

59. Accept and file report on non-standard agreements up to \$100,000 in value executed by Health Services Agency ()



County of Santa Cruz Board of Supervisors

Agenda Item Submittal

From: Health Services Agency

Subject: Health Services Agency Report Back on Non-Standard Agreements

Meeting Date: June 24, 2025

Formal Title: Accept and file report on non-standard agreements up to \$100,000 in value executed by Health Services Agency

Recommended Actions

Accept and file an end of fiscal year report back on non-standard agreements up to \$100,000 in value executed by the Health Services Agency without Board approval, upon the review and concurrence of County Counsel, Risk Management, and the County Administrative Office.

Executive Summary

The Health Services Agency (HSA) executed and processed 39 non-standard agreements up to \$100,000 in value with concurrence of County Counsel, Risk Management, and the County Administrative Office in Fiscal Year (FY) 2024-25, as detailed in the attachment. HSA requests that the Board accept and file a report on the FY 2024-25 revenue and non-monetary agreements that were executed and processed via the authority granted on August 10, 2021.

Discussion

HSA received Board authority on August 10, 2021, to sign non-standard expenditure and revenue agreements up to \$100,000 in value upon review and concurrence by County Counsel, Risk Management, and the County Administrative Office, and was directed to report back to the Board by the end of each fiscal year on non-standard agreements executed under this policy. On June 2, 2022, revisions to the Purchasing Policy and Procedures Manual were approved by the Board to allow for both standard and non-standard expenditure agreements at or below \$100,000 to be approved by the Purchasing Agent or their authorized representatives, as long as County Counsel and Risk Management sign the agreement as to terms and conditions and insurance. The expenditure agreement threshold was subsequently increased to \$200,000 during mid-year revisions approved by the Board on January 30, 2024.

These Board actions have significantly streamlined the process of entering into non-standard agreements by eliminating the agenda management system review and Board agenda preparation. On June 25, 2024, the Board accepted and filed FY 2023-24 report back, which included 23 agreements that were processed under the August 10, 2021 authority. This resulted in significantly increased efficiency and reduced the amount of staff time spent on preparing and processing an individual Board item for each agreement, saving up to approximately 230 hours of staff time during that fiscal year.

Because of the Purchasing Agent's authority to approve non-standard expenditure agreements, HSA is providing the FY 2024-25 report back on non-standard agreements that are non-monetary and revenue in nature executed under the August 10, 2021 authority. As detailed in the attachment, HSA executed nine (9) revenue agreements in the total amount of \$101,646 and 30 non-monetary Memorandum of Understandings/

Agreements (MOUs/MOAs), including nine (9) education affiliate agreements for internship/practicum experience and one (1) family medicine residency program agreement. Per the policy, all agreements were reviewed and approved by County Counsel, Risk Management, and the County Administrative Office.

Financial Impact

HSA executed a total of nine (9) revenue agreements for FY 2024-25 in the total amount of \$101,646, as detailed below. No new County General Funds are needed or requested.

The following four (4) revenue agreements are included in HSA Public Health Division's FY 2024-25 Approved Budget, and budgeted as follows:

- AAA Northern California, Nevada & Utah, Contract No. 25R0300, in the amount of \$3,000 under account 362800/42384
- The Center at Sierra Health Foundation, Contract No. 25R0383, in the amount of \$43,330 under account 362210/40894/H62303
- Health Connected, Contract No. 25R0483, in the amount of \$9,600 under account 362810/42384/H24801
- Second Harvest Food Bank Santa Cruz County, Contract No. 25R0486, in the amount of \$3,716 under account 362100/42384

The following three (3) revenue agreements are included in HSA Behavioral Health Division's FY 2024-25 Approved Budget, and budgeted as follows:

- Sun Street Centers, Contract No. 25R0484, in the amount of \$18,000 under accounts 364012/41619 and 364012/41805
- Alert Driving Inc., Contract No. 25R0485, in the amount of \$18,000 under accounts 364012/41619 and 364012/41805
- Tulare County Office of Education, Contract No. 25R0903, in the amount of \$6,000 under account 364022/40894

The two (2) revenue agreements with Housing Matters, Contract Nos. 24R0178 and 25R0178, are currently non-monetary in nature, so there is no financial impact to HSA Health Centers Division's budget.

Strategic Initiatives

Operational Plan - Operational Excellence

Submitted By:

Jennifer Herrera, Interim Director of Health Services

Recommended By:

Carlos J. Palacios, County Executive Officer

Artificial Intelligence Acknowledgment:

Artificial Intelligence (AI) did not significantly contribute to the development of this agenda item.

Attachment A - FY 2024-25 List of HSA Non-Standard Agreements under \$100K, as authorized by August 10, 2021 Board Memo (2021-661)

NEW AGREEMENTS					
Agreement Type	Contract Number	Vendor	Contract Name/Purpose	Term	Amount/ GL Account
Revenue	25R0300	AAA Northern California, Nevada & Utah	Child Passenger Safety (CPS) Donation Program	11/01/2024 - 12/30/2025	\$3,000 362800/42384
Revenue	25R0383	The Center at Sierra Health Foundation	Medication Assisted Treatment (MAT) State Opioid Response (SOR) 3 Syringe Services Program (SSP) Low Barrier Opioid Treatment Extension	7/01/2024 - 9/29/2024	\$43,330 362210/40894/ H62303
Revenue	25R0483	Health Connected	Rigorous Evaluation of Teen Talk High School Refresher Project for Teen Sex Education program	2/01/2025 - 6/30/2027	\$9,600 362810/42384/ H24801
Revenue	25R0484	Sun Street Centers	Driving Under the Influence (DUI) Programming for offenders needing to satisfy DUI convictions requirements	2/01/2025 - 6/30/2025	\$18,000 364012/41619 364012/41805
Revenue	25R0485	Alert Driving Inc.	Driving Under the Influence Programming for offenders needing to satisfy DUI convictions requirements	2/01/2025 - 6/30/2025	\$18,000 364012/41619 364012/41805
Revenue	25R0486	Second Harvest Food Bank Santa Cruz County	Implement and fund modification of the Datashare SCC platform to include PVUSD Rollup data	2/01/2025 - 12/31/2027	\$3,716 362100/42384
Revenue	25R0903	Tulare County Office of Education	California Friday Night Live Mini-grant for Underage Drinking and Traffic Safety Promotion	10/01/2024 - 9/20/2025	\$6,000 364022/40894
Revenue	24R0178/ 25R0178	Housing Matters	Memorandum of Agreement (MOA) - Health care maintenance services at Housing Matters' Recuperative Care Center	7/01/2023 - 6/30/2024 7/01/2024 - 6/30/2025	Non-monetary (formerly revenue-based)
MOU/MOA	N/A	Public Health Institute	Institutional Review Board Authorization Agreement - Reliance Agreement to participate in a California Bridge (CA) Patient Outcome Evaluation/study	8/10/2023 - 8/09/2024	Non-monetary
MOU/MOA	N/A	Sutter Health	SutterLink Portal Access Agreement - Public Health Division Communicable Disease Unit access to Sutter Health's Electronic Health Record system	7/31/2024 - until terminated	Non-monetary
MOU/MOA	N/A	San Jose State University	Education Affiliate Agreement - Clinical and/or educational experience at County's facilities for Bachelor of Sciences in Public Health and Recreation	6/01/2024 - 8/31/2024	Non-monetary
MOU/MOA	N/A	Dignity Health	Residency Affiliation Agreement - Dominican Hospital Family Medicine Residency Program to receive culturally competent clinical instruction and research activities	8/15/2024 - 8/14/2029	Non-monetary

Attachment A - FY 2024-25 List of HSA Non-Standard Agreements under \$100K, as authorized by August 10, 2021 Board Memo (2021-661)

Agreement Type	Contract Number	Vendor	Contract Name/Purpose	Term	Amount/ GL Account
MOU/MOA	N/A	San Jose State University	Education Affiliate Agreement - Clinical and/or educational experience at County's facilities for Masters of Clinical Psychology	8/01/2024 - until terminated	Non-monetary
MOU/MOA	N/A	California Department of Public Health	Memorandum of Understanding (MOU) - CA Pathways Into Public Health Initiative (Pathways) Fellows/ Interns	2/01/2023 - 6/30/2026	Non-monetary
MOU/MOA	N/A	Kaiser Foundation Health Plan, Inc.	MOU - Statutory requirements related to administration of the California Children's Services (CCS) Program Whole Child Model by local county programs	9/19/2024 - 9/19/2027	Non-monetary
MOU/MOA	N/A	JANUS of Santa Cruz	MOA - Provision and distribution of supplies to facilitate participant engagement in the hepatitis C care continuum	7/01/2024 - until terminated	Non-monetary
MOU/MOA	N/A	California Department of Public Health	Data Access Agreement - CalREDIE System Data Use and Disclosure Agreement (DUDA) to view and enter communicable disease information as required by Title 17	9/16/2024 - 9/16/2027	Non-monetary
MOU/MOA	N/A	Five Branches University	Education Affiliate Agreement - Clinical and/or educational experience at County's facilities for postgraduate Doctor of Acupuncture and Oriental Medicine (DAOM) and graduate Doctor of Acupuncture and Herbal Medicine (DAcHM) Programs	7/01/2024 - 6/30/2029	Non-monetary
MOU/MOA	N/A	Dominican Hospital	MOA - Mass Prophylaxis Dispensing CLOSED Point of Dispensing (POD)	10/09/2024 - 10/09/2029 extension by 5-year intervals by amendment	Non-monetary
MOU/MOA	N/A	California State University Monterey Bay (CSUMB)	Education Affiliate Agreement -Clinical and/or educational experience at County's facilities for Bachelor of Arts and Masters in Social Work	11/19/2024 - 11/19/2029	Non-monetary
MOU/MOA	N/A	OCHIN,INC.	MOA - Participation in OCHIN's Health Center Controlled Network program, funded by HRSA, to leverage health information technology (IT) and data to enhance delivery of affordable, accessible, and high-quality primary health care	8/01/2025 - 7/31/2028	Non-monetary
MOU/MOA	N/A	Harm Reduction Coalition of Santa Cruz	Agreement between HSA Homeless Persons Health Project (HPHP) and HRCSCC to expand access to low barrier MAT	10/20/2024 - until terminated	Non-monetary
MOU/MOA	N/A	Kaiser Foundation Health Plan, INC.	MOU - County-Based Targeted Case Management (TCM) to coordinate for care and services to limited federally approved target populations	1/13/2025 - Annual autorenewal, until terminated	Non-monetary
MOU/MOA	N/A	University of California (UC) Davis	Education Affiliate Agreement - Clinical and/or educational experience at County's facilities for graduate nursing post-graduate per requirements of Accreditation Organizations	1/06/2025 - 6/30/2027	Non-monetary

Attachment A - FY 2024-25 List of HSA Non-Standard Agreements under \$100K, as authorized by August 10, 2021 Board Memo (2021-661)

Agreement Type	Contract Number	Vendor	Contract Name/Purpose	Term	Amount/ GL Account
MOU/MOA	N/A	Watsonville Community Hospital	MOA - Mass Prophylaxis Dispensing CLOSED Point of Dispensing (POD)	12/16/2024 - 12/16/2029 extension by 5-year intervals by amendment	Non-monetary
MOU/MOA	N/A	California State University Monterey Bay (CSUMB)	Education Affiliate Agreement - Clinical and/or educational experience at County's Public Health facilities for Bachelor of Science in Nursing	1/22/2025 - Five (5) years from execution	Non-monetary
MOU/MOA	N/A	San Jose State University (SJSU)	Education Affiliate Agreement - Clinical and/or educational experience at County's facilities for Bachelor of Science in Public Health and Recreation	3/10/2025 - Five (5) year from execution	Non-monetary
MOU/MOA	N/A	California Department of Health Care Services (DHCS)	Family Planning, Access, Care and Treatment (PACT) Program Provider Agreement - Mandatory agreement for participation as a provider in the Family PACT Program for Emeline Health Center and Watsonville Health Center	As of date Applicant is enrolled as Family PACT Provider or Provider is approved for continued enrollment	Non-monetary
MOU/MOA	N/A	University of California San Francisco (UCSF)	Education Affiliate Agreement - Clinical and/or educational experience at County's facilities for graduate nursing students per requirements of Accreditation Organizations	1/01/2025 - 12/30/2029	Non-monetary
MOU/MOA	N/A	California State University Dominguez Hills (CSUDH)	Education Affiliate Agreement - Clinical and/or educational experience at County's HSA facilities for Registered Nurse to Baccalaureate of Nursing programs	1/01/2025 - 12/31/2030	Non-monetary
MOU/MOA	N/A	GlaxoSmithKline	Group Purchasing Organization Designation and Business Type Eligibility Forms for: 1) Watsonville Health Center, 2) Emeline Health Center and 3) Homeless Persons Health Project - Reduces rates on routinely purchased vaccines	Unspecified	Non-monetary
MOU/MOA	N/A	Various agencies	Master MOA - Establish and maintain Helmet Fit Sites, a bicycle helmet safety program, in Santa Cruz County	On latter date signed - Until terminated	Non-monetary
MOU/MOA	N/A	City of Santa Cruz, Parks and Recreation	Public Gathering and Expression Permit, Encroachment Permit - Mental Health Awareness Month First Friday	5/02/2025 - 5/02/2025	Non-monetary
AMENDMENTS					
MOU/MOA	N/A	Central California Alliance for Health	Amendment 20 to Referral Physician Services Agreement to expand operations to include a Medicare Advantage Dual Eligible Special Needs Plan (Medicare D-SNP)	1/01/2011 - Auto-renew annually, until terminated	Non-monetary
MOU/MOA	N/A	California Mental Health Services Authority	Amendment 1 extends term of Participation Agreement for Medi-Cal Peer Support Specialist Certification	4/15/2025 - 4/14/2026	Non-monetary
MOU/MOA	N/A	Central California Alliance for Health	Amendment 21 to Referral Physician Services Agreement to replace Addendum 1 with new Referral Physician Specialty Care Incentive Program (SCI) for 2025	1/01/2011 - Annual auto-renew, until terminated	Non-monetary