

12. Hold public hearing to consider proposed Fiscal Year 2025-26 benefit assessment/service charge reports for Sanitation County Service Areas 2, 5, 7 (Zones 1 & 2), 10 and 20, and take related actions ()



County of Santa Cruz Board of Supervisors

Agenda Item Submittal

From: Community Development and Infrastructure

Subject: Public Hearing on 2025-26 Benefit Assessment/Service Charge Reports for Various Sanitation CSAs

Meeting Date: June 10, 2025

Formal Title: Hold public hearing to consider proposed Fiscal Year 2025-26 benefit assessment/service charge reports for Sanitation County Service Areas 2, 5, 7 (Zones 1 & 2), 10 and 20, and take related actions

Recommended Actions

1. Hold a public hearing and hear objections or protests, if any, to the proposed Fiscal Year 2025-26 benefit assessment/service charge reports for Sanitation County Service Areas (CSA) 2, 5, 7 (Zones 1 & 2), 10 and 20, close the public hearing; and
2. Adopt resolution confirming the 2025-26 benefit assessment/service charge reports for the various Sanitation CSAs.

Executive Summary

In order to include the 2025-26 benefit assessment/service charges on the property tax roll, it is necessary for the Board to hold a public hearing on the benefit assessment/service charge reports, and at the conclusion of the public hearing adopt the resolution confirming the benefit assessment/service charge reports for the various Sanitation County Service Areas.

Discussion

On March 11, 2025, the Board adopted the 2025-26 benefit assessment/service charges for the County Service Areas 2, 5, 7 (Zones 1 & 2), 10, and 20 and set today as the date of the public hearing on the 2025-26 benefit assessment/service charge reports.

A summary of the approved benefit assessment/service charge reports for the various County Service Areas is attached. As required by law, the benefit assessment/service charge reports must be approved by the Board and forwarded to the Auditor-Controller-Treasurer-Tax Collector by August 10, 2025, to be included on the 2025-26 property tax roll.

The benefit assessment/service charge reports, containing the assessor's parcel number and the amount of the service charge, will be electronically filed with the Clerk of the Board for public review on or prior to May 23, 2025, and posted at this website: <https://cdi.santacruzcountycalifornia.gov/PublicWorks/CSAs/ChargeReports.aspx>.

Financial Impact

The annual CPI increases for County Service Areas 2, 7 (Zones 1 & 2), 10, and 20 are necessary to adequately fund the CSA's revenue requirements to operate the sewer systems. County Service Area 5's revenue will remain the same as last fiscal year. Below is a tabulation of the revenue that would be generated at the proposed rates.

	Total Proposed Revenue	Revenue Fund
CSA 2	\$119,560	GL 625143 - 42024
CSA 5	\$384,290	GL 625200 - 41866
CSA 7 Zone 1	\$666,870	GL 625105 - 41866
CSA 7 Zone 2	\$74,460	GL 625106 - 41866
CSA 10	\$57,830	GL 625170 - 41866
CSA 20	\$94,140	GL 625230 - 41866

Strategic Initiatives

Equity Framework - County Facilities & Infrastructure
Operational Plan - Operational Excellence

Submitted By:

Matt Machado, Deputy CAO / Director of Community Development and Infrastructure

Recommended By:

Carlos J. Palacios, County Administrative Officer

Artificial Intelligence Acknowledgment:

Artificial Intelligence (AI) did not significantly contribute to the development of this agenda item.

BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

RESOLUTION NO. _____

On the motion of Supervisor
duly seconded by Supervisor

the following resolution is adopted:

RESOLUTION CONFIRMING BENEFIT ASSESSMENT/SERVICE CHARGE
REPORTS FOR THE 2025-2026 FISCAL YEAR FOR SANITATION COUNTY
SERVICE AREAS

WHEREAS, on June 10, 2025, the Board of Supervisors held a duly noticed public hearing on the 2025-2026 benefit assessment/service charge reports for the benefit assessments/service charges proposed within the following serviced areas:

<u>NAME</u>	<u>CSA NO.</u>
Place de Mer	2
Sand Dollar/Canon del Sol	5
Boulder Creek (Zone 1)	7
Boulder Creek (Zone 2)	7
Rolling Woods / Woods Cove	10
Trestle Beach	20

WHEREAS, the Board has determined that no protests have been submitted or that all protested should be overruled; and

WHEREAS, the Board has determined that the benefit assessment/service charge reports should be confirmed as submitted/amended.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the benefit assessment/service charge reports for sanitation County Service Areas for the 2025-2026 fiscal year are hereby confirmed, and such benefit assessments/service charges are authorized to be collected as provided in Santa Cruz County Code Chapter 4.26.

BE IT FURTHER RESOLVED AND ORDERED that the Clerk of this Board shall file a copy of this resolution and reports with the County Auditor on or before August 10, 2025.

Resolution _____

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California, this _____ day of ___, 2025, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Chair of said Board

ATTEST: _____
Clerk of said Board

Approved as to Form:

Signed by:

77B7BAAA5B324F0...

5/22/2025

Office of the County Counsel

Certificate Of Completion

Envelope Id: E6FF9260-A8EE-44AF-B754-51926368E3E2

Status: Completed

Subject: Resolution - Sanitation County Service Area Charge Report 2025-26(25-1672) BOS 6/10/2025

Source Envelope:

Document Pages: 2

Signatures: 1

Envelope Originator:

Certificate Pages: 4

Initials: 0

Blanca Martinez

AutoNav: Enabled

701 Ocean Street

Envelopeld Stamping: Enabled

Santa Cruz, CA 95060

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Blanca.Martinez@santacruzcountyca.gov

IP Address: 99.162.76.230

Record Tracking

Status: Original

Holder: Blanca Martinez

Location: DocuSign

5/15/2025 9:11:38 AM

Blanca.Martinez@santacruzcountyca.gov

Security Appliance Status: Connected

Pool: FedRamp

Storage Appliance Status: Connected

Pool: County of Santa Cruz

Location: Docusign

Signer Events

Michael De Smidt

Michael.DeSmidt@santacruzcountyca.gov

Approved as to Form by District Counsel

Santa Cruz County Sanitation District

Security Level: Email, Account Authentication (None)

Signature

Signed by:

Michael De Smidt

77B7BAAA5B324F0...

Signature Adoption: Pre-selected Style

Using IP Address: 63.194.190.100

Timestamp

Sent: 5/15/2025 9:13:34 AM

Resent: 5/19/2025 7:37:58 AM

Resent: 5/20/2025 9:22:18 AM

Viewed: 5/22/2025 2:49:29 PM

Signed: 5/22/2025 2:50:01 PM

Electronic Record and Signature Disclosure:

Accepted: 5/22/2025 2:49:29 PM

ID: 7b07f9d6-b0a9-4253-b77a-045fd73fc7cf

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent

Hashed/Encrypted

5/15/2025 9:13:35 AM

Certified Delivered

Security Checked

5/22/2025 2:49:29 PM

Signing Complete

Security Checked

5/22/2025 2:50:01 PM

Completed

Security Checked

5/22/2025 2:50:01 PM

Payment Events

Status

Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, County of Santa Cruz (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Santa Cruz:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: nada.algharib@santacruzcounty.us

To advise County of Santa Cruz of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at nada.algharib@santacruzcounty.us and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from County of Santa Cruz

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to nada.algharib@santacruzcounty.us and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Santa Cruz

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to nada.algharib@santacruzcounty.us and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Santa Cruz as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Santa Cruz during the course of your relationship with County of Santa Cruz.

CSA No.	CSA Name	Supervisor District	Rate Code	2024-25	2025-26
				Rates \$ per year	Rates \$ per year
2*	Place de Mer	2	Zone A - Apartments	\$1,411.19	\$1,445.06
			Zone H - Hill	\$119.31	\$122.17
			Zone P - Park	\$1,411.19	\$1,445.06
			Zone T - Townhouse	\$1,517.64	\$1,554.06
5	Sand Dollar	2	Zone C - Canon Del Sol	\$2,069.37	\$2,069.37
			Zone S - Sand Dollar	\$2,109.91	\$2,109.91
7*	Boulder Creek	5	Zone 1 - Condominium	\$2,477.10	\$2,536.55
			Zone 1 - Single Family	\$2,747.51	\$2,813.45
			Zone 1 - Commercial Flat Rate	\$1,895.67	\$1,941.17
			Zone 1 - Commercial per HCF**	\$8.65	\$8.86
			Zone 2 - Single Family (Connected to Sewer)	\$3,728.81	\$3,818.30
			Zone 2 - Fire Station	\$7,457.62	\$7,636.60
			Zone 2 - Stand By (Vacant Buildable Parcel)	\$932.20	\$954.57
10*	Rolling Woods / Woods Cove	5	Rolling Woods	\$323.11	\$330.86
			Woods Cove	\$323.11	\$330.86
			Pasatiempo Golf Course	\$6,069.68	\$6,215.35
20*	Trestle Beach	2	Trestle Beach	\$4,178.67	\$4,278.96

* 2.4% CPI Increase in 2025/26

** HCF - Hundred Cubic Feet