

26. Approve recommended Board of Supervisors Chambers conceptual layout for the Government Broadcasting Revitalization Project, approve transfer of funds and adopt resolution accepting unanticipated revenue in the amount of \$2,310,500 from Digital Infrastructure Video Competitor Act / Public Education Government fees, and take related actions ()



County of Santa Cruz Board of Supervisors

Agenda Item Submittal

From: General Services Department

Subject: Government Broadcasting Revitalization Project Design Concept

Meeting Date: January 28, 2025

Formal Title: Approve recommended Board of Supervisors Chambers conceptual layout for the Government Broadcasting Revitalization Project, approve transfer of funds and adopt resolution accepting unanticipated revenue in the amount of \$2,310,500 from Digital Infrastructure Video Competitor Act / Public Education Government fees, and take related actions

Recommended Actions

1. Approve staff recommendation to select Board of Supervisors Chambers Design Concept C for the Government Broadcasting Revitalization Project:
2. Approve transfer of funds in the amount of \$2,310,500 from Digital Infrastructure Video Competitor Act (DIVCA)/Public Education Government (PEG) fees;
3. Approve a resolution accepting and appropriating unanticipated revenue in the amount of \$2,310,500 from DIVCA/PEG fees; and
4. Authorize the Director of General Services and County Capital Projects staff to proceed with the construction documentation of selected conceptual layout.

Executive Summary

The Santa Cruz County Board Chambers and its associated broadcasting areas are outdated and require updates in terms of layout, furnishings, and technology. In addition to Board meetings, these chambers are used for public meetings, various commissions, and committees, all of which are televised. Approval of this item and the selection of a conceptual layout will provide guidance for modifying the board chambers, enhancing both the constituent experience and the quality of broadcasts for public viewing.

Discussion

The Santa Cruz County Board Chambers, built in the late 1960s, have seen minimal updates over the years, with only occasional technological improvements and minor topical changes like new paint and carpet. The current dais, audience seating, and adjacent conference rooms have remained unchanged for a number of years.

The County collects Digital Infrastructure Video Competitor Act (DIVCA)/Public Education and Government (PEG) fees, which can only be used for capital improvements and equipment upgrades supporting public meeting broadcasts. These funds cannot be allocated for general operating costs or non-broadcasting-related capital expenses. The proposed actions aim to enhance the public's experience of Board of Supervisors meetings, both in person and via broadcast.

Upgrading the Board Chambers, enhancing adjacent conference rooms, and expanding broadcasting capabilities in community rooms will improve both attendee and viewer experiences while increasing transparency and the quality of government meetings.

The Government Broadcasting Revitalization Project is planned to be accomplished in three phases:

- Phase one, completed in November 2024, focused on upgrading technology in the adjacent conference rooms.
- Phase Two, expected to finish by Spring 2025, will expand broadcasting capabilities in the community rooms at the County Government Center in Santa Cruz and South County Government Centers in Watsonville.
- Phase Three, which involves remodeling and upgrading the Board Chambers, is slated for construction during the Board's summer break (late June to early August 2025). All phases will be funded by DIVCA/PEG fees.

County staff has contracted with Bill Fischer Architects to create concept drawings for the Board Chambers remodel in Phase Three. The County Administrative Office (CAO), Clerk of the Board, Information Services Department (ISD), General Services Department (GSD), County Safety Officer, and the Sheriff's Office have all provided input on their programmatic needs to the architectural team.

Two layout concepts are proposed and attached for review:

- Design Concept C rotates the space 90 degrees; and
- Alternate Concept A maintains the current room orientation.

Both layouts increase the amount of public seating, ensure visibility for the Board and County staff, introduce a new media area, and improve the entryway design for a more logical flow. Both Concepts can be reviewed in the attached diagrams and 3D renderings.

Staff recommends the selection of Design Concept C due to the enhanced safety through additional exits for members of the Board and public, and the ability to open the curtains and benefit from natural light in the room, enhancing the broadcasting experience. Alternative Concept A is viable but not recommended by staff because there are no safety improvements to add exits, and the curtains must remain closed while broadcasting meetings.

Construction on the selected layout is expected to begin in Late Spring 2025.

Financial Impact

Phase Two of the project consists of major equipment purchases including installation at the major community rooms in each County Government Center, with an estimated cost of \$330,500. The construction and equipment installation costs for Phase Three is estimated to be \$1,980,000, with a negligible cost difference between the two design options.

Funds for the Government Broadcasting Revitalization Project are provided by DIVCA/PEG fees which are restricted funds limited to capital improvements that support public education and government broadcasting and digital access. The recommended actions allow these funds to be transferred, accepted and appropriated, in the amount of \$2,310,500, into the proper capital accounts to continue to fund the project with the preferred conceptual design.

Strategic Initiatives

Equity Framework - County Facilities & Infrastructure
Operational Plan - Operational Excellence

Submitted By:

Michael Beaton

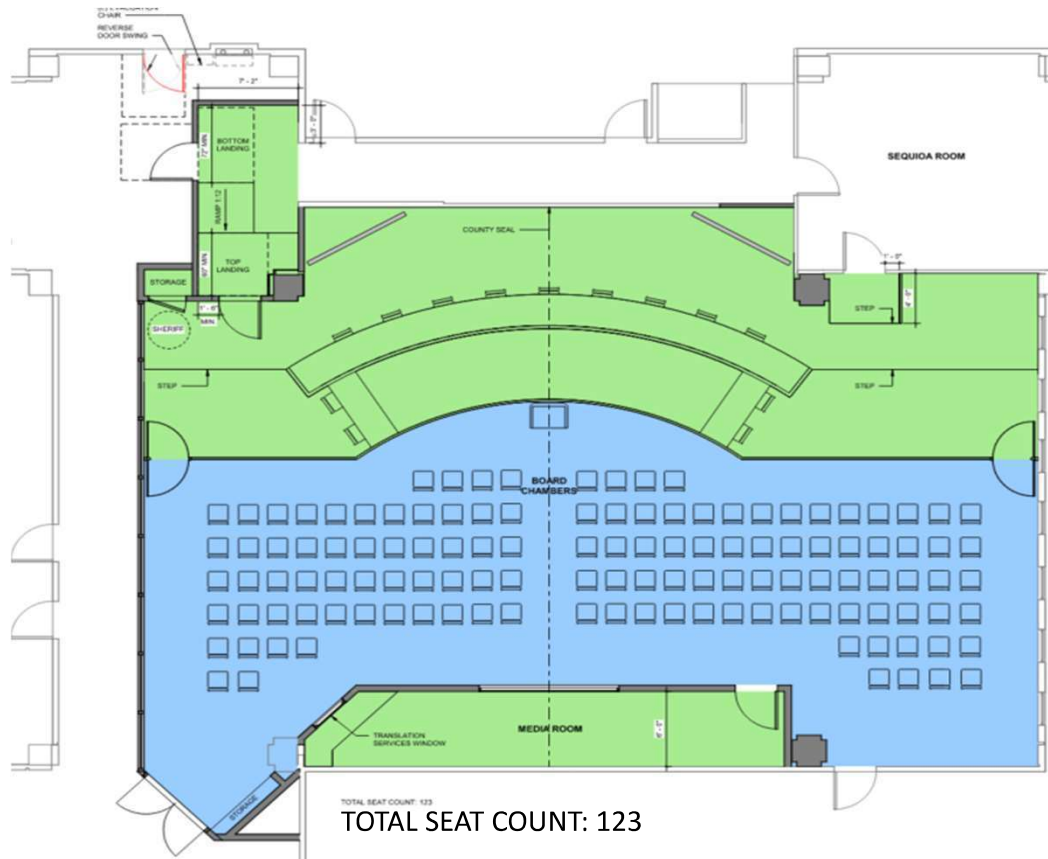
Recommended By:

Carlos J. Palacios, County Administrative Officer

Artificial Intelligence Acknowledgment:

Artificial Intelligence (AI) did not significantly contribute to the development of this agenda item.

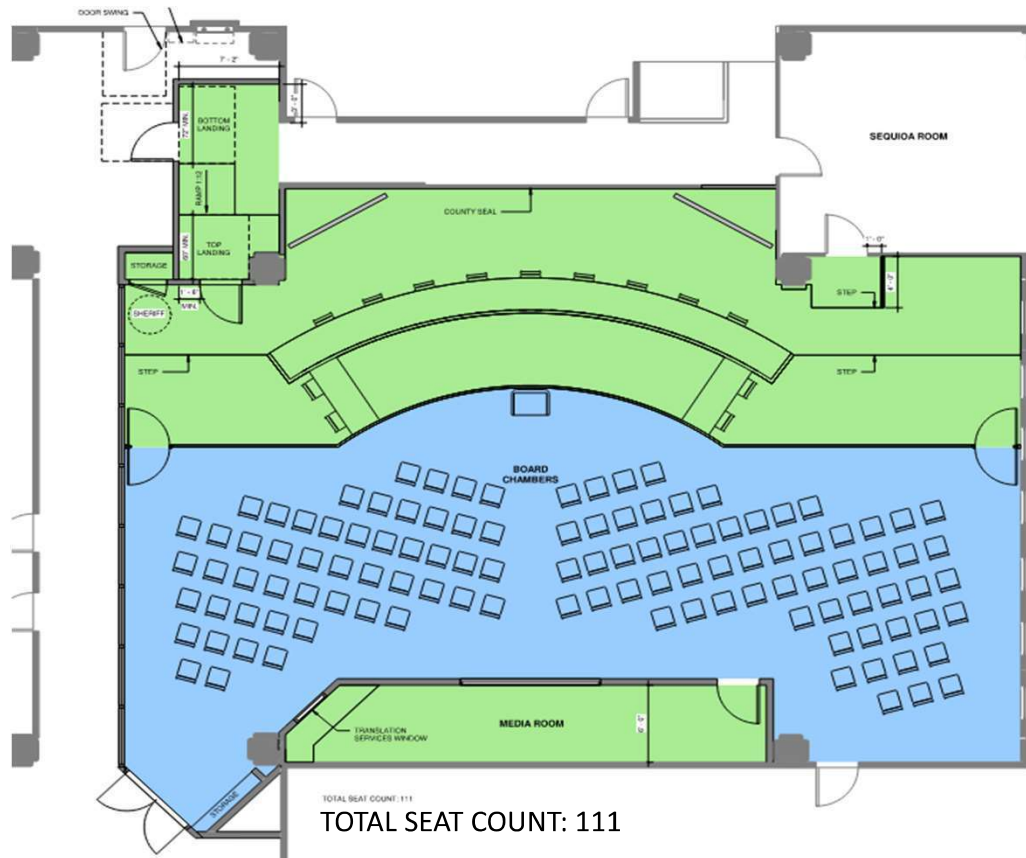
Recommended Design Concept C



- Reorientation of the room
 - First opportunity since late 1960's.
- Enhanced safety
 - Additional exits for Board and public
- Natural Light
 - The curtains can be open
- Increased area and seating
 - Minimize overflow into the hall

NET SQUARE FOOT (NSF) COMPARISON - OPTION C		
ROOM NAME	EXISTING NSF	NEW NSF
BOARD CHAMBERS	2112 NSF	2490 NSF
MEDIA ROOM	110 NSF	198 NSF
LITTLE BASIN (OFFICE)	49 NSF	0 NSF
SEQUIOA ROOM (NIC)	312 NSF	312 NSF

Recommended Design Concept C1 (diagonal seating)



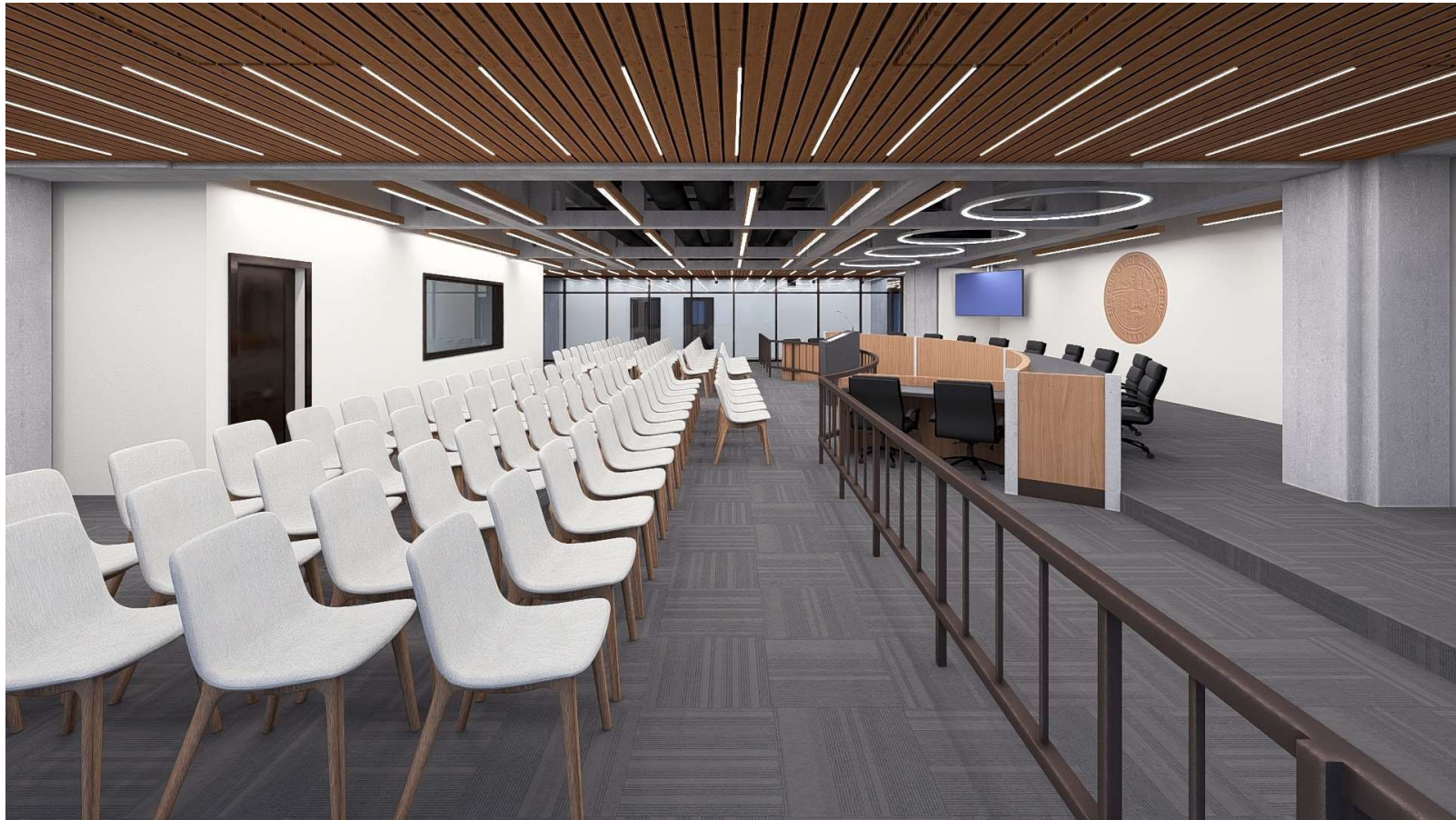
- Reorientation of the room
 - First opportunity since late 1960's.
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NET SQUARE FOOT (NSF) COMPARISON - OPTION C		
ROOM NAME	EXISTING NSF	NEW NSF
BOARD CHAMBERS	2112 NSF	2490 NSF
MEDIA ROOM	110 NSF	198 NSF
LITTLE BASIN (OFFICE)	49 NSF	0 NSF
SEQUIOA ROOM (NIC)	312 NSF	312 NSF

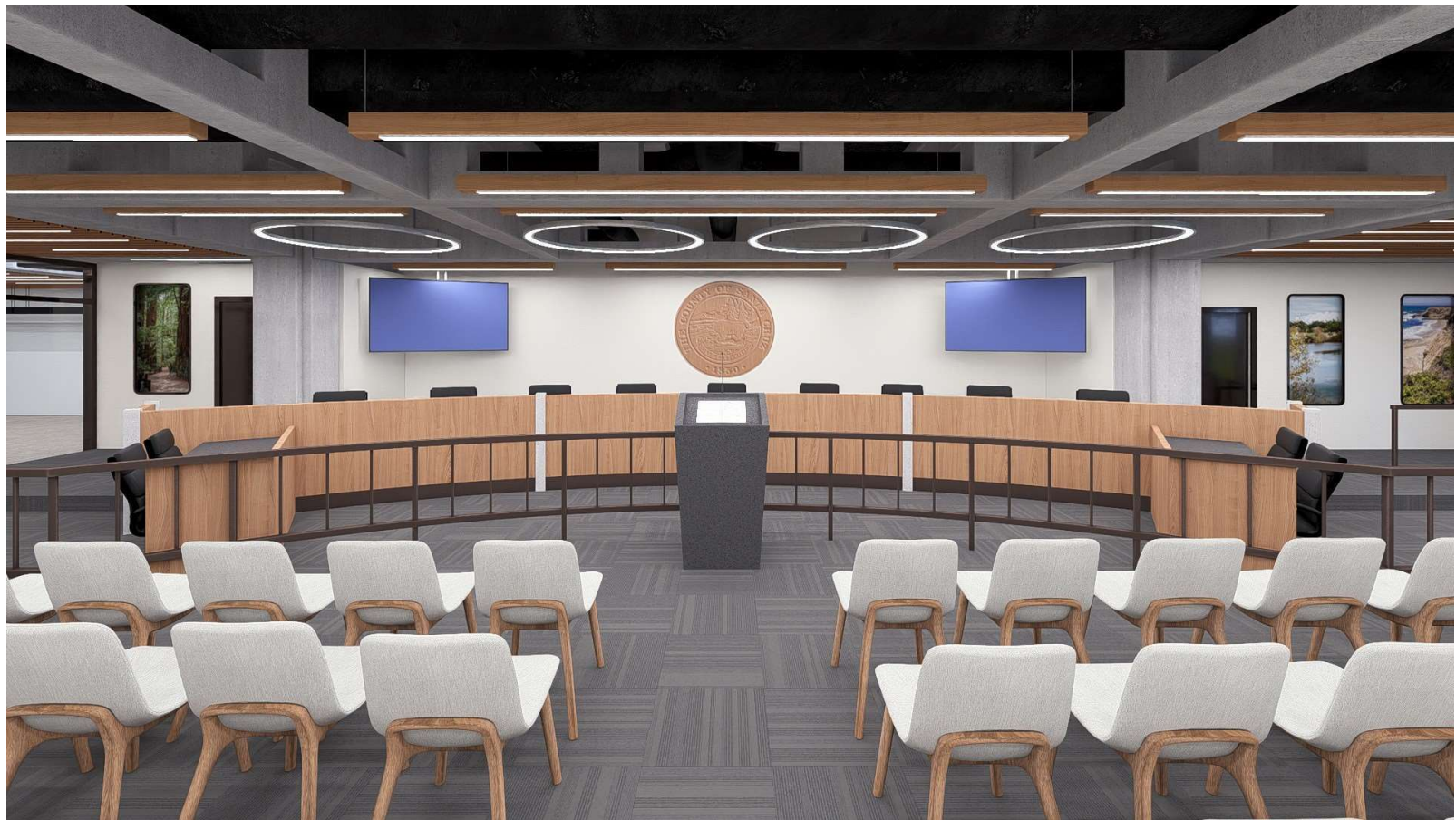
Design Concept C – 3D Rendering



Design Concept C – 3D Rendering



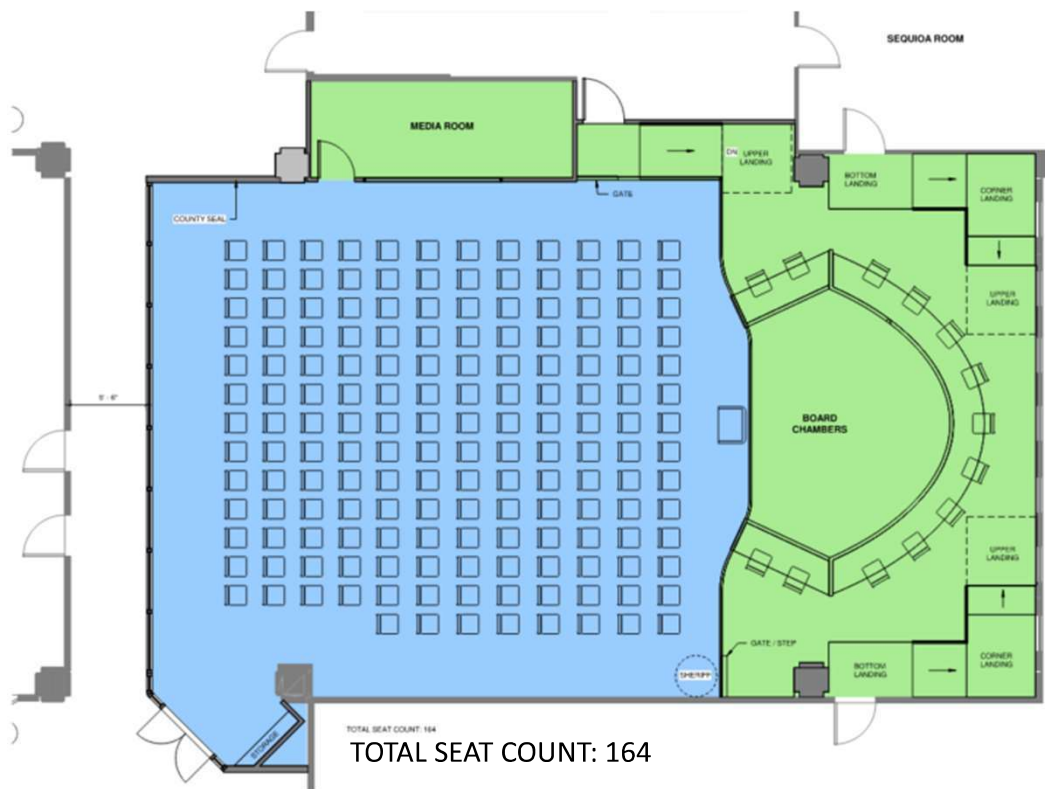
Design Concept C – 3D Rendering



Design Concept C – 3D Rendering



Alternate Design Concept A



- Maintains historic room layout
- No Natural Light
 - The curtains remain closed during broadcasting
- Increased area and seating
 - Minimize overflow into the hall
- No additional exits for enhanced security

NET SQUARE FOOT (NSF) COMPARISON - OPTION A		
ROOM NAME	EXISTING NSF	NEW NSF
BOARD CHAMBERS	2112 NSF	2509 NSF
MEDIA ROOM	110 NSF	133 NSF
LITTLE BASIN (OFFICE)	49 NSF	0 NSF
SEQUIOA ROOM (NIC)	312 NSF	312 NSF

Design Concept A – 3D Rendering



Design Concept A – 3D Rendering



Design Concept A – 3D Rendering



DS



COUNTY OF SANTA CRUZ
REQUEST FOR TRANSFER OR REVISION
OF BUDGET APPROPRIATIONS AND / OR FUNDS

26.b
Approved 1/28/2025
Board of Supervisors
DOC-2025-039

Department: Public Education & Government Funds
Fund Number: 76104
To: Board of Supervisors
Requires 4/5 vote: _____

Date: 11/13/2024

I hereby request your approval of the following transfer of budget appropriations and/or funds in the fiscal year ending June 30, 2024.

AUDITOR-CONTROLLER USE ONLY		
Document #:	_____	
Description:	_____ / _____ / _____ # _____	
	Board Name	Agenda Date (mm/dd/yy) Item No.
Entered by:	_____	Date: _____

		GL Key	GL Object	JL Key	JL Object	Amount	Account Description
TRANSFER	To	700550	90000			2,310,500	Operating Transfer Out
	From	076104	34400			2,310,500	Fund Balance

Explanation:

Use of PEG fees for the Government Broadcasting Revitalization Project

Name: Ryan Friedrich Title: Sr. Admin Analyst Date: 1/21/2025

Auditor-Controller's Action: I hereby certify that the unencumbered balance(s) is/are available in the appropriations/funds and in the amounts indicated

Auditor-Controller, by Steve Salatti Signed by: _____, Deputy Date: 1/22/2025

Administrative Officer's Action: ☒ Recommended to Board ☐ Approved ☐ Not Recommended or Approved

Administrative Officer: Ryan Friedrich DocuSigned by: _____ Date: 1/21/2025

State of California }

ss. As the Clerk of the Board of Supervisors of the County of Santa Cruz, I do hereby certify that the foregoing transfer was approved by said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered in the minutes of said Board on

County of Santa Cruz

January 28, 20 25,

by Juliette Rezzato, Deputy Clerk

Juliette Rezzato, Chief Deputy Clerk of the Board
1/31/2025




Certificate Of Completion

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Certificate Pages: 2	Initials: 0	Ryan Friedrich
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Envelope Originator:

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Initials: 0

CBD eSignature

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Stamps: 1

701 Ocean Street

Envelopeld Stamping: Enabled

Santa Cruz, CA 95060

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

cbd.esignature@santacruzcountyca.gov

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Storage Appliance Status: Connected

Pool: County of Santa Cruz

Location: DocuSign

Signer Events

Signature

Timestamp

Juliette Rezzato

Juliette.Rezzato@santacruzcountyca.gov

Chief Deputy Clerk of the Board of Supervisors
County of Santa Cruz

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cbd.esignature@santacruzcountyca.gov

County of Santa Cruz

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Intermediary Delivery Events

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Certified Delivery Events

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Carbon Copy Events

Status

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Luna Harter

Luna.Harter@santacruzcountyca.gov

Departmental Administrative Analyst

Security Level: Email, Account Authentication
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COPIED

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Completed	Security Checked	1/31/2025 3:37:57 PM
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You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

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To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at nada.algharib@santacruzcounty.us and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
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To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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- Until or unless you notify County of Santa Cruz as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Santa Cruz during the course of your relationship with County of Santa Cruz.

DS



**BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA**

Resolution No. 6-2025

On the motion of Supervisor Cummings

Duly seconded by Supervisor Koenig

The following resolution is adopted:

RESOLUTION ACCEPTING UNANTICIPATED REVENUE

WHEREAS, the County of Santa Cruz is the recipient of funds, in the amount of \$ 2,310,500,
from Public Education & Governance Fees,
for the Government Broadcasting Revitalization Project program; and

WHEREAS, the above-referenced funds are either in excess of those anticipated or are not specifically set forth in the current fiscal year budget for the County; and

WHEREAS, pursuant to Government Code section 29130(b), such funds may be made available for specific appropriation by four-fifths vote of the Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Santa Cruz County Auditor-Controller-Treasurer-Tax Collector accept the amount of \$ 2,310,500 for the
Government Broadcasting Revitalization Project program.

GL Key	GL Object	JL Key	JL Object	Amount	Account Description
424200	42462			330,500	Operating Transfer IN
191601	42462	CI25001		1,980,000	Operating Transfer IN

and that such funds be and are hereby appointed as follows:

GL Key	GL Object	JL Key	JL Object	Amount	Account Description
424200	61730			330,500	Maint-Oth Equip-Services
191601	86110	CI25001		1,980,000	Buildings & Improvements

Resolution 6-2025

PASSED AND ADOPTED BY THE Board of Supervisors of the County of Santa Cruz, State of California,
this 28th day of January, 2025 by the following vote
(requires four-fifths vote for approval):

AYES: Supervisors Koenig, De Serpa, Cummings, Martinez and Hernandez

NOES: None

ABSENT: None

DocuSigned by:
Felipe Hernandez
309EB769DA614E4...

2/3/2025

Felipe Hernandez, Chair of the Board

DocuSigned by:

Juliette Rezzato

2/4/2025

ATTEST:

466B074F3141450...

Juliette Rezzato, Clerk of the Board

DEPARTMENT HEAD I hereby certify that the fiscal provisions have been researched and that the Revenue(s) (has been)(will be) received within the current fiscal year.

Signed by:

Michael Beaton

1/21/2025

BY:

CTED0024F14F49F...

Department Head

Date:

COUNTY ADMINISTRATIVE OFFICER

/ X /

Recommended to Board

/ /

Not Recommended to Board

APPROVED AS TO FORM:

Signed by:

Justin Graham

11BCBA0550864EA

Office of the County Counsel

APPROVED AS TO ACCOUNTING DETAIL:

Signed by:

Steve Salatti

90FD3DD1F612471...

Auditor-Controller-Treasurer-Tax Collector

Distribution:

Auditor-Controller-Treasurer-Tax Collector

County Counsel

County Administrative Officer

Originating Department




Certificate Of Completion

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Certificate Pages: 2	Initials: 0	Ryan Friedrich
AutoNav: Enabled		707 17th Street Suite 4000
Envelopeld Stamping: Enabled		Denver, CO 80202
Time Zone: (UTC-08:00) Pacific Time (US & Canada)		Ryan.Friedrich@santacruzcountyca.gov
		IP Address: 63.194.190.100


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Signer Events

Signer Events	Signature	Timestamp
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Justin.Graham@santacruzcounty.us		Viewed: 1/21/2025 5:29:05 PM
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County of Santa cruz		
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Carbon Copy Events	Status	Timestamp

Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
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Payment Events	Status	Timestamps

Certificate Of Completion

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Status: Completed

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Signatures: 2

Envelope Originator:

Certificate Pages: 5

Initials: 0

CBD eSignature

AutoNav: Enabled

Stamps: 1

701 Ocean Street

Envelopeld Stamping: Enabled

Santa Cruz, CA 95060

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

cbd.esignature@santacruzcountyca.gov

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Record Tracking

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2/3/2025 10:33:38 AM

cbd.esignature@santacruzcountyca.gov

Security Appliance Status: Connected

Pool: FedRamp

Storage Appliance Status: Connected

Pool: County of Santa Cruz

Location: DocuSign

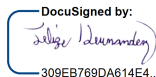
Signer Events

Felipe Hernandez

Felipe.Hernandez@santacruzcountyca.gov

Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

309EB769DA614E4...

Timestamp

Sent: 2/3/2025 10:40:44 AM

Viewed: 2/3/2025 11:00:01 AM

Signed: 2/3/2025 11:00:13 AM

Signature Adoption: Uploaded Signature Image

Using IP Address: 63.249.104.22

Signed using mobile

Electronic Record and Signature Disclosure:

Accepted: 7/17/2023 11:30:46 AM

ID: 2a2f0d4d-8f3b-4197-9c0c-4b7e9be9c82a

Juliette Rezzato

Juliette.Rezzato@santacruzcountyca.gov

Chief Deputy Clerk of the Board of Supervisors
County of Santa Cruz

Security Level: Email, Account Authentication (None)

DocuSigned by:

466B074F3141450...

Sent: 2/3/2025 11:00:15 AM

Viewed: 2/4/2025 8:32:12 AM

Signed: 2/4/2025 8:32:20 AM

Signature Adoption: Pre-selected Style

Using IP Address: 63.194.190.100

Electronic Record and Signature Disclosure:

Accepted: 5/11/2022 7:47:21 AM

ID: 050883f5-a40c-4427-bdbd-fa282a697a25

CBD eSignature

cbd.esignature@santacruzcountyca.gov

County of Santa Cruz

Security Level: Email, Account Authentication (None)



Using IP Address: 63.194.190.100

Sent: 2/4/2025 8:32:21 AM

Viewed: 2/6/2025 8:55:44 AM

Signed: 2/6/2025 8:55:50 AM

Freeform Signing

Electronic Record and Signature Disclosure:

Accepted: 6/20/2024 3:08:48 PM

ID: 4b7794de-1393-406f-a9a3-56a92d4b90d7

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Luna Harter Luna.HarterHSD@santacruzcountyca.gov County of Santa Cruz Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	<div>COPIED</div>	Sent: 2/6/2025 8:55:51 AM
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	2/3/2025 10:40:44 AM
Certified Delivered	Security Checked	2/6/2025 8:55:44 AM
Signing Complete	Security Checked	2/6/2025 8:55:50 AM
Completed	Security Checked	2/6/2025 8:55:51 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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