

37. Adopt resolution confirming Consumer Price Index increases in sewer benefit assessment rates for County Service Areas (CSAs) 2, 7,10, 20, and for CSA No. 5 - Sand Dollar (Zone C and S) confirm benefit assessment charges remain unchanged from fiscal year 2024-25, schedule a public hearing on June 10, 2025, at 9:00 am or thereafter, to consider the proposed sewer benefit assessment/service charge reports, and take related actions ()



## County of Santa Cruz Board of Supervisors

### Agenda Item Submittal

**From:** Community Development and Infrastructure

**Subject:** 2025-26 Sanitation County Service Area Benefit Assessments for CSAs 2, 5, 7, 10, and 20

**Meeting Date:** March 11, 2025

**Formal Title:** Adopt resolution confirming Consumer Price Index increases in sewer benefit assessment rates for County Service Areas (CSAs) 2, 7, 10, 20, and for CSA No. 5 - Sand Dollar (Zone C and S) confirm benefit assessment charges remain unchanged from fiscal year 2024-25, schedule a public hearing on June 10, 2025, at 9:00 am or thereafter, to consider the proposed sewer benefit assessment/service charge reports, and take related actions

### Recommended Actions

1. Adopt a resolution confirming previously approved Consumer Price Index increase in benefit assessment charges for CSA No. 2 - Place de Mer, CSA 7 (Zone 1 and 2) – Boulder Creek, CSA No. 10 - Rolling Woods/ Woods Cove, and CSA No. 20 - Trestle Beach, and for CSA No. 5 - Sand Dollar (Zone C and S) benefit assessment charges remain unchanged from fiscal year 2024-25;
2. Schedule a public hearing for Tuesday, June 10, 2025, at 9:00 a.m. or thereafter, to consider the proposed sewer benefit assessment/service charge reports;
3. Approve the Notice of Public Hearing;
4. Direct the Clerk of the Board to publish the Notice of Public Hearing, in a newspaper of general circulation, once a week for two consecutive weeks prior to the date of the hearing, as required by Government Code Section 6066 and County Code Chapter 4.26.

### Executive Summary

To adequately fund the ongoing operation of the County Service Areas sewer systems, it is necessary to increase the benefit assessment/service charges by the Consumer Price Index (2.4%) for CSAs 2, 7, 10, and 20. No change in benefit assessment / service charges is required for CSA 5. Additionally, it is required that a public hearing be set to consider objections and protests, if any, to the data included in the benefit assessment/service charge reports for the Sanitation CSAs.

### Discussion

The costs for goods and services have increased over the past year. Therefore, it is necessary to increase the sewer benefit assessment charge to maintain and operate the sewer systems in CSAs 2, 7, 10, and 20 by 2.4 percent per: [Consumer Price Index, San Francisco Area — December 2024 : Western Information Office : U.S. Bureau of Labor Statistics](#).

CSA No. 5, Sand Dollar's (Zone C and S) operational budgets do not require an increase, and sewer benefit assessment charges will remain the same as fiscal year 2024-25.

The proposed benefit assessment / service charges are proposed as follows:

CSA No.	CSA Name	Supervisor District	Rate Code	2024-25 Rates \$ per year	2025-26 Rates \$ per year
2*	Place de Mer	2	Zone A - Apartments	\$1,411.19	\$1,445.06
			Zone H - Hill	\$119.31	\$122.17
			Zone P - Park	\$1,411.19	\$1,445.06
			Zone T - Townhouse	\$1,517.64	\$1,554.06
5	Sand Dollar	2	Zone C - Canon Del Sol	\$2,069.37	\$2,069.37
			Zone S - Sand Dollar	\$2,109.91	\$2,109.91
7*	Boulder Creek	5	Zone 1 - Condominium	\$2,477.10	\$2,536.55
			Zone 1 - Single Family	\$2,747.51	\$2,813.45
			Zone 1 - Commercial Flat Rate	\$1,895.67	\$1,941.17
			Zone 1 - Commercial per HCF**	\$8.65	\$8.86
			Zone 2 - Single Family (Connected to Sewer)	\$3,728.81	\$3,818.30
			Zone 2 - Fire Station	\$7,457.62	\$7,636.60
			Zone 2 - Stand By (Vacant Buildable Parcel)	\$932.20	\$954.57
10*	Rolling Woods / Woods Cove	5	Rolling Woods	\$323.11	\$330.86
			Woods Cove	\$323.11	\$330.86
			Pasatiempo Golf Course	\$6,069.68	\$6,215.35
20*	Trestle Beach	2	Trestle Beach	\$4,178.67	\$4,278.96

\* 2.4% CPI Increase for FY 2025/26

\*\* HCF - Hundred Cubic Feet

According to Santa Cruz County Code Section 4.26, the Deputy CAO/Director of Community Development and Infrastructure must annually compute the benefit assessment/service charges for County Service Areas (CSAs) and submit a report to the Board of Supervisors describing each parcel of real property receiving the special benefit and the amount of the charge per CSA for each parcel for the upcoming fiscal year.

With the Board's approval, Community Development and Infrastructure will place the sewer service charge reports electronically on file with the Clerk of the Board. These reports detail the Assessor's parcel number, characteristics of the property and the amount of the benefit assessment/service charges. The reports will be available online on or before May 26, 2025, which will allow for public review two weeks before the proposed June 10, 2025, public hearing. The service charge report must be approved by the Board and forwarded to the Auditor-Controller-Treasurer-Tax Collector by August 8, 2025, to be included in the 2025-26 property tax assessment roll.

## Financial Impact

The annual CPI increases for County Service Areas 2, 7, 10, and 20 are necessary to adequately fund the CSA's revenue requirements to operate the sewer systems. County Service Area 5 revenue will remain the same as last fiscal year. Below is a tabulation of the revenue that would be generated at the proposed rates.

	Total Proposed Revenue	Revenue Fund
CSA 2	\$119,560	GL 625143 - 42024
CSA 5	\$384,290	GL 625200 - 41866
CSA 7 Zone 1	\$666,870	GL 625105 - 41866
CSA 7 Zone 2	\$74,460	GL 625106 - 41866
CSA 10	\$57,830	GL 625170 - 41866

**Strategic Initiatives**

Equity Framework - County Facilities & Infrastructure  
Operational Plan - Operational Excellence

**Submitted By:**

Matt Machado, Deputy CAO / Director of Community Development and Infrastructure

**Recommended By:**

Carlos J. Palacios, County Administrative Officer

**Artificial Intelligence Acknowledgment:**

Artificial Intelligence (AI) did not significantly contribute to the development of this agenda item.

BEFORE THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

RESOLUTION NO. \_\_\_\_\_

On the motion of Supervisor  
duly seconded by Supervisor  
the following resolution is adopted:

A RESOLUTION CONFIRMING PREVIOUSLY APPROVED INCREASE IN BENEFIT  
ASSESSMENTS/SERVICE CHARGES FOR COUNTY SERVICE AREAS NO. 2 PLACE DE MER, NO. 5  
SAND DOLLAR, NO. 7 BOULDER CREEK, NO. 10 ROLLING WOODS / WOODS COVE, AND NO. 20  
TRESTLE BEACH

Be It Resolved and Ordered by the Board of Supervisors of the County of Santa Cruz as follows:

Section 1. Benefit assessments/service charges for parcels within the County Service Areas No. 2 Place De Mer, No. 5 Sand Dollar (Zone C and S), No. 7 Boulder Creek (Zone 1 and 2), No. 10 Rolling Woods / Woods Cove, and No. 20 Trestle Beach for the 2025/2026 fiscal year and for each fiscal year thereafter unless increased by the Consumer Price Index for all Urban Consumers for the San Francisco-Oakland-San Jose Metropolitan Area or changed by Resolution of the Board adopted after any public hearing and proceedings required by law, shall be as follows:

CSA No.	CSA Name	Supervisor District	Rate Code	2024-25 Rates \$ per year	2025-26 Rates \$ per year
2*	Place de Mer	2	Zone A - Apartments	\$1,411.19	\$1,445.06
			Zone H - Hill	\$119.31	\$122.17
			Zone P - Park	\$1,411.19	\$1,445.06
			Zone T - Townhouse	\$1,517.64	\$1,554.06
5	Sand Dollar	2	Zone C - Canon Del Sol	\$2,069.37	\$2,069.37
			Zone S - Sand Dollar	\$2,109.91	\$2,109.91
7*	Boulder Creek	5	Zone 1 - Condominium	\$2,477.10	\$2,536.55
			Zone 1 - Single Family	\$2,747.51	\$2,813.45
			Zone 1 - Commercial Flat Rate	\$1,895.67	\$1,941.17
			Zone 1 - Commercial per HCF**	\$8.65	\$8.86
			Zone 2 - Single Family (Connected to Sewer)	\$3,728.81	\$3,818.30
			Zone 2 - Fire Station	\$7,457.62	\$7,636.60
10*	Rolling Woods / Woods Cove	5	Zone 2 - Stand By (Vacant Buildable Parcel)	\$932.20	\$954.57
			Rolling Woods	\$323.11	\$330.86
			Woods Cove	\$323.11	\$330.86
20*	Trestle Beach	2	Pasatiempo Golf Course	\$6,069.68	\$6,215.35
			Trestle Beach	\$4,178.67	\$4,278.96

\* 2.4% CPI Increase for FY 2025/26

\*\* HCF - Hundred Cubic Feet

RESOLUTION NO. \_\_\_\_\_

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Section 2. Benefit Assessment/Service Charge Exemptions: Benefit assessments /service charges will not be levied on parcels in the following categories:

1. Common area parcels.
2. Parcels with an assessed valuation of \$5,000.00 or less.
3. Unbuildable parcels as determined by Planning and Environmental Health regulations.
4. Parcels used solely for, and dedicated to, providing private water supply to residential areas (well or tank sites).

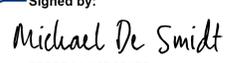
PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, by the following vote:

AYES: SUPERVISORS  
 NOES: SUPERVISORS  
 ABSENT: SUPERVISORS  
 ABSTAIN: SUPERVISORS

\_\_\_\_\_  
 Chairperson of said Board

ATTEST: \_\_\_\_\_  
 Clerk of said Board

Approved as to form:

Signed by:  
  
 \_\_\_\_\_  
 77B7BAAA5B324F0... 3/4/2025

Office of County Counsel

Distribution: County Counsel  
 Public Works

### Certificate Of Completion

Envelope Id: CA26955E-630F-47FE-BA8E-30D135E14947

Status: Completed

Subject: Resolution - Confirming Consumer Price Index for CSA 2, 5, 7, 10, 20 (# 25-1166) BOS 3/11/2025

Source Envelope:

Document Pages: 2

Signatures: 1

Envelope Originator:

Certificate Pages: 4

Initials: 0

Blanca Martinez

AutoNav: Enabled

701 Ocean Street

Envelopeld Stamping: Enabled

Santa Cruz, CA 95060

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Blanca.Martinez@santacruzcountyca.gov

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Pool: County of Santa Cruz

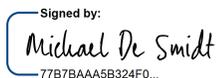
Location: Docusign

### Signer Events

### Signature

### Timestamp

Michael De Smidt

Signed by:  
  
 77B7BAAA5B324F0...

Sent: 3/4/2025 7:33:12 AM

Michael.DeSmidt@santacruzcountyca.gov

Viewed: 3/4/2025 10:18:19 AM

Approved as to Form by District Counsel

Signed: 3/4/2025 10:19:09 AM

Santa Cruz County Sanitation District

Signature Adoption: Pre-selected Style

Security Level: Email, Account Authentication (None)

Using IP Address: 24.5.158.121

### Electronic Record and Signature Disclosure:

Accepted: 3/4/2025 10:18:19 AM

ID: 183523ca-2e84-4090-ae7b-ac3f2c542d3c

### In Person Signer Events

### Signature

### Timestamp

### Editor Delivery Events

### Status

### Timestamp

### Agent Delivery Events

### Status

### Timestamp

### Intermediary Delivery Events

### Status

### Timestamp

### Certified Delivery Events

### Status

### Timestamp

### Carbon Copy Events

### Status

### Timestamp

### Witness Events

### Signature

### Timestamp

### Notary Events

### Signature

### Timestamp

### Envelope Summary Events

### Status

### Timestamps

Envelope Sent

Hashed/Encrypted

3/4/2025 7:33:12 AM

Certified Delivered

Security Checked

3/4/2025 10:18:19 AM

Signing Complete

Security Checked

3/4/2025 10:19:09 AM

Completed

Security Checked

3/4/2025 10:19:09 AM

### Payment Events

### Status

### Timestamps

### Electronic Record and Signature Disclosure

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From time to time, County of Santa Cruz (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

### **How to contact County of Santa Cruz:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [nada.algharib@santacruzcounty.us](mailto:nada.algharib@santacruzcounty.us)

### **To advise County of Santa Cruz of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [nada.algharib@santacruzcounty.us](mailto:nada.algharib@santacruzcounty.us) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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### **To request paper copies from County of Santa Cruz**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [nada.algharib@santacruzcounty.us](mailto:nada.algharib@santacruzcounty.us) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

### **To withdraw your consent with County of Santa Cruz**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [nada.algharib@santacruzcounty.us](mailto:nada.algharib@santacruzcounty.us) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Santa Cruz as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Santa Cruz during the course of your relationship with County of Santa Cruz.

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NOTICE OF PUBLIC HEARING ON BENEFIT ASSESSMENT/SERVICE CHARGE  
 REPORTS FOR VARIOUS COUNTY SERVICE AREAS

\*\*\*\*\*

NOTICE IS HEREBY GIVEN that on Tuesday, June 10, 2025, at 9:00 a.m. or thereafter, in the Board Chambers, Room 525, County Governmental Center, 701 Ocean Street, Santa Cruz, California, the Board of Supervisors will consider adoption of a resolution confirming the 2025/2026 benefit assessment/ service charge reports listing the charges to be levied on each parcel based on the rate chart found below:

CSA No.	CSA Name	Supervisor District	Rate Code	2024-25 Rates \$ per year	2025-26 Rates \$ per year
2*	Place de Mer	2	Zone A - Apartments	\$1,411.19	\$1,445.06
			Zone H - Hill	\$119.31	\$122.17
			Zone P - Park	\$1,411.19	\$1,445.06
			Zone T - Townhouse	\$1,517.64	\$1,554.06
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			Woods Cove	\$323.11	\$330.86
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20*	Trestle Beach	2	Trestle Beach	\$4,178.67	\$4,278.96

\* 2.4% CPI Increase for FY  
 2025/26

\*\* HCF - Hundred Cubic Feet

Notice is further given that at the time, date and place stated above, the Board of Supervisors shall hear and consider all objections or protests, if any, to the benefit assessment/service charge reports. The reports will be on file with the Clerk of the Board of Supervisors on or before May 27, 2025 and will be available for public review. If you have any questions regarding the reports, please call (831) 454-2160.

Upon the conclusion of the Public Hearing on the above assessments/service charge reports, the Board of Supervisors may adopt, revise, change, reduce or modify any of the reports as needed. Disclaimer: Rate code assignments are based on the best available data provided by the Assessor’s Office, field inspections, and historical data collected by the District. Property owners may contact the District to confirm or update rate codes if there is a concern about accuracy (831) 454-2160 or email [dpwsanitation@santacruzcounty.us](mailto:dpwsanitation@santacruzcounty.us).

The County of Santa Cruz does not discriminate on the basis of disability, and no person shall, by reason of a disability, be denied the benefits of its services, programs or activities. The Board of Supervisors chambers is located in an accessible facility. The County complies with the Americans with Disabilities Act (ADA). Questions regarding accommodations under the ADA should be directed to the Clerk of the Board at (831) 454-2323.

As a courtesy to those persons affected, please attend the meeting smoke and scent free.

BY ORDER OF THE BOARD OF SUPERVISORS

By: Chief Deputy Clerk