

27. Adopt resolution to accept unanticipated revenues and transfer various funds from Capital Fund Contingency in the amount of \$1,545,000 for emergent facilities capital projects, and take related actions ()



County of Santa Cruz Board of Supervisors

Agenda Item Submittal

From: General Services Department

Subject: Capital Fund Unanticipated Revenues and Realignment

Meeting Date: May 6, 2025

Formal Title: Adopt resolution to accept unanticipated revenues and transfer various funds from Capital Fund Contingency in the amount of \$1,545,000 for emergent facilities capital projects, and take related actions

Recommended Actions

1. Adopt resolution accepting and appropriating unanticipated revenue in the amount of \$829,000 from Health programs, \$21,000 from Human Services, \$75,000 from General Services for emergent facilities capital projects; and
2. ~~OBJ:~~ Approve transfer of appropriations in the amount of \$545,000 from Capital Fund Contingency to emergent facilities capital projects.

Executive Summary

The General Services Departments have identified funds for emergent facilities capital projects initiated mid-year. These projects require necessary budgetary realignments within the Capital Fund to continue progress or close out each project. The General Services Department, in consultation with the County Executive Office, along with the Auditor-Controller-Treasurer-Tax Collector teams, has crafted resolutions for a Capital Budget realignment to support these emergent projects.

Discussion

The County's facilities capital portfolio, as of February 2025, totals over \$89.5 million in projects ranging from renovations, building systems upgrades and major facility improvements and expansions. While most facilities capital projects are evaluated and funded during the annual budget cycle, often emergent projects arise throughout the year due to building system failures or new funding opportunities. Additionally, due to unforeseen circumstances, active projects occasionally exceed budgeted amounts and require an augmentation of funding to complete the project.

Capital Fund Unanticipated Revenues and Realignment

General Services is recommending budgetary realignments for ten emergent projects or project fund augmentations that have been initiated this fiscal year. These projects range from urgent repairs to building systems, to alterations of buildings for new programmatic uses, to early design and engineering work for future projects supported by new funding opportunities.

Table 1. below summarizes the recommended appropriations of unanticipated revenues into the Capital Fund and realignment of capital contingencies.

Accepting Unanticipated Revenues for Emergent Projects				Capital Fund Transfer-In Revenues (GL Object 42462)				
Project Name	Project Number	Status	Project Costs (GL Object: 86110)	Health Services Agency	Human Services Department	General Services Department		Total
Emeline 1060/70 Building Boiler Replacement	MI25006	In-progress	\$ 110,000	\$ 110,000	\$ -	\$ -		\$ 110,000
Freedom Campuse Suite E Improvements	MI25007	In-progress	\$ 69,000	\$ 69,000	\$ -	\$ -		\$ 69,000
941 El Dorado Building Rehabilitation	CI25009	In-progress	\$ 300,000	\$ 300,000	\$ -	\$ -		\$ 300,000
Emeline Campus Parking Enclosure	MI25001	In-progress	\$ 200,000	\$ 200,000	\$ -	\$ -		\$ 200,000
Co. Fleet Electrification Infrastructure (Eng. Costs Only)	CI25010	In-progress	\$ 75,000	\$ -	\$ -	\$ 75,000		\$ 75,000
Wheelock Residential Improvements	MI24004	Completed	\$ 150,000	\$ 150,000	\$ -	\$ -		\$ 150,000
HSD Social Services Building Maintenance	MI24023	Completed	\$ 21,000	\$ -	\$ 21,000	\$ -		\$ 21,000
Total			\$ 925,000	\$ 829,000	\$ 21,000	\$ 75,000		\$ 925,000

Transfers from Capital Contingencies for Emergent Projects				From Contingencies		To Project Accounts		
Project Name	Project Number	Status	Project Costs (GL Object: 86110)	Transfer of Revenues	Transfer To GL 191633	Transfer To GL 1916501		Total
Main Jail Kitchen Floor Drain Repair	MI25005	Completed	\$ 135,000	\$ 135,000	\$ 135,000	\$ -		\$ 135,000
Main Jail Locker Room (Design Only)*	CI25007	In-Progress	\$ 350,000	\$ 350,000	\$ 350,000	\$ -		\$ 350,000
N. County Govt Center 5th Floor Bathroom Refresh	MI25008	In-Progress	\$ 60,000	\$ 60,000	\$ -	\$ 60,000		\$ 60,000
Total			\$ 545,000	\$ 545,000	\$ 485,000	\$ 60,000		\$ 545,000

*to be reimbursed by the Sheriff's Office

The recommended Capital Budget realignments are critical in supporting these active or completed emergent projects which address urgent facility needs and leverage funding opportunities.

Financial Impact

The various recommended budget actions total \$1,545,000 for active capital projects. The Health Services Agency and Human Services Department annually budget for contributions to the Capital Fund via operating transfers. These departments are funding the full costs of six projects related to their programmatic needs to the total of \$829,000 and \$21,000 respectively. General Services is committing \$75,000 from fund balances to match a grant with PG&E for future infrastructure upgrades to support County Fleet Electrification. The recommended transfer of budget appropriations from Capital Contingencies (GL Key 191099) supports urgent repairs and rehabilitation at the Main Jail and North County Government Center. Additionally, the realignment sets appropriations, supported by contributions from the Sheriff's Office, to begin design work for upgraded locker rooms at the Main Jail.

Strategic Initiatives

Equity Framework - County Facilities & Infrastructure
Operational Plan - Operational Excellence

Submitted By:

Michael Beaton, General Services Director

Recommended By:

Carlos J. Palacios, County Executive Officer

Artificial Intelligence Acknowledgment:

Artificial Intelligence (AI) did not significantly contribute to the development of this agenda item.

**BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA**

Resolution No.

On the motion of Supervisor

Duly seconded by Supervisor

The following resolution is adopted:

RESOLUTION ACCEPTING UNANTICIPATED REVENUE

WHEREAS, the County of Santa Cruz is the recipient of funds, in the amount of \$ 1,000,000,
from Health Services Agency, Human Services Department, General Services Department,
for the Wheelock, Emeline Campus, 1430 Freedom Ste E, 941 El Dorado, Fleet Electrification Project program; and

WHEREAS, the above-referenced funds are either in excess of those anticipated or are not specifically set forth in the current fiscal year budget for the County; and

WHEREAS, pursuant to Government Code section 29130(b), such funds may be made available for specific appropriation by four-fifths vote of the Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Santa Cruz County Auditor-Controller-Treasurer-Tax Collector accept the amount of \$ 1,000,000 for the
Wheelock, Emeline Campus, 1430 Freedom Ste E, 941 El Dorado, Fleet Electrification Project program.

GL Key	GL Object	JL Key	JL Object	Amount	Account Description
191508	42462	MI25006		110,000	OPERATING TRANSFER IN
191518	42462	MI25007		69,000	OPERATING TRANSFER IN
191624	42462	CI25009		300,000	OPERATING TRANSFER IN
191506	42462	MI25001		200,000	OPERATING TRANSFER IN
191527	42462	MI24004		150,000	OPERATING TRANSFER IN
191502	42462	CI25010		75,000	OPERATING TRANSFER IN
191502	42462	CI25010		75,000	OPERATING TRANSFER IN
191507	42462	MI24023		21,000	OPERATING TRANSFER IN

and that such funds be and are hereby appointed as follows:

GL Key	GL Object	JL Key	JL Object	Amount	Account Description
191508	86110	MI25006		110,000	BUILDINGS AND IMPROVEMENTS
191518	86110	MI25007		69,000	BUILDINGS AND IMPROVEMENTS
191624	86110	CI25009		300,000	BUILDINGS AND IMPROVEMENTS
191506	86110	MI25001		200,000	BUILDINGS AND IMPROVEMENTS
191527	86110	MI24004		150,000	BUILDINGS AND IMPROVEMENTS
191502	86110	CI25010		75,000	BUILDINGS AND IMPROVEMENTS
191502	86110	CI25010		75,000	BUILDINGS AND IMPROVEMENTS
191507	86110	MI24023		21,000	BUILDINGS AND IMPROVEMENTS

PASSED AND ADOPTED BY THE Board of Supervisors of the County of Santa Cruz, State of California,
 this _____ day of _____, _____ by the following vote
 (requires four-fifths vote for approval):

AYES:

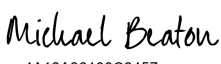
NOES:

ABSENT:

 Chair of the Board

ATTEST: _____
 Clerk of the Board

DEPARTMENT HEAD I hereby certify that the fiscal provisions have been researched and that the
 Revenue(s) (has been)(will be) received within the current fiscal year.

BY: DocuSigned by:

4A18A36400C8467... Date: 4/10/2025
 Department Head

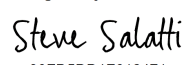
COUNTY ADMINISTRATIVE OFFICER / x / Recommended to Board 4/15/2025
 / / Not Recommended to Board

APPROVED AS TO FORM:

Signed by:

FD318C222C994D0... 4/10/2025
 Office of the County Counsel

APPROVED AS TO ACCOUNTING DETAIL:

Signed by:

90FD3DD1F612471... 4/10/2025
 Auditor-Controller-Treasurer-Tax Collector

Distribution:

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 County Administrative Officer
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Source Envelope:		
Document Pages: 2	Signatures: 3	Envelope Originator:
Certificate Pages: 5	Initials: 0	Paola Echeverria
AutoNav: Enabled		701 Ocean Street
Envelopeld Stamping: Enabled		Santa Cruz, CA 95060
Time Zone: (UTC-08:00) Pacific Time (US & Canada)		Paola.Echeverria@santacruzcountyca.gov
		IP Address: 73.202.214.53

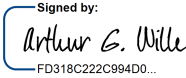
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4/10/2025 7:20:37 AM	Paola.Echeverria@santacruzcountyca.gov	
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Signer Events

Signer Events	Signature	Timestamp
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Steve.Salatti@santacruzcountyca.gov		Viewed: 4/10/2025 12:26:19 PM
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	Signature Adoption: Pre-selected Style	
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Arthur G. Wille	<div>Signed by:</div> <div></div> <div>FD318C222C994D0...</div>	Sent: 4/10/2025 12:26:34 PM
arthur.wille@santacruzcountyca.gov		Resent: 4/10/2025 2:58:53 PM
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Assistant County Counsel		Signed: 4/10/2025 4:43:30 PM
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Michael Beaton	<div>DocuSigned by:</div> <div></div> <div>4A18A36100C8457...</div>	Sent: 4/10/2025 4:43:32 PM
Michael.Beaton@santacruzcountyca.gov		Viewed: 4/10/2025 4:44:54 PM
Director of General Services		Signed: 4/10/2025 4:46:13 PM
County of Santa Cruz		
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Ryan Friedrich	<div>Completed</div>	Sent: 4/10/2025 4:46:14 PM
ryan.friedrich@santacruzcountyca.gov		Viewed: 4/15/2025 9:06:48 AM
Sr. Admin Analyst		Signed: 4/15/2025 9:07:16 AM
Security Level: Email, Account Authentication (None)	Using IP Address: 63.194.190.100	

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Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
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Envelope Updated	Security Checked	4/10/2025 2:58:52 PM
Envelope Updated	Security Checked	4/10/2025 2:58:52 PM
Certified Delivered	Security Checked	4/15/2025 9:06:48 AM
Signing Complete	Security Checked	4/15/2025 9:07:16 AM
Completed	Security Checked	4/15/2025 9:07:16 AM
Payment Events	Status	Timestamps
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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

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To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at nada.algharib@santacruzcounty.us and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to nada.algharib@santacruzcounty.us and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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- Until or unless you notify County of Santa Cruz as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Santa Cruz during the course of your relationship with County of Santa Cruz.

COUNTY OF SANTA CRUZ
REQUEST FOR TRANSFER OR REVISION
OF BUDGET APPROPRIATIONS AND / OR FUNDS

Department: GSD
Fund Number: 40200
To: Board of Supervisors
Requires 4/5 vote: No

Date: 04/02/2025

I hereby request your approval of the following transfer of budget appropriations and/or funds in the fiscal year ending June 30, 2025

AUDITOR-CONTROLLER USE ONLY		
Document #: _____		
Description: _____ / _____ / _____ # _____		
Board Name	Agenda Date (mm/dd/yy)	Item No.
Entered by: _____		Date: _____

		GL Key	GL Object	JL Key	JL Object	Amount	Account Description
TRANSFER	To	191633	86110	CI25007		350,000	BUILDINGS AND IMPROVEMENTS
		191633	86110	MI25005		135,000	BUILDINGS AND IMPROVEMENTS
		191501	86110	MI25008		60,000	BUILDINGS AND IMPROVEMENTS
		191502	90040			75,000	OPER TRF OUT-TO PLANT FUND
		333540	34400			75,000	FUND BALANCE
	From	191099	86110			350,000	BUILDINGS AND IMPROVEMENTS
		191099	86110			135,000	BUILDINGS AND IMPROVEMENTS
		191099	86110			60,000	BUILDINGS AND IMPROVEMENTS
		191502	86110	CI25010		75,000	BUILDINGS AND IMPROVEMENTS

Explanation:

Transferring appropriations that exist in the Capital Fund Contingency GL Key to Capital Fund GL Keys associated with the Main Jail and the County Government Center. These transfers will enable expenditures for Capital Project Review Committee approved projects to commence.

Name: Ted Morton

Title: Dept. Fiscal Officer

Date: 04/10/2025

Auditor-Controller's Action: I hereby certify that the unencumbered balance(s) is/are available in the appropriations/funds and in the amounts indicated

Auditor-Controller, by Steve Salatti, Deputy Date: 4/10/2025

Administrative Officer's Action: (X) Recommended to Board (X) Approved () Not Recommended or Approved

Administrative Officer Ryan Friedrich Date: 4/15/2025

State of California }

ss. As the Clerk of the Board of Supervisors of the County of Santa Cruz, I do hereby certify that the foregoing transfer was approved by said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered in the minutes of said Board on

County of Santa Cruz

_____, 20____, by _____, Deputy Clerk

Certificate Of Completion

Envelope Id: 1CBD2A6E-1518-4549-8B17-7C84C9228323

Status: Completed

Subject: Complete with Docusign: AUD74 Capital Projects April 2025 Omnibus FINAL.pdf

Source Envelope:

Document Pages: 1

Signatures: 2

Envelope Originator:

Certificate Pages: 5

Initials: 0

Paola Echeverria

AutoNav: Enabled

701 Ocean Street

Envelopeld Stamping: Enabled

Santa Cruz, CA 95060

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Paola.Echeverria@santacruzcountyca.gov

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Pool: County of Santa Cruz

Location: Docusign

Signer Events

Signature

Timestamp

Steve Salatti

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Steve Salatti
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Sent: 4/10/2025 1:47:04 PM

Steve.Salatti@santacruzcountyca.gov

Resent: 4/10/2025 2:11:57 PM

Security Level: Email, Account Authentication
(None)

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Signed: 4/10/2025 2:22:19 PM

Signature Adoption: Pre-selected Style

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Electronic Record and Signature Disclosure:

Accepted: 8/8/2023 12:05:33 PM

ID: 37022c2d-855d-40d5-8f1e-6b96d88b8301

Ryan Friedrich

Signed by:

Ryan Friedrich
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ryan.friedrich@santacruzcountyca.gov

Viewed: 4/15/2025 9:05:52 AM

Sr. Admin Analyst

Signed: 4/15/2025 9:06:18 AM

Security Level: Email, Account Authentication
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Electronic Record and Signature Disclosure:

Accepted: 10/27/2023 1:25:26 PM

ID: 66a73482-9ce0-4c91-9f12-6b634cee7156

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

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Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

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Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Summary Events	Status	Timestamps
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Envelope Updated	Security Checked	4/10/2025 2:11:40 PM
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Certified Delivered	Security Checked	4/15/2025 9:05:52 AM
Signing Complete	Security Checked	4/15/2025 9:06:18 AM
Completed	Security Checked	4/15/2025 9:06:18 AM

Payment Events	Status	Timestamps
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