

BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

RESOLUTION NO. _____

On the motion of Supervisor
duly seconded by Supervisor
the following Resolution is adopted:

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SANTA CRUZ FINDING THE PROPOSED AMENDMENTS TO CHAPTER 13.10 REGARDING ACCESSORY DWELLING UNITS ARE CONSISTENT WITH THE COUNTY GENERAL PLAN AND LOCAL COASTAL PROGRAM, FINDING THE PROPOSED AMENDMENTS ARE EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT, DIRECTING STAFF TO FILE A NOTICE OF EXEMPTION, AND DIRECTING STAFF TO SUBMIT THE PROPOSED LOCAL COASTAL PROGRAM AMENDMENTS TO THE CALIFORNIA COASTAL COMMISSION FOR CERTIFICATION

WHEREAS, the County of Santa Cruz (“County”) has maintained an accessory dwelling unit (“ADU”) ordinance since 1983; and

WHEREAS, in 2020 and 2021, the Santa Cruz County Code (“SCCC”) was amended to comply with State ADU regulations contained in Government Code Sections 66310 through 66339 (formerly Government Code Sections 65852.2, 65852.22, 65852.23, 65852.150) and Health and Safety Code Section 17980.12; and

WHEREAS, in September 2020, the California Department of Housing and Community Development released the ADU Handbook, which was update in July 2022 and January 2025, and which interpreted and clarified the State ADU regulations; and

WHEREAS, in September 2022 Governor Newsom signed AB 2221 and SB 897, which took effect on January 1, 2023; and

WHEREAS, in October 2023 Governor Newsom signed AB 976, which took effect on January 1, 2024; and

WHEREAS, in May 2024 Governor Newsom signed SB 477, which makes organizational changes to the State ADU regulations, relocating the regulations to Government Code Sections 66310 through 66339; and

WHEREAS, in September 2024 Governor Newsom signed four more ADU bills (AB 2533, Ab 3057, SB 1211, and SB 1077), which took effect on January 1, 2025; and

WHEREAS, the County wishes to amend SCCC 13.10 to comply with updated State ADU regulations, resolve points of confusion in the existing SCCC, and further streamline the ADU permit process; and

WHEREAS, SCCC 13.10 is a Local Coastal Program implementing ordinance; and

WHEREAS, the Planning Commission held a duly noticed public hearing on October 23, 2024 and May 14, 2025, and has reviewed the County's proposed SCCC amendments and finds that they are necessary to implement the State's updated ADU regulations, are consistent with all elements of the General Plan/Local Coastal Program, and comply with the California Coastal Act; and

WHEREAS, the proposed SCCC amendments are exempt from the California Environmental Quality Act ("CEQA") pursuant to Public Resources Code Section 21080.17 because they serve to implement State ADU and JADU regulations and CEQA Guidelines Section 15061(b)(3) because the amendments present no possibility of a significant impact on the environment.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Board of Supervisors of the County of Santa Cruz hereby:

1. Incorporates the foregoing recitals as findings as though set forth within the body of this resolution.
2. Finds and determines the proposed amendments to the SCCC and Local Coastal Program implementing ordinances are consistent and compatible with and will not frustrate the objectives, policies, general land uses, and programs specified in the General Plan and Local Coastal Program.
3. Finds and determines the proposed amendments to the Local Coastal Program implementing ordinances are consistent with the Coastal Act, its goals and policies, including the protection of the overall quality of the coastal zone environment and its natural and artificial resources and the implementation of coordinated planning and development for mutually beneficial uses in the coastal zone.
4. Approves and directs staff to file the California Environmental Quality Act Notice of Exemption, attached hereto as Exhibit "A."
5. Directs staff to submit the proposed amendments to the SCCC for accessory dwelling units to the California Coastal Commission for certification, as provided in SCCC 18.60.

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California, this _____ day of _____, 2025 by the following vote:

AYES: SUPERVISORS:
NOES: SUPERVISORS:
ABSENT: SUPERVISORS:
ABSTAIN: SUPERVISORS:

Chair, Board of Supervisors

ATTEST: _____
Clerk of the Board

APPROVED AS TO FORM:

Signed by:


B52DC6AA0E74498...

OFFICE OF THE COUNTY COUNSEL

Exhibit A: CEQA Notice of Exemption



County of Santa Cruz

Department of Community Development and Infrastructure

701 Ocean Street, Fourth Floor, Santa Cruz, CA 95060

Planning (831) 454-2580

Public Works (831) 454-2160

sccoplanning.com

dpw.co.santa-cruz.ca.us

Matt Machado –Deputy CAO, Director of Community Development & Infrastructure

NOTICE OF EXEMPTION

To: Clerk of the Board
701 Ocean Street, Room 500
Santa Cruz, CA 95060

Project Name: Accessory Dwelling Unit Regulations Update

Project Location: Countywide

Assessor Parcel No.: N/A

Project Applicant: County of Santa Cruz Planning Department

Project Description: The project updates the Santa Cruz County Code for Accessory Dwelling Units to comply with California state laws and remove areas of confusion in the County regulations.

Agency Approving Project: County of Santa Cruz Board of Supervisors

County Contact: David Carlson

Telephone No. 831-454-3173

Date Completed: [Date]

This is to advise that the County of Santa Cruz Board of Supervisors has approved the above-described project on _____ (date) and found the project to be exempt from CEQA under the following criteria:

Exempt status: (*check one*)

- ☐ The proposed activity is not a project under CEQA Guidelines Section 15378.
- ☐ The proposed activity is not subject to CEQA as specified under CEQA Guidelines Section 15060 (c).
- ☐ The proposed activity is exempt from CEQA as specified under CEQA Guidelines Section 15061(b)(3).
- ☐ **Ministerial Project** involving only the use of fixed standards or objective measurements without personal judgment.

☒ **Statutory Exemption** other than a Ministerial Project (CEQA Guidelines Section 15260 to 15285).

Specify type: Public Resources Code Section 21080.17

☐ **Categorical Exemption**

Class 1

Reasons why the project is exempt:

Local ordinances adopted to implement State ADU law are statutorily exempt from California Environmental Quality Act (CEQA) review per Public Resources Code Section 21080.17: which states that CEQA “does not apply to the adoption of an ordinance by a city or county to implement Section 65852.1 of, or Article 2 (commencing with Section 66314) or Article 3 (commencing with Section 66333) of Chapter 13 of Division 1 of Title 7 of, the Government Code.” Chapter 13, Article 2 addresses ADU approvals and Article 3 addresses JADU approvals. The amendments to the County’s ADU Ordinance implement State ADU law and therefore are exempt from CEQA.

Signature: _____ Date: _____ Title: Environmental Coordinator

Certificate Of Completion

Envelope Id: 965190D7-62EB-4322-B62F-2AFC599ECA13	Status: Completed
Subject: Complete with Docusign: BOS Resolution.pdf, Ordinance (Clean).pdf	
Source Envelope:	
Document Pages: 21	Signatures: 2
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	David Carlson
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	701 Ocean Street
	Santa Cruz, CA 95060
	David.Carlson@santacruzcountyca.gov
	IP Address: 63.194.190.100

Record Tracking

Status: Original	Holder: David Carlson	Location: DocuSign
5/23/2025 2:34:55 PM	David.Carlson@santacruzcountyca.gov	
Security Appliance Status: Connected	Pool: FedRamp	
Storage Appliance Status: Connected	Pool: County of Santa Cruz	Location: Docusign

Signer Events

Natalie Kirkish
 Natalie.Kirkish@santacruzcountyca.gov
 County Counsel
 Security Level: Email, Account Authentication (None)

Signature

Signed by:

 D52DC6AA0E74498...
 Signature Adoption: Pre-selected Style
 Using IP Address: 98.51.47.121

Timestamp

Sent: 5/23/2025 2:38:18 PM
 Viewed: 5/27/2025 8:37:38 AM
 Signed: 5/29/2025 2:03:24 PM

Electronic Record and Signature Disclosure:
 Accepted: 8/1/2024 2:49:37 PM
 ID: b763e46b-8c75-436f-b147-3f5717480ab2

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

David Carlson
 david.carlson@santacruzcountyca.gov
 Resource Planner
 County of Santa Cruz
 Security Level: Email, Account Authentication (None)

COPIED

Sent: 5/29/2025 2:03:25 PM

Electronic Record and Signature Disclosure:
 Accepted: 3/25/2022 10:55:52 AM
 ID: 53863c02-e62a-4553-bd07-f0a97e788231

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent Hashed/Encrypted 5/23/2025 2:38:18 PM

Envelope Summary Events	Status	Timestamps
Envelope Updated	Security Checked	5/29/2025 11:12:48 AM
Envelope Updated	Security Checked	5/29/2025 11:12:48 AM
Certified Delivered	Security Checked	5/27/2025 8:37:38 AM
Signing Complete	Security Checked	5/29/2025 2:03:24 PM
Completed	Security Checked	5/29/2025 2:03:25 PM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Santa Cruz:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: nada.algharib@santacruzcounty.us

To advise County of Santa Cruz of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at nada.algharib@santacruzcounty.us and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from County of Santa Cruz

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to nada.algharib@santacruzcounty.us and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Santa Cruz

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to nada.algharib@santacruzcounty.us and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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- Until or unless you notify County of Santa Cruz as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Santa Cruz during the course of your relationship with County of Santa Cruz.