

28. Approve third amendment to agreement with Z Consulting Services, extending the term until June 30, 2025, for the correctional facilities monitoring systems upgrade project, and take related actions ()



County of Santa Cruz Board of Supervisors

Agenda Item Submittal

From: County Executive Office

Subject: Approve Contract Extension with Z Consulting Services

Meeting Date: June 24, 2025

Formal Title: Approve third amendment to agreement with Z Consulting Services, extending the term until June 30, 2025, for the correctional facilities monitoring systems upgrade project, and take related actions

Recommended Actions

1. Approve third amendment to agreement (contract 21C4451A, which was previously 21C4451) with Z Consulting Services, extending the term until June 30, 2025, for the correctional facilities monitoring systems upgrade project; and
2. Direct the County Executive Officer, or designee, to sign the amendment on behalf of the County.

Executive Summary

This item requests Board approval to extend the term of contract 21C4451A (previously 21C4451) with Z consulting services until June 30, 2025, for the correctional facilities monitoring systems upgrade project to pay the final invoice.

Discussion

On September 15, 2020, the County entered into a contract agreement with Z Consulting Services to conduct the Request for Proposal (RFP) process for the correctional facilities monitoring systems upgrade project in the not-to-exceed amount of \$94,600. On June 28, 2022, the first amendment to this contract increased the scope of work to provide technical and process expertise in implementing the construction phase of this project, extended the contract to December 31, 2024 and increased the compensation to a not-to-exceed amount of \$134,600. A second amendment on May 16, 2023, increased the compensation to a not-to-exceed amount of \$164,600.

Elsewhere on your agenda is the Notice of Completion on this project for the construction contract with American Alarm and the final payment of \$145,326.27 on their contract 22C4551. The project was scheduled to be completed in December of 2024 but construction by American Alarm extended into 2025. The contract with Z Consulting was inadvertently not extended to coincide with the additional construction process, though work by Z Consulting continued through April of 2025. The County has a final invoice in the amount of \$4,175 for services provided. To pay this final invoice, it is necessary to extend the term of the contract to align with the end of the current fiscal year.

Financial Impact

This contract amendment has no additional financial impact. Funding for the final invoice payment is included in GL Key 191120-86110 under contract 21C4451A (previously 21C4451) with a not-to-exceed amount of \$164,600. The final total for all payments on this contract to Z Consulting is \$128,464.16. Any remaining funds will be liquidated after the payment of the final invoice.

Strategic Initiatives

Operational Plan - Operational Excellence

Submitted By:

Carlos J. Palacios, County Executive Officer

Recommended By:

Carlos J. Palacios, County Executive Officer

Artificial Intelligence Acknowledgment:

Artificial Intelligence (AI) did not significantly contribute to the development of this agenda item.

AMENDMENT TO AGREEMENT

The parties hereto agree to amend that certain Agreement 21C4451A (previously 21C4451), dated September 15, 2020 by and between the COUNTY OF SANTA CRUZ and Z Consulting Group, Inc. by extending the contract to June 30, 2025 for the purposes of assisting in the implementation phase of the correctional facilities monitoring systems upgrade. All other provisions of said Agreement shall remain the same.

Dated: June 24, 2025



4. COUNTY OF SANTA CRUZ

By: _____ Date: _____
County Executive Officer



2. CONTRACTOR

Signed by: 
By:  Date: 6/16/2025
B60195C4F2D547D...
Zahid Masood Managing Director
Z Consulting Group, Inc.
Address: 2625 Three Springs Drive, #200 Westlake Village, CA 91361
Telephone: 818-203-4400
Email: zmasood@z-consulting.net 3. Approved as to insurance:

3. APPROVED AS TO INSURANCE:

Signed by: 
By:  Date: 6/17/2025
E4EADC5BA53B4DB...
Risk Management

1. APPROVED AS TO FORM:

Signed by: 
By:  Date: 6/17/2025
9F4A945741D64FA...
Office of the County Counsel

DISTRIBUTION

Sheriff-Coroner
General Services
Auditor-Controller
Z Consulting Service

Certificate Of Completion

Envelope Id: 50CFA148-78EF-4D6A-8674-B878C8BF9F10

Status: Completed

Subject: URGENT: Complete with Docusign: AMENDMENT TO AGREEMENT 21C4451.docx

Source Envelope:

Document Pages: 1

Signatures: 3

Envelope Originator:

Certificate Pages: 5

Initials: 0

Melodye Serino

AutoNav: Enabled

701 Ocean Street

Envelopeld Stamping: Enabled

Santa Cruz, CA 95060

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Melodye.Serino@santacruzcountyca.gov

IP Address: 108.219.12.180

Record Tracking

Status: Original

Holder: Melodye Serino

Location: DocuSign

6/16/2025 5:22:47 PM

Melodye.Serino@santacruzcountyca.gov

Security Appliance Status: Connected

Pool: FedRamp

Storage Appliance Status: Connected

Pool: County of Santa Cruz

Location: Docusign

Signer Events

Zahid Masood

zmasood@z-consulting.net

Project Manager

Security Level: Email, Account Authentication (None)

Signature

Signed by:

Zahid Masood
B60195C4F2D547D...

Timestamp

Sent: 6/16/2025 5:32:53 PM

Viewed: 6/16/2025 7:28:29 PM

Signed: 6/16/2025 7:28:50 PM

Signature Adoption: Pre-selected Style

Using IP Address: 75.83.84.46

Electronic Record and Signature Disclosure:

Accepted: 6/16/2025 7:28:29 PM

ID: 1b241608-46f7-4372-85dd-1c44e445909f

Ryan Thompson

ryan.thompson@santacruzcounty.us

Security Level: Email, Account Authentication (None)

Signed by:

Ryan Thompson
9E4A945741D84EA...

Sent: 6/16/2025 7:28:51 PM

Viewed: 6/17/2025 6:09:34 AM

Signed: 6/17/2025 6:10:17 AM

Signature Adoption: Pre-selected Style

Using IP Address: 174.160.144.187

Electronic Record and Signature Disclosure:

Accepted: 6/17/2025 6:09:34 AM

ID: 552020e1-3935-48f1-bef7-1f2c18f19030

Gina Borasi

Gina.Borasi@santacruzcountyca.gov

Risk Manager

County of Santa Cruz

Security Level: Email, Account Authentication (None)

Signed by:

Gina Borasi
E4EADC5BA53B4DB...

Sent: 6/17/2025 6:10:18 AM

Viewed: 6/17/2025 7:34:44 AM

Signed: 6/17/2025 7:34:54 AM

Signature Adoption: Pre-selected Style

Using IP Address: 24.6.202.106

Electronic Record and Signature Disclosure:

Accepted: 12/18/2023 9:38:58 AM

ID: 5f1392e5-7eb7-47e8-b6a6-baa8d5c3b8c6

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Melodye Serino Melodye.Serino@santacruzcountyca.gov Deputy CAO County of Santa Cruz Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 3/1/2022 8:54:02 AM ID: f16866e9-a995-406c-93df-20e4c0b266df	<div>COPIED</div>	Sent: 6/17/2025 7:34:55 AM
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Certified Delivered	Security Checked	6/17/2025 7:34:44 AM
Signing Complete	Security Checked	6/17/2025 7:34:54 AM
Completed	Security Checked	6/17/2025 7:34:55 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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