

80. Approve the plans, specifications, and engineer's estimate for the Glenwood Cutoff Road PM 0.02 and Glenwood Drive PM 2.02 Storm Damage Repair Project, Federal Projects No. ER-32LO(005) AND ER-32LO(336), set bid opening for 2:00 p.m. on July 24, 2025, and take related actions ()



County of Santa Cruz Board of Supervisors

Agenda Item Submittal

From: Community Development and Infrastructure

Subject: Advertise for Glenwood Cutoff Road PM 0.02 and Glenwood Drive PM 2.02 Storm Damage Repair Projects, Federal Project No. ER-32LO(005) AND ER-32LO(336)

Meeting Date: June 24, 2025

Formal Title: Approve the plans, specifications, and engineer's estimate for the Glenwood Cutoff Road PM 0.02 and Glenwood Drive PM 2.02 Storm Damage Repair Project, Federal Projects No. ER-32LO(005) AND ER-32LO(336), set bid opening for 2:00 p.m. on July 24, 2025, and take related actions

Recommended Actions

1. Approve the plans, specifications, and engineer's estimate, and authorize call for bids for the Glenwood Cutoff Road PM 0.02 and Glenwood Drive PM 2.02 Storm Damage Repair Projects, Federal Project No. ER-32LO(005) AND ER-32LO(336);
2. Set bid opening for 2:00 p.m. on July 24, 2025;
3. Direct the Clerk of the Board to advertise the Notice to Contractors for 10 days beginning June 29, 2025, per the provisions of Public Contract Code Section 20392;
4. Authorize the Deputy CAO/Director of Community Development and Infrastructure to award and sign the contract with the qualified low bidder;
5. Direct the Department of Community Development and Infrastructure to return on or before December 9, 2025, for ratification of the contract award; and
6. Adopt resolution accepting unanticipated revenue in the amount of \$508,703 in the form of state and federal grant funds.

Executive Summary

The Department of Community Development and Infrastructure has prepared the plans, specifications, and engineer's estimate for the Glenwood Cutoff Road PM 0.02 and Glenwood Drive PM 2.02 Storm Damage Repair Projects, Federal Project No. ER-32LO(005) AND ER-32LO(336). These projects aim to repair storm-related damages, including constructing soldier pile retaining wall with timber lagging and tiebacks, backfill wall and recompact, reconstruct roadway, drainage improvements, rock slope protection, install midwest guardrail system and erosion control and re-vegetation, repair of an existing soldier pile retaining wall. The project will include traffic control with temporary signals. Board approval is requested to proceed with advertising the project for bids, setting the bid opening, and authorizing the Deputy CAO/Director of Community Development and Infrastructure to award and sign the contract with the qualified low bidder.

Discussion

Glenwood Cutoff Road at Post Mile (PM) 0.02 and Glenwood Drive at PM 2.02

sustained significant damage during the 2017 storm events. Qualifying these projects for Emergency Relief Grants through Federal Highway Administration (FHWA) and Cal OES.

The damage incurred includes road pavement failure, subgrade failure, slope failure and erosion, which have compromised road safety and reliability.

The Department of Community Development and Infrastructure has developed plans and specifications to restore the roadway to its pre-storm conditions, ensuring reliable transportation access for the community and reducing future risks from similar events

Financial Impact

The combined engineer's estimate for these projects is \$1,294,075, and the projects will be bid together. The estimated total cost of the project including design, engineering, right-of-way, environmental permits, the geotechnical report, construction management, contingencies, and department overhead is \$2,213,127. An Emergency Relief Grant through Federal Highway Administration (FHWA) will cover 88.53 percent of the participating costs for the project estimated to be \$1,739,978. A Cal OES Emergency Relief Grant will cover 8.60 percent, estimated to be \$169,026 of the costs. The local match of \$56,407 plus an ineligible cost portion of \$247,716 will be paid by Senate Bill 1 (SB1) funds with an additional \$508,703 in the acceptance of unaccepted revenue from FHWA, California Office of Emergency Services and SB1 funds. The project is accounted for in the County Road Fund Approved 2025-26 Budget (GL Key 621217/62330).

Strategic Initiatives

Operational Plan - Reliable Transportation

Submitted By:

Matt Machado, Deputy CEO / Director of Community Development and Infrastructure

Recommended By:

Carlos J. Palacios, County Executive Officer

Artificial Intelligence Acknowledgment:

Artificial Intelligence (AI) did not significantly contribute to the development of this agenda item.

COUNTY OF SANTA CRUZ DEPARTMENT OF PUBLIC WORKS NOTICE TO CONTRACTORS

The County of Santa Cruz Department of Public Works is accepting electronic proposal submissions for the

GLENWOOD CUTOFF ROAD PM 0.02 AND GLENWOOD DRIVE PM 2.02 STORM DAMAGE REPAIR PROJECTS FEDERAL PROJECT No. ER-32LO(005) AND ER-32LO(336)

A digital copy of the Contract documents is available free of charge and can be downloaded via the online procurement portal, OpenGov, <https://procurement.opengov.com/portal/santacruzcounty>

A hard copy of the Contract documents will be made available for purchase for \$65.00 at the County of Santa Cruz Department of Public Works, Room 410, 701 Ocean Street, Santa Cruz, California. No partial sets will be issued.

Bid opening will occur on JULY 24, 2025, no later than 2:00 p.m. and soon thereafter, will be publicly opened and read.

This project involves the construction of a soldier pile retaining wall with tiebacks, backfill and compaction, roadway reconstruction, drainage improvements, rock slope protection, installation of midwest guardrail system, erosion control and re-vegetation, repair of an existing soldier pile retaining wall and traffic control with temporary signals.

The successful bidder shall furnish a payment bond and a performance bond. The Contractor shall possess a Class A license at the time that this contract is awarded. The Department of Public Works hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

Bidders are advised that, as required by federal law, the County of Santa Cruz is implementing new Disadvantaged Business Enterprise requirements for Disadvantaged Business Enterprises (DBE). The **DBE Contract Goal is 16 percent**. In addition, bidders shall provide documentation showing that adequate good faith efforts were made to meet the goal as required in the Special Provisions.

Attention is directed to the Federal minimum wage rate requirements in the Proposal and the State general prevailing wage rate requirements in the Special Provisions. If there is a difference between the minimum wage rates predetermined by the Secretary of Labor and the general prevailing wage rates determined by the Director of the California Department of Industrial Relations for similar classifications of labor, the Contractor and subcontractors shall pay not less than the higher wage rate.

**BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA**

Resolution No.

On the motion of Supervisor

Duly seconded by Supervisor

The following resolution is adopted:

RESOLUTION ACCEPTING UNANTICIPATED REVENUE

WHEREAS, the County of Santa Cruz is the recipient of funds, in the amount of \$ 508,703,
from Federal Highway Administration and California Office of Emergency Services,
for the Glenwood Cutoff Road PM 0.02 & Glenwood Drive PM 2.02 Storm Damage Repair Projects program; and

WHEREAS, the above-referenced funds are either in excess of those anticipated or are not specifically set forth in the current fiscal year budget for the County; and

WHEREAS, pursuant to Government Code section 29130(b), such funds may be made available for specific appropriation by four-fifths vote of the Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Santa Cruz County Auditor-Controller-Treasurer-Tax Collector accept the amount of \$ 508,703 for the
Glenwood Cutoff Road PM 0.02 & Glenwood Drive PM 2.02 Storm Damage Repair Projects program.

GL Key	GL Object	JL Key	JL Object	Amount	Account Description
621217	41044			450,354	ED-FAS/FAU EMERGENCY RELIEF
621217	40810			43,749	ST-NATURAL DISASTER ASSISTANCE
621217	40485			14,600	ST HWY TX-SB1 2017

and that such funds be and are hereby appointed as follows:

GL Key	GL Object	JL Key	JL Object	Amount	Account Description
621217	62330	P76554		490,327	DPW Services - General Money
621217	62330	P76782		18,376	DPW Services - General Money

PASSED AND ADOPTED BY THE Board of Supervisors of the County of Santa Cruz, State of California,
 this _____ day of _____, _____ by the following vote
 (requires four-fifths vote for approval):

AYES:

NOES:

ABSENT:

 Chair of the Board

ATTEST: _____
 Clerk of the Board

DEPARTMENT HEAD I hereby certify that the fiscal provisions have been researched and that the
 Revenue(s) (has been)(will be) received within the current fiscal year.

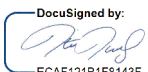
BY:  _____ Date: 6/3/2025
 Department Head

COUNTY ADMINISTRATIVE OFFICER / ^x / Recommended to Board
 / / Not Recommended to Board

APPROVED AS TO FORM:

 _____ 6/3/2025
 Office of the County Counsel

APPROVED AS TO ACCOUNTING DETAIL:

 _____ 6/2/2025
 Public Works Department on behalf of
 Auditor-Controller-Treasurer-Tax Collector

Distribution:

Auditor-Controller-Treasurer-Tax Collector
 County Counsel
 County Administrative Officer
 Originating Department

Certificate Of Completion

Envelope Id: D75175FC-3CB7-4D3D-980B-F453A802239C		Status: Completed
Subject: Complete with Docusign: AUD60 Resolution Glenwood Cutoff Road PM 0.02 & Glenwood Drive PM 2.02 ...		
Source Envelope:		
Document Pages: 2	Signatures: 3	Envelope Originator:
Certificate Pages: 5	Initials: 0	Jana Vargas
AutoNav: Enabled		701 Ocean Street
Envelopeld Stamping: Enabled		Santa Cruz, CA 95060
Time Zone: (UTC-08:00) Pacific Time (US & Canada)		Jana.Vargas@santacruzcountyca.gov
		IP Address: 63.194.190.100

Record Tracking

Status: Original	Holder: Jana Vargas	Location: DocuSign
6/2/2025 1:36:35 PM	Jana.Vargas@santacruzcountyca.gov	
Security Appliance Status: Connected	Pool: FedRamp	
Storage Appliance Status: Connected	Pool: County of Santa Cruz	Location: Docusign

Signer Events

Italo Jimenez
Italo.Jimenez@santacruzcountyca.gov
Chief of Fiscal Services
County of Santa Cruz
Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:



ECAAF121B1F8143F...

Signature Adoption: Uploaded Signature Image
Using IP Address: 12.75.216.39
Signed using mobile

Timestamp

Sent: 6/2/2025 1:41:36 PM
Viewed: 6/2/2025 4:23:40 PM
Signed: 6/2/2025 4:23:54 PM

Electronic Record and Signature Disclosure:
Accepted: 4/8/2024 1:17:45 PM
ID: e241a10f-ab0b-4db6-bb82-2ef8a1716c49

Natalie Kirkish
Natalie.Kirkish@santacruzcountyca.gov
County Counsel
Security Level: Email, Account Authentication (None)

Signed by:



D52DC6AA0E74498...

Signature Adoption: Pre-selected Style
Using IP Address: 63.194.190.100

Sent: 6/2/2025 4:23:56 PM
Resent: 6/2/2025 4:34:46 PM
Viewed: 6/3/2025 10:49:13 AM
Signed: 6/3/2025 10:49:42 AM

Electronic Record and Signature Disclosure:
Accepted: 8/1/2024 2:49:37 PM
ID: b763e46b-8c75-436f-b147-3f5717480ab2

Matt Machado
Matt.machado@santacruzcountyca.gov
Director
Security Level: Email, Account Authentication (None)

Signed by:



471C42FA44284B0...

Signature Adoption: Pre-selected Style
Using IP Address: 63.194.190.100

Sent: 6/2/2025 4:23:56 PM
Resent: 6/2/2025 4:34:46 PM
Resent: 6/3/2025 10:49:43 AM
Viewed: 6/3/2025 1:51:33 PM
Signed: 6/3/2025 1:51:48 PM

Electronic Record and Signature Disclosure:
Accepted: 6/3/2025 1:51:33 PM
ID: ebd8379d-678d-469f-938c-8c57419b5339

Lana Martinez Davis
Lana.MartinezDavis@santacruzcountyca.gov
Security Level: Email, Account Authentication (None)

Completed

Using IP Address: 98.207.172.21

Sent: 6/3/2025 1:51:49 PM
Viewed: 6/13/2025 2:54:37 PM
Signed: 6/13/2025 2:54:52 PM

Electronic Record and Signature Disclosure:
Accepted: 8/2/2024 5:08:52 PM
ID: 00fe921b-d9f2-4b1b-85c0-1e8c46158ce4

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Rosa Ortiz-Rocha Rosa.Ortiz-Rocha@santacruzcountyca.gov Executive Secretary County of Santa Cruz Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 1/29/2024 10:02:47 AM ID: 506e1866-deb7-4a3a-b9a7-fcd8f3efb23a	<div>COPIED</div>	Sent: 6/13/2025 2:54:53 PM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/2/2025 1:41:37 PM
Envelope Updated	Security Checked	6/2/2025 4:34:45 PM
Envelope Updated	Security Checked	6/2/2025 4:34:45 PM
Envelope Updated	Security Checked	6/2/2025 4:34:45 PM
Envelope Updated	Security Checked	6/2/2025 4:34:45 PM
Envelope Updated	Security Checked	6/2/2025 4:34:45 PM
Envelope Updated	Security Checked	6/2/2025 4:34:45 PM
Envelope Updated	Security Checked	6/2/2025 4:37:40 PM
Envelope Updated	Security Checked	6/2/2025 4:37:40 PM
Envelope Updated	Security Checked	6/2/2025 4:37:40 PM
Envelope Updated	Security Checked	6/2/2025 4:37:40 PM
Envelope Updated	Security Checked	6/2/2025 4:37:40 PM
Envelope Updated	Security Checked	6/2/2025 4:37:40 PM
Envelope Updated	Security Checked	6/2/2025 4:37:40 PM
Envelope Updated	Security Checked	6/2/2025 4:40:21 PM
Envelope Updated	Security Checked	6/2/2025 4:40:21 PM
Envelope Updated	Security Checked	6/2/2025 4:40:21 PM
Envelope Updated	Security Checked	6/2/2025 4:40:21 PM
Envelope Updated	Security Checked	6/2/2025 4:40:21 PM
Envelope Updated	Security Checked	6/2/2025 4:40:21 PM
Envelope Updated	Security Checked	6/2/2025 4:40:21 PM
Certified Delivered	Security Checked	6/13/2025 2:54:37 PM
Signing Complete	Security Checked	6/13/2025 2:54:52 PM
Completed	Security Checked	6/13/2025 2:54:53 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, County of Santa Cruz (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Santa Cruz:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: nada.algharib@santacruzcounty.us

To advise County of Santa Cruz of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at nada.algharib@santacruzcounty.us and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from County of Santa Cruz

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to nada.algharib@santacruzcounty.us and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Santa Cruz

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to nada.algharib@santacruzcounty.us and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Santa Cruz as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Santa Cruz during the course of your relationship with County of Santa Cruz.

**Glenwood Cutoff Road PM 0.02 and Glenwood Drive
PM 2.02 Storm Damage Repair Projects
Federal Project No. ER-32LO(005) AND ER-32LO(336)
COUNTY OF SANTA CRUZ, CALIFORNIA
DEPARTMENT OF COMMUNITY
DEVELOPMENT & INFRASTRUCTURE
Board Approval Date: 6/24/2025**

**To view the complete Specifications for the Glenwood Cutoff
Road PM 0.02 and Glenwood Drive PM 2.02 Storm Damage
Repair Project, please visit:**

**[https://www.santacruzcountyca.gov/Government/
BoardofSupervisors/SantaCruzCountyMeetingMaterials/
LargeFileAttachments.aspx](https://www.santacruzcountyca.gov/Government/BoardofSupervisors/SantaCruzCountyMeetingMaterials/LargeFileAttachments.aspx)**

**These documents and additional agenda materials are also available for viewing in person during
normal business hours at:**

**Clerk of the Board of Supervisors
North County Government Center, 5th Floor
701 Ocean St., Rm. 520 Santa Cruz, CA 95060**

**Glenwood Cutoff Road PM 0.02 and Glenwood Drive
PM 2.02 Storm Damage Repair Projects**

Federal Project No. ER-32LO(005) AND ER-32LO(336)

COUNTY OF SANTA CRUZ, CALIFORNIA

DEPARTMENT OF COMMUNITY

DEVELOPMENT & INFRASTRUCTURE

Board Approval Date: 6/24/2025

**To view the complete Specifications for the Glenwood
Cutoff Road PM 0.02 and Glenwood Drive PM 2.02 Storm
Damage Repair Project, please visit:**

**[https://www.santacruzcountyca.gov/Government/
BoardofSupervisors/SantaCruzCountyMeetingMaterials/
LargeFileAttachments.aspx](https://www.santacruzcountyca.gov/Government/BoardofSupervisors/SantaCruzCountyMeetingMaterials/LargeFileAttachments.aspx)**

**These documents and additional agenda materials are also available for viewing in person during
normal business hours at:**

Clerk of the Board of Supervisors

North County Government Center, 5th Floor

701 Ocean St., Rm. 520 Santa Cruz, CA 95060

**Glenwood Cutoff Road PM 0.02 and Glenwood Drive
PM 2.02 Storm Damage Repair Projects
Federal Project No. ER-32LO(005) AND ER-32LO(336)
COUNTY OF SANTA CRUZ, CALIFORNIA
DEPARTMENT OF COMMUNITY
DEVELOPMENT & INFRASTRUCTURE
Board Approval Date: 6/24/2025**

**To view the complete Plans for the Glenwood Cutoff Road
PM 0.02 and Glenwood Drive PM 2.02 Storm Damage
Repair Project, please visit:**

**[https://www.santacruzcountyca.gov/Government/
BoardofSupervisors/SantaCruzCountyMeetingMaterials/
LargeFileAttachments.aspx](https://www.santacruzcountyca.gov/Government/BoardofSupervisors/SantaCruzCountyMeetingMaterials/LargeFileAttachments.aspx)**

**These documents and additional agenda materials are also available for viewing in person during
normal business hours at:**

**Clerk of the Board of Supervisors
North County Government Center, 5th Floor
701 Ocean St., Rm. 520 Santa Cruz, CA 95060**