

21. Authorize the Director of General Services to sign Change Order for \$39,205 with Selden & Son for the Homeless Persons Health Project (HPHP) HVAC project, approve a contract contingency in the amount of \$74,054, and take related actions
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County of Santa Cruz Board of Supervisors

Agenda Item Submittal

From: General Services Department

Subject: HPHP HVAC Project Change Order

Meeting Date: February 25, 2025

Formal Title: Authorize the Director of General Services to sign Change Order for \$39,205 with Selden & Son for the Homeless Persons Health Project (HPHP) HVAC project, approve a contract contingency in the amount of \$74,054, and take related actions

Recommended Actions

1. Authorize the Director of General Services to sign Contract Change Order No. 3 in the amount of \$39,205 for contract 24D1023 with Selden & Son for the HPHP HVAC Project;
2. Direct the Clerk of the Board to return the change order to General Services for further processing; and
3. Approve a contract contingency in the amount of \$74,054.

Executive Summary

Authorize the Director of General Services to sign the Change Order for \$39,205 with Selden & Son for the HPHP HVAC project. Approve a contract contingency in the amount of \$74,054.

Discussion

On March 19, 2024, the Board ratified the award of contract 24D1023 with Selden & Son in the amount of \$605,389 for the construction of the HPHP HVAC project. Construction is expected to be completed in February 2025. The recommended Change Order added approximately four weeks to the construction schedule and is funded through available project funds.

The HPHP Clinic and staff have been temporarily relocated to the Emeline Campus while construction takes place. With the additional funding recommended in the action above for the construction of HPHP HVAC project, the new construction contract amount would be \$790,090.

Financial Impact

Funding for this project, including the recommended change order and contract contingency is supported by contributions from the Health Services Agency.

Strategic Initiatives

Equity Framework - County Facilities & Infrastructure
Operational Plan - Comprehensive Health & Safety

Submitted By:

Michael Beaton

Recommended By:

Carlos J. Palacios, County Administrative Officer

Artificial Intelligence Acknowledgment:

Artificial Intelligence (AI) did not significantly contribute to the development of this agenda item.

Selden & Son



DS

Change Order Number: 03
Date: 01/15/202521.a
Approved 2/25/2025
Board of Supervisors
DOC-2025-126**CHANGE ORDER****Project:** HPHP HVAC Project
115 Coral Street
Santa Cruz, CA 95060**Santa Cruz County
Community Development
and Infrastructure Dept**
Contract Number: 24D1023**To Contractor:** Selden & Son
PO BOX 327
Watsonville, CA 95077
Attn: William Selden**Description of Change:**

You are hereby authorized to make changes in the Work as described below:

PCO #	Description	Ref. Document	Amount (\$)	Time (calendar days)
3	HRV-1 move in, remove storefront door/reinstall to fit unit into building	COR 07	\$3,408.00	1
	ASI No. 07, Widen Door at Mechanical Closet, New Door required	COR 11	\$9,579.00	30
	ASI No. 08, Install Access Panel	COR 12	\$3,348.00	1
	Attachment at Ceiling Joist for Mechanical Equipment	COR 13	\$16,669.00	8
	Fire Smoke Dampers Fire Rating	COR 14	\$2,042.00	1
	Change SK-1 piping to cast iron per City Inspector	COR 17	\$1,346.00	1
	Investigate Wall heater piping to cap off wall heater pipe at Room H204	COR 18	\$1,873.00	2
	Supply and install flush valve on existing toilet 2nd floor.	COR 19	\$940.00	1
	Total		\$39,205.00	45

Approval by County of Santa Cruz, Department
of General Services:**Signed by:**

E9D46C4D3E8E434...
Michael Beaton
Director of General Services
2/28/2025
Date

Attachments:

Distribution:
William Selden, Selden & Son
Travis Rieber, County of Santa Cruz, General Services

Selden & Son

Change Order Number: 03
Date: 01/15/2025

Adjustment to Contract Sum:

Original Contract Sum	\$605,389.00	<div>Initial</div> <div>SS</div>
Prior Adjustments:	\$145,496.00	
Contract Sum Prior to this Change:	\$750,885.00	
Adjustments for this Change:	\$ 39,205.00	
Revised Contract Sum:	\$790,090.00	
Contract Contingency	\$74,054.00	

Adjustment to Contract Time:

Original Contract Time:	180 Calendar Days
Original Completion Date:	September 23, 2024
Prior Adjustments:	30 Calendar Days
Contract Time Prior to this Change:	266 Calendar Days
Adjustments for this Change:	45 Calendar Days
Revised Contract Time:	311 Calendar Days
Revised Completion Date:	February 01, 2025

The Contractor waives any claim for further adjustments of the Contract sum and Contract time related to items contained in the Change Order. This Change Order is complete accord and satisfaction for all items included in this Change Order. Also refer to General Conditions.

Accepted by the Contractor,
Selden & Son:



1/15/2025

Sissy Selden
Project Manager, Selden & Son

Date




Certificate Of Completion

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Subject: Complete with Docusign: 2025-1-16, HPHP HVAC, CO #3.pdf		
Source Envelope:		
Document Pages: 2	Signatures: 0	Envelope Originator:
Certificate Pages: 4	Initials: 1	Luna Harter
AutoNav: Enabled		701 Ocean Street
Envelopeld Stamping: Enabled		Santa Cruz, CA 95060
Time Zone: (UTC-08:00) Pacific Time (US & Canada)		Luna.Harter@santacruzcountyca.gov
		IP Address: 63.194.190.100

Record Tracking

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Security Appliance Status: Connected	Pool: FedRamp	
Storage Appliance Status: Connected	Pool: County of Santa Cruz	Location: DocuSign

Signer Events	Signature	Timestamp
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Sherry@selden-son.com		Resent: 2/11/2025 10:58:20 AM
Security Level: Email, Account Authentication (None)	Signature Adoption: Pre-selected Style	Viewed: 2/11/2025 11:02:22 AM
	Using IP Address: 71.92.248.114	Signed: 2/11/2025 11:03:04 AM

Electronic Record and Signature Disclosure:
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In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Completed	Security Checked	2/11/2025 11:03:04 AM

Payment Events	Status	Timestamps
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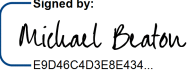
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Certificate Pages: 5	Initials: 0	Luna Harter
AutoNav: Enabled		701 Ocean Street
Envelopeld Stamping: Enabled		Santa Cruz, CA 95060
Time Zone: (UTC-08:00) Pacific Time (US & Canada)		Luna.Harter@santacruzcountyca.gov
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Record Tracking

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Storage Appliance Status: Connected	Pool: County of Santa Cruz	Location: Docusign

Signer Events

Signer Events	Signature	Timestamp
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Michael.Beaton@santacruzcounty.us		Viewed: 2/28/2025 1:27:12 PM
Director		Signed: 2/28/2025 1:27:27 PM
Security Level: Email, Account Authentication (None)	Signature Adoption: Pre-selected Style Using IP Address: 97.84.84.239	

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Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
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Travis.Rieber@santacruzcountyca.gov		
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Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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Certificate Of Completion

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Status: Completed

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Source Envelope:

Document Pages: 11

Signatures: 0

Envelope Originator:

Certificate Pages: 4

Initials: 0

CBD eSignature

AutoNav: Disabled

Stamps: 1

701 Ocean Street

Envelopeld Stamping: Disabled

Santa Cruz, CA 95060

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

cbd.esignature@santacruzcountyca.gov

IP Address: 63.194.190.100

Record Tracking

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Location: DocuSign

3/28/2025 3:54:26 PM

cbd.esignature@santacruzcountyca.gov

Security Appliance Status: Connected

Pool: FedRamp

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Pool: County of Santa Cruz

Location: Docusign

Signer Events

Signature

Timestamp

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Security Level: Email, Account Authentication (None)



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Viewed: 3/28/2025 3:54:41 PM

Signed: 3/28/2025 3:55:02 PM

Freeform Signing

Electronic Record and Signature Disclosure:

Accepted: 6/20/2024 3:08:48 PM

ID: 4b7794de-1393-406f-a9a3-56a92d4b90d7

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

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Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent

Hashed/Encrypted

3/28/2025 3:54:39 PM

Certified Delivered

Security Checked

3/28/2025 3:54:41 PM

Signing Complete

Security Checked

3/28/2025 3:55:02 PM

Completed

Security Checked

3/28/2025 3:55:02 PM

Payment Events

Status

Timestamps

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To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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