

13. Hold public hearing to consider resolution confirming proposed Fiscal Year 2025-26 assessment/service charge reports for County Service Area 12, Wastewater Management, and take related actions ()



County of Santa Cruz Board of Supervisors

Agenda Item Submittal

From: Health Services Agency

Subject: Public Hearing on CSA 12 Fiscal Year 2025-26 Charges

Meeting Date: June 10, 2025

Formal Title: Hold public hearing to consider resolution confirming proposed Fiscal Year 2025-26 assessment/service charge reports for County Service Area 12, Wastewater Management, and take related actions

Recommended Actions

1. Open a public hearing, hear support, objections, or protests, if any, to proposed Fiscal Year 2025-26 assessment/service charge reports for County Service Area 12 Wastewater Management; and
2. Close the public hearing and adopt a resolution confirming the proposed Fiscal Year 2025-26 assessment/service charge reports for County Service Area 12 Wastewater Management.

Executive Summary

The Health Services Agency (HSA) requests that the Board hold a public hearing and adopt a resolution confirming the proposed Fiscal Year (FY) 2025-26 assessment/service charge reports for County Service Area 12 Wastewater Management (CSA 12). CSA 12 funds various services to promote the proper use of onsite sewage disposal systems in the County. The FY 2025-26 CSA 12 and CSA 12A rates represent an increase of 4.0% over FY 2024-25. The CSA 12N rates remain the same as the prior FY 2024-25.

Discussion

On May 6, 2025, the Board adopted resolutions confirming the established benefit assessments/service charges for CSA 12 for FY 2025-26 annual service charges for parcels with septic systems, now called onsite wastewater treatment systems (OWTS). The CSA 12 and CSA 12A FY 2025-26 rates are 4.0% higher than the prior FY 2024-25 rates, as shown in Table 1. The CSA 12N FY 2025-26 rates remain the same as the prior FY 2024-25 rates, also shown in Table 1.

Table 1: Description of Charges and FY 2023-24 versus FY 2024-25 Rates Reflecting Increase

	Estimated Number of Parcels on 1.20.2025	Current FY 24/25 Rates	FY 24/25 Estimated Revenue	Proposed FY 25/26 Rates	FY 25/26 Estimated Total Revenue	FY 25/26 Estimated Addl Revenue from	Amount of Increase per Parcel	Comments
CSA 12	22,790	\$34.19	\$777,719.93	\$35.56	\$810,357.70	\$32,637.77	\$1.37	
CSA 12 A	12,870	\$23.74	\$305,163.75	\$24.69	\$317,755.15	\$12,591.40	\$0.95	
CSA 12 N								
Nonconforming	99	\$339.61	\$32,942.17	\$339.61	\$33,621.39	\$679.22	\$0.00	Slight increase in revenue due to the increase in total number of parcels, per Land Use Manager.
Alternative Treatment with OSSP	925	\$171.34	\$147,181.06	\$171.34	\$158,489.50	\$11,308.44	\$0.00	Slight increase in revenue due to the increase in total number of parcels, per Land Use Manager.
Alternative Treatment Out of Compliance for an OSSP	29	\$1,360.48	\$47,616.80	\$1,360.48	\$39,453.92	-\$8,162.88	\$0.00	Decrease in revenue due to Alternative Treatment systems obtaining compliance status, per Land Use Manager.
Additional Revenue due to 4% increases to CSA 12 and CSA 12A for FY						\$49,053.95		

On May 6th, the Board also set Tuesday, June 10, 2025, after 9:00 a.m., as the date and time for a public hearing on the proposed FY 2025-26 benefit assessment/service charge reports. The service charge reports have been made available from the Clerk of the Board since May 27, 2025.

In order to complete FY 2025-26 benefit assessment/service charge proceedings, it is necessary for the Board to: open the public hearing; take testimony and consider objections and protests, if any, to the proposed reports; close the public hearing; and consider adoption of the resolution confirming the benefit assessment/service charge reports (attached resolution). As required by law, the CSA 12 service charge reports must be approved by the Board and forwarded to the Auditor-Controller by August 10, 2025. Staff may make some minor adjustments to the parcel information as needed once the tax roll is finalized.

Financial Impact

The CSA 12 assessments/service charges are expected to generate approximately \$1,359,678 of annual funding under three accounts including: 133607/41862 (CSA 12); 133608/41862 (CSA 12A); and 133607/41671 (CSA 12N).

Strategic Initiatives

Operational Plan - Sustainable Environment

Submitted By:

Jennifer Herrera, Interim Director of Health Services

Recommended By:

Carlos J. Palacios, County Executive Officer

Artificial Intelligence Acknowledgment:

Artificial Intelligence (AI) did not significantly contribute to the development of this agenda item.

BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

RESOLUTION NO.

On the motion of Supervisor
duly seconded by Supervisor

the following resolution is adopted.

RESOLUTION CONFIRMING ASSESSMENT/SERVICE CHARGE REPORTS
FOR THE 2025-26 FISCAL YEAR FOR COUNTY SERVICE AREA NO. 12:
SEPTIC SYSTEM MAINTENANCE (CSA 12), SAN LORENZO WASTEWATER
MANAGEMENT (CSA 12A), AND INSPECTION AND MONITORING OF
NONSTANDARD SEWAGE DISPOSAL SYSTEMS (CSA 12N)

WHEREAS, the Board of Supervisors has held a duly noticed public hearing on the assessment/service charge reports for assessments and service charges proposed for the 2025-26 fiscal year within County Service Area No.12: Septic System Maintenance (CSA 12), San Lorenzo Wastewater Management (CSA 12A), and Inspection and Monitoring of Nonstandard Sewage Disposal Systems (CSA 12N); and

WHEREAS, the Board has determined that no protests have been submitted or that all protests should be overruled; and

WHEREAS, the Board has determined that the assessment/service charge reports should be confirmed as submitted/amended;

NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors that the assessment/service charge reports for the 2025-26 fiscal year within County Service Area No. 12 for Septic System Maintenance (CSA 12), San Lorenzo Wastewater Management (CSA 12A), and Inspection and Monitoring of Nonstandard Sewage Disposal Systems (CSA 12N) are hereby confirmed, and such assessments and service charges are authorized to be collected as provided in County Code Chapter 4.26.

BE IT FURTHER RESOLVED AND ORDERED that the Clerk of this Board shall cause to be filed a copy of this Resolution and the Assessment/Service Charge Reports with the County Auditor on or before August 10, 2025.

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California, this 10th day of June 2025, by the following vote:

AYES:
NOES:
ABSTENT:
ABSTAIN:

Felipe Hernandez, Chairperson
Board of Supervisors

ATTEST:

Juliette Rezzato
Clerk of the Board

DATE: _____

APPROVED AS TO FORM:

DocuSigned by:
 5/12/2025
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John B. Nguyen
Office of the County Counsel

Certificate Of Completion

Envelope Id: 14AF0B2C-4ABB-4769-927C-0580CDB1A621	Status: Completed
Subject: Resolution (25-1524) 6/10/2025 BOS	
Source Envelope:	
Document Pages: 2	Signatures: 1
Certificate Pages: 4	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	HSA Admin Processing
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	701 Ocean Street
	Santa Cruz, CA 95060
	hsa.adminprocessing@santacruzcountyca.gov
	IP Address: 63.194.190.170

Record Tracking

Status: Original 5/12/2025 12:10:37 PM	Holder: HSA Admin Processing hsa.adminprocessing@santacruzcountyca.gov	Location: DocuSign
Security Appliance Status: Connected	Pool: FedRamp	
Storage Appliance Status: Connected	Pool: County of Santa Cruz	Location: Docusign

Signer Events

John Nguyen
John.Nguyen@santacruzcountyca.gov
Lead Assistant County County Counsel
Security Level: Email, Account Authentication (None)

Signature



Signature Adoption: Uploaded Signature Image
Using IP Address: 76.126.28.101

Timestamp

Sent: 5/12/2025 12:14:55 PM
Viewed: 5/12/2025 3:14:57 PM
Signed: 5/12/2025 3:20:54 PM

Electronic Record and Signature Disclosure:

Accepted: 6/12/2024 8:53:19 AM
ID: cff2bd5b-d3a4-40f2-aa61-cc2de5bbd9e3

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	5/12/2025 12:14:55 PM
Certified Delivered	Security Checked	5/12/2025 3:14:57 PM
Signing Complete	Security Checked	5/12/2025 3:20:54 PM
Completed	Security Checked	5/12/2025 3:20:54 PM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

**NOTICE OF PUBLIC HEARING ON BENEFIT ASSESSMENTS/SERVICE CHARGES
 AND ASSESSMENT/SERVICE CHARGE REPORTS FOR
 COUNTY SERVICE AREA 12: SEPTIC SYSTEM MAINTENANCE,
 SAN LORENZO WASTEWATER MANAGEMENT, AND
 NONSTANDARD SEWAGE DISPOSAL SYSTEM INSPECTIONS**

NOTICE IS HEREBY GIVEN that on Tuesday, June 10, 2025, during the morning session (which begins at 9:00 a.m.), at the Board of Supervisors Chambers meeting, 701 Ocean Street Rm 525, Santa Cruz, CA, Zoom Link <https://us06web.zoom.us/j/85660318161>, Telephone +1 669 900 6833, Webinar ID: 856 6031 8161, the Board of Supervisors will consider adoption of a resolution confirming assessment/service charge reports listing the charges to be levied on each parcel for the 2025-26 fiscal year (FY) for County Service Area 12: Septic System Maintenance, San Lorenzo Wastewater Management, and Nonstandard Sewage Disposal System Inspections. The CSA 12, and CSA 12A charges will be increased by 4% over the FY 2024-25 rates. The CSA 12N charges are not being increased for FY 2025-26.

County Service Area No. 12, Septic System Maintenance

Charge per parcel served by septic system:
 \$35.56

County Service Area No. 12, Zone A, San Lorenzo Wastewater Management

Additional charge per parcel served by septic system, in the San Lorenzo Watershed:
 \$24.69

County Service Area No. 12, Zone N, Inspection of Nonstandard Sewage Disposal Systems

Additional charge per parcel served by an enhanced treatment, alternative, haul away or nonconforming system, as designated by the Health Officer pursuant to Chapter 7.38 of the County Code, depending on whether the system is subject to a service agreement with a certified Onsite System Service Provider (OSSP), and where payment of such annual charge is required as a condition of obtaining a sewage disposal permit:

- Managed Alternative Systems (with OSSP) (Level 6) \$ 171.34
- Alternative Systems (No OSSP) (Level 3) \$ 1,360.48
- Nonconforming Systems (Level 4) \$ 339.61

The assessment/service charge reports shall be available for inspection by May 27, 2025, at 701 Ocean Street, Room 500, Clerk of the Board of Supervisors, Santa Cruz, California.

At the time, date and place stated above, the Board of Supervisors shall hear and consider all objections or protests, if any, to the proposed benefit assessment/service charge rates and to the proposed assessment/service charge reports. For questions related to these assessment/service charge reports, please contact County Health Services Agency-Environmental Health Division at (831) 454-2022.

The County of Santa Cruz does not discriminate, and no person shall, by reason of a disability, be denied the benefits of its services, programs or activities. The Board of Supervisors Chambers is located in an accessible facility. If you wish to attend this meeting and you require special assistance to participate, please contact the ADA Coordinator, at (831) 454-2348 (TDD number (831) 454-2123) at least 72 hours in advance of the meeting to make arrangements.

As a courtesy to those persons affected, please attend the meeting smoke and scent free.

**Public hearing to consider the proposed
FY 2025-26 Assessment/Service Charge
Reports for CSA 12: Septic System
Maintenance, San Lorenzo Wastewater
Management, and Nonstandard Sewage
Disposal System Inspections**

Board of Supervisors Agenda Date: 6/10/2025

**To view the complete Proposed FY 2025-26
CSA12 Charge Reports, please visit:**

https://www.scceh.com/Portals/6/Proposed_FY25-26_CSA12ChargeReport_UploadToWebSite.pdf

**These documents and additional agenda materials are also available for viewing
in person during normal business hours at:**

**Clerk of the Board of Supervisors
North County Government Center,
5th Floor 701 Ocean St., Rm. 520
Santa Cruz, CA 95060**