

38. Approve amendment to agreement with The Gordian Group, extending the term by one year with three additional one-year term options, for Job Order Contracting services, and take related actions ()



County of Santa Cruz Board of Supervisors

Agenda Item Submittal

From: General Services Department

Subject: Amendment to Extend Job Order Contracting Agreement with The Gordian Group

Meeting Date: June 10, 2025

Formal Title: Approve amendment to agreement with The Gordian Group, extending the term by one year with three additional one-year term options, for Job Order Contracting services, and take related actions

Recommended Actions

1. Approve an amendment to the agreement with The Gordian Group to extend the term of the Job Order Contracting (JOC) services agreement by one year, with the option to renew for up to three additional one-year terms, with no change to the contract's not-to-exceed amount; and
2. Authorize the Director of General Services to execute the agreement and take all necessary actions to implement the extension.

Executive Summary

The General Services Department recommends extending the agreement with The Gordian Group to continue the provision of Job Order Contracting (JOC) services. This amendment ensures uninterrupted access to Gordian's specialized platform, which supports efficient delivery of small- to medium-scale construction and maintenance projects. Continued use of this system will maintain project momentum and support timely completion across County departments.

Discussion

On June 28, 2022, the Board approved an agreement with The Gordian Group to provide JOC services, including access to proprietary software, cost estimating data, and implementation support. The JOC program offers a streamlined alternative to traditional procurement, particularly for recurring maintenance and minor construction needs. Since implementation, project delivery times have been reduced by an average of 11 weeks due to the expedited procurement process.

Projects completed under the JOC program include:

- Sheriff's DNA Lab
- Simpkins Swim Center Roof Replacement
- Main Jail Domestic Hot Water Improvements

The current agreement is nearing expiration. To ensure continuity of service and avoid disruptions to project schedules, staff recommend extending the agreement by one year, with the option to renew for three additional one-year terms. All other contract terms remain unchanged. The JOC platform is currently utilized by the Community Development and Infrastructure Department, Sanitation District, and General Services Department.

Financial Impact

As of May 2025, the County has paid over \$1,050,000 for JOC services through The

Gordian Group. These costs are incorporated into the respective Capital Improvement Program (CIP) budgets of participating departments.

Strategic Initiatives

Equity Framework - Plans, Policies & Budgets

Operational Plan - Operational Excellence

Climate Action - Government Operations

Submitted By:

Michael Beaton, General Services Director

Recommended By:

Carlos J. Palacios, County Executive Officer

Artificial Intelligence Acknowledgment:

Chat GPT, an Artificial Intelligence (AI) large language model tool, significantly contributed to the development of this agenda item, including Staff Report, in compliance with the County of Santa Cruz AI Appropriate Use Policy.

AMENDMENT NO. 1 TO INDEPENDENT CONTRACTOR AGREEMENT
NO. 22C4600

This Amendment No. 1 (“**Amendment**”) shall serve to modify the existing Contract No. 22C4600 (“**Contract**”) between the County of Santa Cruz (“**County**”) and The Gordian Group, Inc. (“**Contractor**”). County and Contractor may sometimes be referred to in this Amendment collectively as “**Parties**” or individually as “**Party**.”

I. Background.

- a. The Parties entered into the Contract effective July 5, 2022.
- b. The Contract has not been previously amended.
- c. The parties would like to extend the term of the contract for one year through June 30, 2026, with the option to renew the agreement for three years.

II. Effective Date of Amendment.

- a. This Amendment shall be effective as of the date fully executed by all Parties hereto (“**Effective Date**”).

III. Changes to Contract.

- a. By executing this Amendment, the Parties agree that the Contract shall be changed in the following manner.

“**3. TERM.** The term of this Contract shall be from July 5, 2022 through June 30, 2026, with the option to renew the agreement for three additional one-year periods. The County shall have the sole option to renew this Agreement with Contractor for three additional one-year periods under the same terms and conditions set forth herein, unless otherwise modified by mutual written agreement. The County may exercise its option by providing written notice to Contractor no later than sixty days prior to the expiration of the existing term or the then applicable one-year period. If the County does not provide such notice within the specified timeframe, this Agreement shall expire at the end of its current term or applicable one-year period without further obligation to renew.

If this Contract is placed on the County’s Continuing Agreement List before the Contract term expires, the parties agree to extend the terms and conditions of the Contract as set forth herein, and as reflected in any executed amendment hereto, until the Contract is thereafter terminated.”

IV. All other existing provisions of the Contract not specifically addressed by this Amendment shall remain unchanged and in full force and effect. In the event of a conflict between the language of this Amendment and the Contract or any previous amendment of the Contract, the language of this Amendment shall control.

In Witness Whereof, the Parties have executed this Agreement by their duly authorized officers or representatives.

THE GORDIAN GROUP, INC. (“Contractor”)	COUNTY OF SANTA CRUZ (“County”)
<div>[Signature of person signing for Contractor]</div> <div><div>DocuSigned by:</div><div>Matthew Bausher</div><div>12DBAF0CE2B4409...</div></div> <div>5/13/2025</div> <div>Date</div> <div>2</div>	<div>Michael Beaton, Director of General Services</div> <div>Date</div> <div>4</div>
<div>Address: 30 Patewood Dr., Suite 350 Greenville, SC 29615</div> <div>Telephone: 610-781-3780</div> <div>Email: m.bausher@gordian.com</div>	<div>Approved as to Form:</div> <div><div>Signed by:</div><div>Arthur Wille</div><div>FD318C222C994D0...</div></div> <div>5/14/2025</div> <div>Office of County Counsel</div> <div>Date</div> <div>1</div>
<div>DISTRIBUTION:</div> <div>General Services</div> <div>Contractor</div>	<div>Approved as to Insurance:</div> <div><div>Signed by:</div><div>Gina Borasi</div><div>E4EADC5BA53B4DB...</div></div> <div>5/14/2025</div> <div>Risk Management</div> <div>Date</div> <div>3</div>

Certificate Of Completion

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Subject: Complete with Docusign: Santa Cruz GSD_Amendment 1 - 22C4600 - Gordian.docx.pdf

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Signatures: 2

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Signer Events

Arthur Wille

Arthur.Wille@santacruzcountyca.gov

County of Santa Cruz

Assistant County Counsel

Security Level: Email, Account Authentication (None)

Signature

Signed by:

Arthur Wille
FD318C222C994D0...

Timestamp

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Signed: 5/14/2025 11:26:05 AM

Signature Adoption: Pre-selected Style

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Electronic Record and Signature Disclosure:

Accepted: 5/14/2025 11:23:51 AM

ID: 7352f759-9890-4a5d-9e26-7c8147fb027c

Gina Borasi

Gina.Borasi@santacruzcountyca.gov

Risk Manager

County of Santa Cruz

Security Level: Email, Account Authentication (None)

Signed by:

Gina Borasi
E4EADC5BA53B4DB...

Sent: 5/14/2025 11:26:06 AM

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Signed: 5/14/2025 11:50:04 AM

Signature Adoption: Pre-selected Style

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Intermediary Delivery Events

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Certified Delivery Events

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Carbon Copy Events

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Witness Events

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Notary Events

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Envelope Summary Events

Status

Timestamps

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	5/14/2025 10:31:16 AM
Certified Delivered	Security Checked	5/14/2025 11:40:42 AM
Signing Complete	Security Checked	5/14/2025 11:50:04 AM
Completed	Security Checked	5/14/2025 11:50:04 AM
Payment Events	Status	Timestamps
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You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

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