf of Sarah Heffernan, Deputy Auditor-Controller, by Sarah Heffernan Date: 2/13/2025

Administrative Officer's Action: ☒ Recommended to Board ☐ Approved ☐ Not Recommended or Approved

Administrative Officer Sven Stafford Date: \_\_\_\_\_

State of California } ss. As the Clerk of the Board of Supervisors of the County of Santa Cruz, I do hereby certify that the foregoing transfer was approved by said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered in the minutes of said Board on

County of Santa Cruz February 25, 2025, by Juliette Rezzato, Deputy Clerk

Juliette Rezzato 4/8/2025




Certificate Of Completion


Envelope Id: 2D8CB758-1134-4F89-BA51-F781D4DDBC22		Status: Completed
Subject: AUD74-HSD (25-1187) 02/25/2025 BOS		
Source Envelope:		
Document Pages: 1	Signatures: 2	Envelope Originator:
Certificate Pages: 5	Initials: 0	HSA Admin Processing
AutoNav: Enabled		701 Ocean Street
Envelopeld Stamping: Enabled		Santa Cruz, CA 95060
Time Zone: (UTC-08:00) Pacific Time (US & Canada)		hsa.adminprocessing@santacruzcountycaca.gov
		IP Address: 73.158.132.136

Record Tracking


Status: Original 2/13/2025 12:39:46 PM	Holder: HSA Admin Processing  hsa.adminprocessing@santacruzcountycaca.gov	Location: DocuSign
Security Appliance Status: Connected	Pool: FedRamp	
Storage Appliance Status: Connected	Pool: County of Santa Cruz	Location: Docusign

Signer Events	Signature	Timestamp
Sarah Heffernan Sarah.Heffernan@santacruzcountycaca.gov Sr. Dept. Admin. Analyst County of Santa Cruz Security Level: Email, Account Authentication (None)	<div>DocuSigned by:  6E7E00605F2E442...</div> Signature Adoption: Pre-selected Style Using IP Address: 63.194.190.100	Sent: 2/13/2025 12:53:07 PM Viewed: 2/13/2025 1:11:58 PM Signed: 2/13/2025 1:12:05 PM

Electronic Record and Signature Disclosure:  
Accepted: 3/9/2022 4:31:15 PM  
ID: 378f7795-0093-43d4-8a4e-0f330641a11b

Sven Stafford Sven.Stafford@santacruzcountycaca.gov Principal Administrative Analyst County of Santa Cruz Security Level: Email, Account Authentication (None)	<div>DocuSigned by:  A0145028EF144BE...</div> Signature Adoption: Pre-selected Style Using IP Address: 73.247.206.37	Sent: 2/13/2025 1:12:07 PM Viewed: 2/13/2025 10:14:04 PM Signed: 2/13/2025 10:14:36 PM
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Electronic Record and Signature Disclosure:  
Accepted: 11/27/2023 4:58:56 PM  
ID: f0ba78d6-7235-4933-b064-12c7d346ba1e

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Rajiv Prasad Rajiv.Prasad@santacruzcountycaca.gov County of Santa Cruz Security Level: Email, Account Authentication (None)	<div></div>	Sent: 2/13/2025 10:14:37 PM

Carbon Copy Events	Status	Timestamp
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Electronic Record and Signature Disclosure:  
Accepted: 3/18/2022 4:30:18 PM  
ID: bd3f25ab-ae11-494f-9574-e92569dc7fa1

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	2/13/2025 12:53:07 PM
Certified Delivered	Security Checked	2/13/2025 10:14:04 PM
Signing Complete	Security Checked	2/13/2025 10:14:36 PM
Completed	Security Checked	2/13/2025 10:14:37 PM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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## Certificate Of Completion

Envelope Id: 78D70CB7-B085-4B9A-995B-1D11C33CA4F4

Status: Completed

Subject: Complete with Docusign: AUD 74 ransfer of 791,548 of Behavioral Health Bridge Housing grant fun...

Source Envelope:

Document Pages: 3

Signatures: 1

Envelope Originator:

Certificate Pages: 5

Initials: 0

CBD eSignature

AutoNav: Enabled

Stamps: 1

701 Ocean Street

Envelopeld Stamping: Enabled

Santa Cruz, CA 95060

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

cbd.esignature@santacruzcountyca.gov

IP Address: 63.194.190.100

## Record Tracking

Status: Original

Holder: CBD eSignature

Location: DocuSign

4/8/2025 11:49:11 AM

cbd.esignature@santacruzcountyca.gov

Security Appliance Status: Connected

Pool: FedRamp

Storage Appliance Status: Connected

Pool: County of Santa Cruz

Location: Docusign

## Signer Events

Juliette Rezzato

Juliette.Rezzato@santacruzcountyca.gov

Chief Deputy Clerk of the Board of Supervisors  
County of Santa Cruz

Security Level: Email, Account Authentication  
(None)

## Signature

DocuSigned by:

*Juliette Rezzato*  
466B074F3141450...

Signature Adoption: Pre-selected Style

Using IP Address: 63.194.190.100

## Timestamp

Sent: 4/8/2025 11:53:51 AM

Viewed: 4/8/2025 12:00:41 PM

Signed: 4/8/2025 12:00:58 PM

## Electronic Record and Signature Disclosure:

Accepted: 5/11/2022 7:47:21 AM

ID: 050883f5-a40c-4427-bdbd-fa282a697a25

CBD eSignature

cbd.esignature@santacruzcountyca.gov

County of Santa Cruz

Security Level: Email, Account Authentication  
(None)



Using IP Address: 63.194.190.100

Sent: 4/8/2025 12:00:59 PM

Viewed: 4/10/2025 9:46:41 AM

Signed: 4/10/2025 9:46:52 AM

Freeform Signing

## Electronic Record and Signature Disclosure:

Accepted: 6/20/2024 3:08:48 PM

ID: 4b7794de-1393-406f-a9a3-56a92d4b90d7

## In Person Signer Events

## Signature

## Timestamp

## Editor Delivery Events

## Status

## Timestamp

## Agent Delivery Events

## Status

## Timestamp

## Intermediary Delivery Events

## Status

## Timestamp

## Certified Delivery Events

## Status

## Timestamp

## Carbon Copy Events

## Status

## Timestamp

## Witness Events

## Signature

## Timestamp

## Notary Events

## Signature

## Timestamp

## Envelope Summary Events

## Status

## Timestamps

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	4/8/2025 11:53:51 AM
Envelope Updated	Security Checked	4/8/2025 11:55:08 AM
Certified Delivered	Security Checked	4/10/2025 9:46:41 AM
Signing Complete	Security Checked	4/10/2025 9:46:52 AM
Completed	Security Checked	4/10/2025 9:46:52 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

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You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [nada.algharib@santacruzcounty.us](mailto:nada.algharib@santacruzcounty.us)

### **To advise County of Santa Cruz of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [nada.algharib@santacruzcounty.us](mailto:nada.algharib@santacruzcounty.us) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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- ii. send us an email to [nada.algharib@santacruzcounty.us](mailto:nada.algharib@santacruzcounty.us) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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- Until or unless you notify County of Santa Cruz as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Santa Cruz during the course of your relationship with County of Santa Cruz.