

14. Approval of Minutes

Minutes of December 10, 2024 9:00 AM

Minutes of February 25, 2025 9:00 AM ( )



# PROCEEDINGS OF THE COUNTY OF SANTA CRUZ BOARD OF SUPERVISORS

December 10, 2024

## ACTION SUMMARY MINUTES

### INTRODUCTORY ITEMS

1. CALL TO ORDER - 9:00 AM

Attendee Name	Title	Status	Arrived
Manu Koenig	First District Supervisor	Present	
Zach Friend	Second District Supervisor	Present	
Justin Cummings	Third District Supervisor	Present	
Felipe Hernandez	Fourth District Supervisor	Present	
Bruce McPherson	Fifth District Supervisor	Present	

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

3. CONSIDERATION OF LATE ADDITIONS TO THE AGENDA; ADDITIONS AND DELETIONS TO CONSENT AND REGULAR AGENDAS

None.

4. ANNOUNCEMENT BY BOARD MEMBERS OF ITEMS REMOVED FROM CONSENT TO REGULAR AGENDA

None.

5. PUBLIC COMMENT

Nine people addressed the Board in chambers  
Five people addressed the Board via Zoom

6. ACTION ON THE CONSENT AGENDA (ITEMS 19-64)

### REGULAR AGENDA

7. Hold public hearing to consider "An Ordinance of the Board of Supervisors of the County of Santa Cruz Adding New Santa Cruz County Code Sections 13.10.327 and 13.10.328, Allowing Two-Unit Residential Developments and Urban Lot Splits in Unincorporated Areas of Santa Cruz County," approve California Environmental Quality Act (CEQA) exemption, and take related actions (Community Development and Infrastructure)

**Recommended Actions:**

- 1) Held a public hearing to consider a proposed "Ordinance of the Board of Supervisors of the County of Santa Cruz Adding New Santa Cruz County Code Sections 13.10.327 and 13.10.328, Allowing Two-Unit Residential Developments and Urban Lot Splits in Unincorporated Areas of Santa Cruz County", and determining that the action is exempt from the California Environmental Quality Act (CEQA);
- 2) Adopted the attached resolution 263-2024 making General Plan and Local Coastal Plan

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consistency findings and directing staff to submit the Local Coastal Program (LCP) amendments to the California Coastal Commission for certification;

- 3) Approved the Ordinance in concept;
- 4) Directed the Clerk of the Board to publish the Notice of Proposed Ordinance Summary in a newspaper of general circulation at least five days prior to the scheduled second reading and final adoption, no later than December 12, pursuant to Government Code Section 25124; and
- 5) Directed the Clerk of the Board to schedule second reading and final adoption of the Ordinance on December 17, 2024.

### Public Comment:

1 person addressed the Board in Chambers

4 people addressed the Board via zoom

<b>RESULT:</b>	<b>APPROVED [4 TO 1]</b>
<b>MOVER:</b>	Zach Friend, Second District Supervisor
<b>SECONDER:</b>	Manu Koenig, First District Supervisor
<b>AYES:</b>	Koenig, Friend, Hernandez, McPherson
<b>NAYS:</b>	Cummings

8. Consider approving in concept "An Ordinance Amending Section 13.10.650(C) of the Santa Cruz County Code Regarding Non-Retail Commercial Cannabis Operations" and "An Ordinance Amending Section 7.128.110(C)(1) of the Santa Cruz County Code Regarding Non-Retail Commercial Cannabis Operations", approve California Environmental Quality Act (CEQA) exemption, and take related actions (County Administrative Office)

### Recommended Actions:

- 1) Approved in concept "An Ordinance Amending Section 13.10.650(C) of the Santa Cruz County Code Regarding Non-Retail Commercial Cannabis Operations" and "An Ordinance Amending Section 7.128.110(C)(1) of the Santa Cruz County Code Regarding Non-Retail Commercial Cannabis Operations" to revise cultivation area per direction from the Board of Supervisors, as amended to change references from "after two years" to "after three years" in section 7.128(C)(1)(a)(2), section 7.128(e)(2), 7.128(f)(3) and section 13.10.650(C)(3)(h);
- 2) Confirmed the Notice of Exemption for compliance with the California Environmental Quality Act;
- 3) Scheduled the ordinances for a second reading and final adoption on December 17, 2024;
- 4) Directed the Clerk of the Board to publish the Notice of Proposed Ordinance Summary in a newspaper of general circulation at least five days prior to the scheduled second reading and final adoption, no later than December 11, 2024, pursuant to Government Code Section 25124; and

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- 5) Upon final adoption, directed the Community Development and Infrastructure Department to submit the amendments to local coastal plan implementing ordinances to the California Coastal Commission for approval and certification.

**Additional Direction:**

Directed staff to change the period for discretionary increases in the canopy limits from two years to three years of good standing with the county.

**Public Comment:**

3 people addressed the Board in Chambers

5 people addressed the Board via zoom

<b>RESULT:</b>	<b>APPROVED AS AMENDED [3 TO 2]</b>
<b>MOVER:</b>	Manu Koenig, First District Supervisor
<b>SECONDER:</b>	Felipe Hernandez, Fourth District Supervisor
<b>AYES:</b>	Koenig, Cummings, Hernandez
<b>NAYS:</b>	Friend, McPherson

9. Consider approving in concept an "Ordinance Amending Section 3.40.010 of the Santa Cruz County Code Regarding the Adoption of a Unified Conflict of Interest Code for the County of Santa Cruz", and take related actions (County Administrative Office)

**Recommended Actions:**

- 1) Approved in concept an "Ordinance Amending Section 3.40.010 Of The Santa Cruz County Code Regarding The Adoption Of A Unified Conflict Of Interest Code For The County Of Santa Cruz";
- 2) Adopted resolution 264-2024 approving a Unified Conflict of Interest Code for Santa Cruz County, including Exhibit "A" and related appendices;
- 3) Directed the Clerk of the Board to schedule the ordinance for a second reading and final adoption on December 10, 2024; and
- 4) Directed the Clerk of the Board to publish the Notice of Proposed Ordinance Summary in a newspaper of general circulation at least 5 days prior to the second reading and final adoption, no later than December 4, 2024, pursuant to Government Code Section 25124.

**Public Comment:**

No one addressed the Board in Chambers

No one addressed the Board via zoom

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Zach Friend, Second District Supervisor
<b>SECONDER:</b>	Manu Koenig, First District Supervisor
<b>AYES:</b>	Koenig, Friend, Cummings, Hernandez, McPherson

10. Consider approving in concept an "Ordinance Amending Chapter 7.70 of the Santa Cruz County Code Relating to Wells and Borings" and an "Ordinance Amending Chapter 7.73 of the Santa Cruz County Code Relating to Individual Water Systems" to be consistent with State policy, approve California Environmental Quality Act (CEQA) exemption, and take related actions (Health Services Agency)

**Recommended Actions:**

- 1) Approved in concept an "Ordinance Amending Chapter 7.70 of the Santa Cruz County Code Relating to Wells and Borings", as set forth in Attachment, incorporated herein by reference;
- 2) Approved in concept an "Ordinance Amending Chapter 7.73 of the Santa Cruz County Code Relating to Individual Water Systems", as set forth in Attachment, incorporated herein by reference;
- 3) Scheduled the ordinances for a second reading and final adoption on December 17, 2024;
- 4) Directed the Clerk of the Board to publish the Notice of Proposed Ordinance Summary in a newspaper of general circulation, pursuant to Government Code Section 25124;
- 5) Approved resolution 265-2024 adopting the Resource Protection Policy for Evaluation of Well Applications to Minimize Resource Impacts, pursuant to Santa Cruz County Code (SCCC) 7.70.110, as set forth in Attachment, incorporated herein by reference;
- 6) Directed staff to file the California Environmental Quality Act (CEQA) Notice of Exemption with the Clerk of the Board; and
- 7) Directed staff to transmit the amendments to the California Coastal Commission as part of the next Local Coastal Program round.

**Public Comment:**

No one addressed the Board in Chambers

No one addressed the Board via zoom

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Zach Friend, Second District Supervisor
<b>SECONDER:</b>	Bruce McPherson, Fifth District Supervisor
<b>AYES:</b>	Koenig, Friend, Cummings, Hernandez, McPherson

11. Consider approving in concept an "An Ordinance of the Board of Supervisors of the County of Santa Cruz Amending Section 9.16.020 of the Santa Cruz County Code to Add Paulsen Road to the List of Limited Access Thoroughfares," and take related actions

**Recommended Actions:**

- 1) Approved in concept, "An Ordinance of the Board of Supervisors of the County of Santa Cruz Amending Section 9.16.020 of the Santa Cruz County Code to Add Paulsen Road to the List of Limited Access Thoroughfares"; and
- 2) Directed the Clerk of the Board to schedule the ordinance for a second reading and final adoption on December 17, 2024.

**Public Comment:**

No one addressed the Board in Chambers

No one addressed the Board via zoom

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Felipe Hernandez, Fourth District Supervisor
<b>SECONDER:</b>	Zach Friend, Second District Supervisor
<b>AYES:</b>	Koenig, Friend, Cummings, Hernandez, McPherson

12. Consider approving in concept an "Ordinance Amending Chapter 2.74 of the Santa Cruz County Code Related to the Planning Commission", approve proposed revisions to the Planning Commission bylaws, and take related actions (Community Development and Infrastructure)

**Recommended Actions:**

- 1) Approved in concept an "Ordinance Amending Chapter 2.74 of the Santa Cruz County Code Related to the Planning Commission";
- 2) Scheduled the ordinance for second reading and final adoption on December 17, 2024;
- 3) Directed the Clerk of the Board to publish the Notice of Proposed Ordinance Summary in a newspaper of general circulation at least five days prior to the scheduled second reading and final adoption, no later than December 12, pursuant to Government Code Section 25124; and
- 4) Approved proposed Planning Commission bylaws as recommended by County Counsel and reflected in the clean copy of the bylaws.

**Public Comment:**

No one addressed the Board in Chambers

No one addressed the Board via zoom

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Felipe Hernandez, Fourth District Supervisor
<b>SECONDER:</b>	Manu Koenig, First District Supervisor
<b>AYES:</b>	Koenig, Friend, Cummings, Hernandez, McPherson

13. Consider approving Phase II Transition Plan, which entails transitioning Recovery Permit Center services from 4-Leaf Inc. Consulting to County staff, and take related actions (Community Development and Infrastructure)

**Recommended Actions:**

- 1) Accepted report on metrics for CZU recovery permitting progress; and
- 2) Approved Phase II Transition Plan, which entails transitioning Recovery Permit Services from 4-Leaf Inc. to the County on January 1, 2025.

**Additional Direction:**

Directed staff to implement a one-year temporary housing extension for victims of the CZU fire, to return during 2025-26 budget hearings to discuss \$150,000 of funding for the Long Term Recovery Group, to work with the Long Term Recovery Group to address concerns and complaints regarding rebuilds, and to provide quarterly updates.

**Public Comment:**

1 person addressed the Board in Chambers  
No one addressed the Board via zoom

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bruce McPherson, Fifth District Supervisor
<b>SECONDER:</b>	Justin Cummings, Third District Supervisor
<b>AYES:</b>	Koenig, Friend, Cummings, Hernandez, McPherson

14. Hold public hearing to consider the 2025 Growth Goal Report, adopt a resolution establishing a 0.75% growth rate for 2025, approve California Environmental Quality Act (CEQA) exemption, and take related actions (Community Development and Infrastructure)

**Recommended Actions:**

- 1) Conducted a public hearing on the proposed Year 2025 Growth Goal;
- 2) Adopted the attached resolution 266-2024 establishing a Year 2025 Growth Goal of 0.75% for the unincorporated portion of Santa Cruz County; and
- 3) Authorized the filing of the CEQA Notice of Exemption with the Clerk of the Board.

**Public Comment:**

No one addressed the Board in Chambers

No one addressed the Board via zoom

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Manu Koenig, First District Supervisor
<b>SECONDER:</b>	Felipe Hernandez, Fourth District Supervisor
<b>AYES:</b>	Koenig, Friend, Cummings, Hernandez, McPherson

15. Consider adopting a resolution pursuant to Government Code Section 7522.56 and 21224 exempting the hire of an Extra-Help Retired Annuitant from 180-day waiting period as a critical support for the Human Services Department (Human Services Department)

**Recommended Action:**

Adopted the attached resolution 267-2024 approving the hire of a retired Administrative Services Manager (County of Santa Cruz) to an extra help position as an Administrative Services Manager, pursuant to Government Code 7522.56 to provide critical part time fiscal administrative staffing to the Human Services Department.

**Public Comment:**

No one addressed the Board in Chambers

No one addressed the Board via zoom

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Felipe Hernandez, Fourth District Supervisor
<b>SECONDER:</b>	Zach Friend, Second District Supervisor
<b>AYES:</b>	Koenig, Friend, Cummings, Hernandez, McPherson

**SCHEDULED ITEM -- 10:45 AM**

16. Hold public hearing to consider “An Ordinance of the Board Of Supervisors of the County of Santa Cruz Amending the County Zoning Map and Changing the Zone District Designations for 30 Parcels (APNs 025-013-37, 025-091-49, 025-091-50, 025-111-14, 026-063-13, 026-122-36, 026-201-40, 026-311-33, 026-461-31, 026-681-08, 029-031-05, 029-071-03, 029-081-03, 029-081-04, 029-162-09, 045-061-06, 045-121-61, 045- 221-46, 031-101-46, 031-152-24, 031-161-11, 037-191-11, 037-191-12, 037-191- 13, 037-191-18, 037-211-19, 037-211-34, 041-233-24, 051-341-13, and 051-521-11) to Implement the 2023 Housing Element; and Accepting the Addendum to the Sustainability Update Environmental Impact Report as Adequately Addressing the Impacts of the Zoning Map Amendments Under the California Environmental Quality Act,” adopt a resolution amending the General Plan Land Use Map designations for 27 parcels, and accepting the California Environmental Quality Act Addendum to the Sustainability Update Environmental Impact Report, and take related actions (Community Development and Infrastructure)

**Recommended Actions:**



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- 1) Conducted a public hearing to consider the proposed rezoning of 30 parcels and associated amendments to the General Plan Land Use designations for 27 of the 30 parcels;
- 2) Adopted resolution 268-2024 amending the General Plan Land Use Designation Map for 27 parcels and accepting the California Environmental Quality Act (CEQA) Addendum to the Environmental Impact Report (EIR);
- 3) Approved in concept an "Ordinance of the Board Of Supervisors of the County of Santa Cruz Amending the County Zoning Map and Changing the Zone District Designations for 30 Parcels (APNs 025-013-37, 025-091-49, 025-091-50, 025-111-14, 026-063-13, 026-122-36, 026-201-40, 026-311-33, 026-461-31, 026-681-08, 029-031-05, 029-071-03, 029-081-03, 029-081-04, 029-162-09, 045-061-06, 045-121-61, 045- 221-46, 031-101-46, 031-152-24, 031-161-11, 037-191-11, 037-191-12, 037-191- 13, 037-191-18, 037-211-19, 037-211-34, 041-233-24, 051-341-13, and 051-521-11) to Implement the 2023 Housing Element; and Accepting the Addendum to the Sustainability Update Environmental Impact Report as Adequately Addressing the Impacts of the Zoning Map Amendments Under the California Environmental Quality Act";
- 4) Directed the Clerk of the Board to publish and post the Notice of Proposed Ordinance Summary pursuant to applicable legal requirements; and
- 5) Directed the Clerk of the Board to schedule second reading and final adoption of the Ordinance on December 17, 2024.

### **Additional Direction:**

Directed staff to return during General Plan Annual Progress Report in early 2025 with an update on the plan to meet the affordable housing components, particularly for low and very low income, outlined in the Housing Element.

### **Public Comment:**

4 people addressed the Board in Chambers

3 people addressed the Board via zoom

<b>RESULT:</b>	<b>APPROVED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Manu Koenig, First District Supervisor
<b>SECONDER:</b>	Felipe Hernandez, Bruce McPherson
<b>AYES:</b>	Koenig, Friend, Cummings, Hernandez, McPherson

## **SCHEDULED ITEM - 1:30 PM**

17. Consider authorizing the issuance of a proclamation honoring Sheriff Jim Hart on his retirement, to be signed by all members of the Board (Chair Cummings)

### **Recommended Action:**

Authorized the issuance of a proclamation honoring Sheriff Jim Hart on his retirement from the County of Santa Cruz, to be signed by all members of the Board.

### **Public Comment:**

No one addressed the Board in Chambers

Minutes - December 10, 2024

No one addressed the Board via zoom

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Zach Friend, Second District Supervisor
<b>SECONDER:</b>	Bruce McPherson, Fifth District Supervisor
<b>AYES:</b>	Koenig, Friend, Cummings, Hernandez, McPherson

**CLOSED SESSION AGENDA**

18. SCHEDULE A CLOSED PERSONNEL AND LITIGATION SESSION TO BE HELD AT THE CONCLUSION OF THE BOARD'S CONSENT OR REGULAR AGENDA, OR AT ANY OTHER TIME DURING THE COURSE OF THE MEETING ANNOUNCED BY THE CHAIRPERSON OF THE BOARD

**A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
(Government Code Section 54956.9(d)(1))**

*LaFaver v. County of Santa Cruz, et al.*, Santa Cruz County Superior Court Case No. 21CV00080.

**B. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION  
(Government Code Section 54956.9(d)(1))**

*Jane Doe #1 and Jane Doe #2 v. County of Santa Cruz, David Pheng;* Santa Cruz County Superior Court, Case No. 23CV00274.

**C. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION  
(Government Code Section 54956.9(d)(1))**

*Jeffrey Finsand v. County of Santa Cruz and Jason Fennelly, et al.*, Santa Cruz County Superior Court Case No. 21CV00829.

**D. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
(Government Code Section 54957(b))**

Title: County Counsel

Report of County Counsel – no reportable actions.

<b>RESULT:</b>	<b>RECESSED TO CLOSED SESSION</b>
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**CONSENT AGENDA**

<b>RESULT:</b>	<b>APPROVED WITH ADDITIONAL DIRECTION [UNANIMOUS]</b>
<b>MOVER:</b>	Zach Friend, Second District Supervisor
<b>SECONDER:</b>	Felipe Hernandez, Fourth District Supervisor
<b>AYES:</b>	Koenig, Friend, Cummings, Hernandez, McPherson

ITEM 24; NO ACTION TAKEN

ITEM 35; ADDITIONAL DIRECTION

19. APPROVAL OF MINUTES
  - a. Board of Supervisors - Regular Meeting - Nov 19, 2024, 9:00 AM
20. Accept claims as approved by the Auditor-Controller-Treasurer-Tax Collector
21. Accept and file the Treasurer's Investment Transaction Report for the month of October 2024 (Auditor-Controller-Treasurer-Tax Collector)
22. Adopt resolution authorizing annual delegation of Investment Authority and approve the County Statement of Investment Policy (Auditor-Controller-Treasurer-Tax Collector)  
Resolution 269-2024
23. Adopt resolution setting the interest rate on tenant's rental security deposits at 0.01% effective January 1, 2025, and take related actions (Auditor-Controller-Treasurer-Tax Collector)  
Resolution 270-2024
24. Adopt resolution approving the updated County Bail Schedule for 2024-25, and take related actions (County Administrative Office)  
No action taken on item; item to appear on 12/17/2024 Board of Supervisors agenda.
25. Defer to on or before March 25, 2025, the consideration of the proposed amendment to Santa Cruz County Code Chapter 7.130 relating to cannabis consumption lounges at existing retailers (County Administrative Office)
26. Accept grant award and adopt resolution accepting unanticipated revenue in the amount of \$100,000 from the Annie E. Casey Foundation for the Santa Cruz County Results Count Leadership program, and take related actions (County Administrative Office)  
Resolution 272-2024
27. Accept the Statement of Vote for the November 5, 2024, Presidential General Election (County Clerk-Elections)

28. Approve updates to Independent Contractor Agreement Templates, and take related actions (County Counsel)
29. Approve lease agreement between the County of Santa Cruz and the Santa Cruz Public Libraries for the Aptos Library facility located at 7695 Soquel Drive in Aptos, and take related actions (General Services Department)  
Lease
30. Approve agreement with CDW Government, Inc., in the amount of \$370,911, for Commvault backup and disaster recovery solution, and take related actions (Information Services Department)  
Contract 25C5001  
AUD 74
31. Defer to on or before April 30, 2025, recommendations from the Women's Commission regarding the Convention on the Elimination of Discrimination Against Women (Personnel)
32. Approve appointment of Shane Pavonetti as the First District appointee to the Planning Commission, for a term to expire January 4, 2025 (District 1 - Supervisor Koenig)
33. Approve appointment of Luke Rizzuto as the First District alternate member to the Planning Commission, for a term to expire January 4, 2025 (District 1 - Supervisor Koenig)
34. Accept nomination of Chris Jones to the Emergency Medical Care Commission, as an at-large representative of consumers, for a term to expire April 1, 2027, with final appointment to be considered on December 17, 2024 (District 1 - Supervisor Koenig)
35. Authorize Supervisor Friend to write a letter to Governor Newsom, on behalf of the Board, regarding the current state of emergency for homeowners and commercial property insurance (District 2 - Supervisor Friend)  
**Additional Direction:**  
Directed staff to include Supervisor McPherson as a signatory on the letter to Govern Newsom.
36. Accept nomination of M'Randa Bounds to the Commission on Justice and Gender, as an at-large representative of Walnut Avenue Family and Women's Center, for a term to expire April 1, 2028, with final appointment to be considered on December 17, 2024 (District 3 – Supervisor Cummings)
37. Accept nomination of Casey Van Den Heuvel for appointment to the Workforce Development Board, as an at-large labor and pre-apprenticeship representative, for a term to expire June 30, 2028, with final appointment to be considered on December 17, 2024 (Chair Cummings)

38. Accept nomination of Bryan Shields for appointment to the Workforce Development Board, as an at-large labor and pre-apprenticeship representative, for a term to expire June 30, 2026, with final appointment to be considered on December 17, 2024 (Chair Cummings)
39. Accept nomination of Francisco Rodriguez for appointment to the Workforce Development Board, as an at-large labor and pre-apprenticeship representative, for a term to expire June 30, 2028, with final appointment to be considered on December 17, 2024 (Chair Cummings)
40. Approve final appointments of Michael Eaton, Michael Manfre, Howard Liebenberg, and John Ricker for reappointment to the Resource Conservation District of Santa Cruz County Board of Directors for terms to expire November 24, 2028
41. Accept nominations of Julia Hill and Cheryl Ferguson for reappointment to the Law Library Board of Trustees, for terms to expire December 31, 2025, with final appointment to be considered on December 17, 2024 (Chair Cummings)
42. Ratify six agreements with various vendors in the total amount of \$40,009,040 for the Behavioral Health Division under delegation of authority as authorized by the Board on June 4, 2024, and take related actions (Health Service Agency)  
Contract 25H0129  
Contract 25H0133  
Contract 25H0365  
Contract 25H0369  
Contract 25H0380  
Contract 25H0539
43. Accept grant award in the amount of \$8,000,000 from the California Board of State and Community Corrections for the Proposition 47 Grant Program, Cohort 4 funding, and take related actions (Health Services Agency)  
Resolution 273-2024  
Contract 25R0473
44. Approve amendment to agreement with San Jose Behavioral Health to increase rates for Fiscal Year 2024-25, and take related actions (Health Services Agency)  
Contract 25H0177
45. Accept and file the Fiscal Year 2023-24 Child Care Developer Fee annual report, and take related actions (Human Services Department)

46. Ratify submission of allocation acceptance forms to the California State Department of Housing and Community Development for Round Six Transitional Housing Program in the amount of \$473,049 and Round Three Housing Navigation and Maintenance Program in the amount of \$67,582, and take related actions (Human Services Department)  
Resolution 274-2024
47. Defer to on or before June 24, 2025, ratification of the Housing Matters Harvey West Studios Housing Disability Advocacy Program Targeted Strategic Investment Capitalized Operating Subsidy Reserve agreement (Human Services Department)
48. Accept and file the 2024 Juvenile Justice and Delinquency Prevention Commission Report on Inspection of Santa Cruz County Juvenile Hall (Probation)
49. Defer to on or before February 25, 2025, consideration of approval in concept of an ordinance establishing a Juvenile Ranch Camp at Juvenile Hall (Probation)
50. Adopt resolution accepting unanticipated revenue in the amount of \$329,271 from the California Governor's Office of Emergency Services for the Fiscal Year 2023-26 State Homeland Security Grant Program, and take related actions (Office of Response, Recovery and Resilience)  
Resolution 275-2024
51. Ratify grant application in the amount of \$391,349 to the California Department of Justice (DOJ) Tobacco Law Enforcement Prevention Grant for a three-year period, approve Memorandum of Understanding with the California DOJ for the Sheriff's Office Tobacco Prevention Program, and take related actions (Sheriff-Coroner)  
Resolution 276-2024  
Resolution 277-2024  
MOU Agreement
52. Accept and file status report on Transportation Project Prioritization Tool, and take related actions (Community Development and Infrastructure)
53. Accept and file status updates on various 2022-23 Atmospheric River Winter Storm emergency projects - 4/5 vote required (Community Development and Infrastructure)
54. Accept and file status update on various February/March 2023 Winter Storms emergency projects - 4/5 vote required (Community Development and Infrastructure)

55. Ratify contracts with various vendors for the 2022-23 Atmospheric River Winter Storm emergency projects, and take related actions (Community Development and Infrastructure)  
Contract 23D0835  
Contract 23D0851  
Contract 23D0862
56. Ratify contract with Confluence Restoration, Inc., for the March 2023 Winter Storm emergency projects, and take related actions (Community Development and Infrastructure)  
Contract 24D0971
57. Approve amendment to non-exclusive franchise agreement with RJR Environmental Professional Services, Inc., for roll-off box refuse and recycling collection, transportation and disposal services, extending the term of the agreement until December 31, 2027, approve assignment novation and consent agreement changing the contractor name to Waste Resource Recovery, Inc., and take related actions (Community Development and Infrastructure)  
Contract 18R0195
58. Approve amendment to agreement with Stearns Conrad and Schmidt Consulting Engineers Inc., for design services for the Buena Vista Landfill Redevelopment Project, increasing the total amount to \$1,872,179.76, and take related actions (Community Development and Infrastructure)  
Agreement 22D0607
59. Approve amendments to non-exclusive franchise agreements for roll-off box refuse and recycling collection, transportation and disposal services, extending the term of the agreements until December 31, 2027, and take related actions (Community Development and Infrastructure)  
Agreement 18R0189  
Agreement 18R0191
60. Ratify retroactively to September 6, 2024, the Maintenance Services Agreement with the Pajaro Regional Flood Management Agency in the amount not-to-exceed \$75,000 for 2024 Rip Rap Removal Project, and take related actions (Community Development and Infrastructure)  
Agreement 25-004  
Resolution 278-2024
61. Approve increase to fixed asset purchase costs in the total amount of \$64,570 for previously approved purchases due to increases in purchase price quoted at time of budget hearings, and take related actions (Community Development and Infrastructure)  
AUD 74



62. Declare vehicles and equipment as surplus, and take related actions (Community Development and Infrastructure)
63. Cancel public hearing to consider adoption of Resolution Authorizing the Application and Amending the Plan for the Permanent Local Housing Allocation Program, and take related actions (Community Development and Infrastructure)
64. AS THE BOARD OF DIRECTORS OF THE DAVENPORT COUNTY SANITATION DISTRICT: Approve amendment to agreement with Consor North America, Inc., increasing the not-to-exceed compensation amount to \$392,000, and take related actions (Davenport County Sanitation District)  
Amendment 24D0966

ADJOURNMENT – MEETING ADJOURNED AT 4:40 PM

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Approved: \_\_\_\_\_  
Chair, Board of Supervisors

Attest: \_\_\_\_\_  
Clerk of the Board

Date: \_\_\_\_\_

NOTE: This set of Board of Supervisors Minutes is scheduled for approval by the Board on January 28, 2025.



**PROCEEDINGS OF THE  
COUNTY OF SANTA CRUZ BOARD OF SUPERVISORS**

February 25, 2025

**ACTION SUMMARY MINUTES**

**INTRODUCTORY ITEMS**

1. CALL TO ORDER – 9:00 AM

Attendance	Attendee Name
Present	Manu Koenig, First District Supervisor Kimberly De Serpa, Second District Supervisor Justin Cummings, Third District Supervisor Felipe Hernandez, Fourth District Supervisor Monica Martinez, Fifth District Supervisor
Absent	None

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

3. CONSIDERATION OF LATE ADDITIONS TO THE AGENDA; ADDITIONS AND DELETIONS TO CONSENT AND REGULAR AGENDAS

Revision on Item 14 – Revised attachment A, Minutes of January 28, 2025  
Board meeting (packet pages 767-768 replaced)

Revision on Item 24 - Revised Memo (packet page 973 replaced)

4. ANNOUNCEMENT BY BOARD MEMBERS OF ITEMS REMOVED FROM CONSENT TO REGULAR AGENDA

Item 25 was moved to Regular Agenda as Item 6.1

5. PUBLIC COMMENT

26 people addressed the Board in chambers  
11 people addressed the Board via Zoom

6. ACTION ON THE CONSENT AGENDA (ITEMS 14-38)

**REGULAR AGENDA**

*Scheduled and Regular Departmental items – 9:00 AM or thereafter*

- 6.1. Direct the Chair to write a letter to the County's State legislators requesting that they author and/or support legislation that will streamline the creation of Transfer of Development Rights programs by counties (Board of Supervisors - First District)

**Action:**

Directed the Chair to write a letter to the County's State legislators requesting that they author and/or support legislation that will streamline the creation of Transfer of Development Rights programs by counties.

**Public Comment:**

2 people addressed the Board in chambers

1 person addressed the Board via Zoom

<b>RESULT:</b>	<b>Approved [4 to 1]</b>
<b>MOTION AND SECOND:</b>	Koenig, De Serpa
<b>AYES:</b>	Koenig, De Serpa, Hernandez, Martinez
<b>NAYES:</b>	Cummings
<b>ABSTAIN:</b>	None

7. Hold public hearing to consider Application 221077, a proposal for a 25-unit subdivision at 2450 Mattison Lane, approve in concept "Ordinance Approving a Planned Unit Development as Allowed by Santa Cruz County Code Chapter 18.30 Relating to Establishment of Development Standards for APNs 029-391-01, 029-391-02, 029-391-03, and 029-061-19", adopt a resolution approving the Mitigated Negative Declaration in accordance with the California Environmental Quality Act, and take related actions (Community Development and Infrastructure)

**Actions:**

1. Conducted a public hearing to consider a Planned Unit Development, Subdivision, Residential Development Permit with Density Bonus, Roadway/Roadside Exception, and Preliminary Grading Review to allow construction of a 25-unit subdivision;
2. Adopted Resolution 26-2025 approving the Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program (MMRP) in accordance with the California Environmental Quality Act;
3. Approved in concept an "Ordinance Approving a Planned Unit Development as Allowed by Santa Cruz County Code Chapter 18.30 Relating to Establishment of Development Standards for APNs 029-391-01, 029-391-02, 029-391-03, and 029-061-19";
4. Approved Application Number 221077, based on the attached findings and conditions, as recommended by the Planning Commission on December 11, 2024;
5. Scheduled the ordinance for second reading and final adoption on March 11, 2025; and
6. Directed the Clerk of the Board to publish the Notice of Proposed Ordinance Summary in a newspaper of general circulation at least five days prior to the scheduled second reading and final adoption, no later than March 6, 2025.

**Public Comment:**

1 person addressed the Board in chambers

3 people addressed the Board via Zoom

**RESULT:** **Approved [5 to 0]**

**MOTION AND SECOND:** Koenig, Cummings

**AYES:** Koenig, De Serpa, Cummings, Hernandez, Martinez

**NAYES:** None

**ABSTAIN:** None

8. Consider report on community outreach on establishing a juvenile camp program at Juvenile Hall, approve in concept an "Ordinance Adding Chapter 2.130 To The Santa Cruz County Code Establishing Redwoods Coastal Academy At Juvenile Hall", and take related actions (Probation)

**Actions:**

1. Accepted and filed report on community outreach and feedback regarding establishing a juvenile camp program at Juvenile Hall;
2. Approved in concept an "Ordinance Adding Chapter 2.130 To The Santa Cruz County Code Establishing Redwoods Coastal Academy At Juvenile Hall";
3. Scheduled ordinance for a second reading and final adoption on March 11, 2025;
4. Directed the Clerk of the Board to publish the Notice of Proposed Ordinance Summaries in a newspaper of general circulation at least five days prior to the scheduled second reading and final adoption, pursuant to Government Code Section 25124; and
5. Authorized the Chief Probation Officer to sign documents necessary to implement a five-bed juvenile camp program.

**Public Comment:**

15 people addressed the Board in chambers

6 people addressed the Board via Zoom

**Additional Direction:**

Direct staff to give an update during the 2025-26 budget hearings on anticipated savings from the implementation of the ranch camp program, potential options to invest those funds in preventative youth programs, and to report back on the community engagement piece and the community meetings that are being held to ensure that the voices heard today are at the table.

**RESULT:** **Approved [5 to 0]**

**MOTION AND SECOND:** Koenig, De Serpa

**AYES:** Koenig, De Serpa, Cummings, Hernandez, Martinez

**NAYES:** None

**ABSTAIN:** None

9. Consider the General Fund Mid-Year Budget Report with updated estimates for Fiscal Year (FY) 2024-25 and updated General Fund forecast, adopt resolutions and approve realignments to amend the FY 2024-25 Budget, schedule public

hearings for the Proposed FY 2025-26 Budget and Unified Fee Schedule, and take related actions (County Administrative Office)

**Actions:**

1. Accepted and filed the General Fund Mid-Year Budget Report with updated estimates for Fiscal Year (FY) 2024-25 and updated General Fund forecast;
2. Adopted resolutions to amend the FY 2024-25 Budget as follows:
  - a. Resolution 27-2025: Accepted unanticipated revenue in the amount of \$46,137 in the Capital Projects Fund from General Fund's Human Services Department for server room improvements;
  - b. Resolution 28-2025: Accepted unanticipated revenue in the amount of \$50,000 in the Davenport Sanitation District Fund from prior Board-directed funding in the Capital Projects Fund for a sanitation project;
  - c. Resolution 29-2025: Accepted unanticipated revenue in the amount of \$610,000 in the Zone 7A flood control district funds;
  - d. Resolution 30-2025: Accepted unanticipated revenue in the amount of \$36,872 in the Capital Projects Fund for the Capitola Library;
3. Approved realignments to amend the FY 2024-25 Budget as follows:
  - a. Transferred appropriations in the amount of \$883,495 from General Fund Contingency to Office of Response, Recovery, and Resilience (\$233,495) and Measure K allocations to Human Services Department's Housing for Health Division (\$200,000), Health Services Agency's Behavioral Health Division (\$400,000), and the Davenport Sanitation District (\$50,000);
  - b. Transferred appropriations in the amount of \$350,000 from Capital Projects Fund GL Key 197100 to an alternate Capital Project Fund GL Key 190199 for future Board-directed initiatives;
  - c. Appropriated funds in the amount of \$800,000 in the Information Services Department for the Road Fund's Soquel Buffered Bike Lane project;
  - d. Appropriated funds in the amount of \$112,980 in the County Service Area 11 Special Revenue Fund for previously approved fixed asset acquisitions;
4. Approved changes to the 2024-25 Fixed Assets schedule, and direct the County Administrative Officer to provide final approval of each fixed asset contained therein;
5. Authorized the County Administrative Officer to approve the Measure K \$400,000 transfer of appropriations from General Fund Contingency (131375) to applicable County department(s) or funds for investing in affordable and supportive housing projects in unincorporated areas;
6. Approved in concept the FY 2025-26 Measure K spending plan, as outlined in this report, and provide direction on housing-related uses;
7. Directed the Board Chair to send a letter to the State delegation regarding the County's low reimbursement rates for behavioral health services compared to neighboring counties;
8. Set April 29, 2025, as the beginning date for public hearings on the Proposed FY 2025-26 Budget;

9. Set June 10, 2025, as the date for public hearing on changes to the Unified Fee Schedule; and
10. Directed the Clerk of the Board to publish the notice of public hearings one time at least 10 days prior to the scheduled hearing date.

**Public Comment:**

No one addressed the Board in chambers  
2 people addressed the Board via Zoom

<b>RESULT:</b>	<b>Approved [5 to 0]</b>
<b>MOTION AND SECOND:</b>	Cummings, Martinez
<b>AYES:</b>	Koenig, De Serpa, Cummings, Hernandez, Martinez
<b>NAYES:</b>	None
<b>ABSTAIN:</b>	Martinez – Recommended Action 3.a

Supervisor Martinez partially abstained from recommend action 3.a. as it relates to the transfer of \$400,000 to Health Service Agency Behavioral Health Division.

10. Consider report on efforts to protect and support immigrant and LGBTQ+ communities, direct the County Administrative Office to work with the Health Services Agency and Human Services Department to allocate \$100,000 for undocumented immigrant legal services and \$100,000 for LGBTQ+ community support services, and take related actions (County Administrative Office)

**Actions:**

1. Considered report on efforts to protect and support immigrant and LGBTQ+ communities in Santa Cruz County;
2. Directed the County Administrative Office (CAO) to work with the Health Services Agency (HSA) and Human Services Department (HSD) to allocate \$100,000 for undocumented immigrant legal services and \$100,000 for LGBTQ+ community support services;
3. Approved the transfer of appropriations in the amount of \$200,000 from General Fund Contingency for immigrant legal and LGBTQ+ support services, and authorize the CAO to implement the transfer to HSA and/or HSD pending identification of community-based organizations to deliver services; and
4. Directed the CAO to return on or before June 10, 2025, with an update on protecting and supporting immigrant and LGBTQ+ communities residing in Santa Cruz County.

**Public Comment:**

1 person addressed the Board in chambers  
2 people addressed the Board via Zoom

<b>RESULT:</b>	<b>Approved [5 to 0]</b>
<b>MOTION AND SECOND:</b>	De Serpa, Hernandez
<b>AYES:</b>	Koenig, De Serpa, Cummings, Hernandez, Martinez
<b>NAYES:</b>	None
<b>ABSTAIN:</b>	None

11. Consider directing staff of the Health Services Agency and County Administrative Office to return on or before May 20, 2025, with best practice research and recommendations for how to embed a Health in All Policies framework into the evaluation of all proposed County policies and the 2026-2032 Strategic Plan (Board of Supervisors - Fifth District)

**Actions:**

Directed staff of the Health Services Agency and County Administrative Office to return on or before May 20, 2025, with best practice research and recommendations for how to embed a Health in All Policies framework, or a similar framework, into the evaluation of all proposed County policies, and how this approach to achieving community well-being could be incorporated into the 2026-2032 Strategic Plan and other coordinating County plans.

**Public Comment:**

No one addressed the Board in chambers  
2 people addressed the Board via Zoom

<b>RESULT:</b>	<b>Approved [5 to 0]</b>
<b>MOTION AND SECOND:</b>	Martinez, Koenig
<b>AYES:</b>	Koenig, De Serpa, Cummings, Hernandez, Martinez
<b>NAYES:</b>	None
<b>ABSTAIN:</b>	None

12. Consider approving in concept "Ordinance Amending Section 1.04.140 of the Santa Cruz County Code Relating to Definitions and Titles Associated With the County Administrative Office", and take related actions (Personnel)

**Actions:**

1. Considered approving in concept the attached "Ordinance Amending Section 1.04.140 of the Santa Cruz County Code Relating to Definitions and Titles Associated With the County Administrative Office" to reflect proposed changes to associated position titles and department name of the County Administrative Office;
2. Scheduled the ordinance for final adoption on March 11, 2025;
3. Directed the Clerk of the Board to publish the Notice of Proposed Ordinance Summary in a newspaper of general circulation at least five days prior to the scheduled second reading and final adoption, pursuant to Government Code Section 25124; and
4. Authorized the Personnel Director, the Auditor-Controller-Treasurer-Tax Collector, and the County Administrative Officer to take all necessary administrative steps to effectuate the changes as described in this ordinance.

**Public Comment:**

No one addressed the Board in chambers  
2 people addressed the Board via Zoom

<b>RESULT:</b>	<b>Approved [5 to 0]</b>
<b>MOTION AND SECOND:</b>	Cummings, De Serpa
<b>AYES:</b>	Koenig, De Serpa, Cummings, Hernandez, Martinez
<b>NAYES:</b>	None
<b>ABSTAIN:</b>	None

**CLOSED SESSION AGENDA**

13. SCHEDULE A CLOSED PERSONNEL AND LITIGATION SESSION TO BE HELD AT THE CONCLUSION OF THE BOARD'S CONSENT OR REGULAR AGENDA, OR AT ANY OTHER TIME DURING THE COURSE OF THE MEETING ANNOUNCED BY THE CHAIRPERSON OF THE BOARD

**A. CONFERENCE WITH A. LEGAL COUNSEL - THREAT TO PUBLIC SERVICES OR FACILITIES**

**(Government Code Section 54957(a))**

Consultation with: Sheriff-Coroner – Sheriff's Sergeants

Report of County Counsel – no reportable actions.



**CONSENT AGENDA**

<b>RESULT:</b>	<b>Approved [5 to 0]</b>
<b>MOTION AND SECOND:</b>	De Serpa, Koenig
<b>AYES:</b>	Koenig, De Serpa, Cummings, Hernandez, Martinez
<b>NAYES:</b>	None
<b>ABSTAIN:</b>	None

14. Approval of Minutes  
January 28, 2025, 9:00 AM  
February 11, 2025, 9:00 AM (Clerk of the Board)
15. Accept claims as approved by the Auditor-Controller-Treasurer-Tax Collector  
(Auditor-Controller-Treasurer-Tax-Collector)
16. Adopt resolution approving the sale of tax defaulted properties at public auction via  
an online auction and approve the optional re-offer auction for any remaining unsold  
properties (Auditor-Controller-Treasurer-Tax-Collector)  
  
Resolution 31-2025
17. Accept and file report for the 2nd Quarter Review of the Statement of Assets in the  
County Treasury (Auditor-Controller-Treasurer-Tax-Collector)
18. Accept and file notice of intent to establish a Circle on Anti-Racism, Economic, and  
Social Justice Advisory Group, and take related actions (County Administrative  
Office)
19. Approve three amendments to contracts in the total amount of \$624,361 for the  
Juvenile Hall Multi-Use Recreation and Program Facility and Renovation projects,  
and take related actions (General Services Department)  
  
Contract 17C4229 – Amendment No. 3  
Contract 19C4335 – Amendment No. 2  
Contract 22D02297 – Amendment No. 1
20. Ratify agreement with One Workplace in the total not-to-exceed amount of  
\$589,849.46 for the design, purchase, delivery, and installation of behavioral health  
furniture (General Services Department)  
  
Contract 25C5033
21. Authorize the Director of General Services to sign Change Order for \$39,205 with  
Selden & Son for the Homeless Persons Health Project (HPHP) HVAC project,  
approve a contract contingency in the amount of \$74,054, and take related actions  
(General Services Department)  
  
Change Order No. 3
22. Adopt resolution authorizing the General Services Department to apply for an  
Energy Conservation Assistance Act (ECAA) Loan, approve California  
Environmental Quality Act (CEQA) Notice of Exemption, and take related actions  
(General Services Department)  
  
Resolution 32-2025

23. Defer status report on blockchain-based digital wallet development with HUMBL Inc., to March 25, 2025 (Information Services Dept.)
24. Adopt resolution requesting the Governor and the Department of Cannabis Control to declare contaminated cannabis in the regulated market a public health emergency, and take related actions (Board of Supervisors - First District)  
  
Resolution 33-2025
25. Item 25 pulled from Consent Agenda; Added to Regular Agenda as Item 6.1 ()
26. Direct the Chair to send a letter to the legislative sponsor opposing the passage of Assembly Bill 518, Low-Impact Camping, and direct the Chair to share the letter with our state legislators and relevant legislative committees (Board of Supervisors - Third District)
27. Approve appointment of Jessica Liddy-Hayford as the Fourth District appointee to the Commission on Disabilities, for a term to expire April 1, 2027 (Board of Supervisors - Fourth District)
28. Accept nomination and approve appointment of Emmanuel Nevarez to the Latino Affairs Commission, as an at-large representative of the City of Santa Cruz, for a term to expire April 1, 2027 (Board of Supervisors)
29. Approve final appointment of Alma Diaz to the Workforce Development Board, as a representative of the Wagner-Peyser Program, for a term to expire on June 30, 2028 (Clerk of the Board)
30. Approve final appointment of Charlie David Walker to the In-Home Supportive Services Commission, as an at-large representative of providers, for a term to expire on April 1, 2027 (Clerk of the Board)
31. Accept and file Climate Action and Adaptation Plan (CAAP) 2024 Annual Report, and take related actions (Office of Response, Recovery and Resilience)
32. Approve agreement with Central California Alliance for Health for reimbursement of behavioral health care professional services, and take related actions (Health Services Agency)  
  
Contract 26R0475
33. Approve amendment to agreement with Netsmart Technologies Inc., to increase the payment schedule by \$315,000 for a new amount of \$2,561,761 to add services for Provider Interoperability, and take related actions (Health Services Agency)  
  
Contract 24 H3994 – Amendment No. 1
34. Approve addition of 1.0 full-time equivalent (FTE) Senior Departmental Administrative Analyst, alternately staffed, and deletion of 1.0 FTE Resource Planner IV to the Health Services Agency's budget for the Environmental Health Division, and take related actions (Health Services Agency)
35. Accept and file Behavioral Health Bridge Housing Project Update, and take related actions (Health Services Agency)

36. Accept and file the 2025 Approved Special Event List for use by Community Development and Infrastructure in issuance of Special Event Permits (Community Development and Infrastructure)
37. Authorize the Director of Community Development and Infrastructure (CDI) to make a Predevelopment Loan of \$362,241 to MP Green Valley Associates, LP for Affordable Housing at 578 Green Valley Road, Watsonville, and take related actions (Community Development and Infrastructure)
38. AS THE BOARD OF DIRECTORS FOR THE PAJARO STORM DRAIN MAINTENANCE DISTRICT: Authorize the District Engineer to sign the agreement with California Marine Sanctuary Foundation, and take related actions (Community Development and Infrastructure)

Resolution 34-2025  
Subaward Agreement

**Adjournment – 4:52 PM**

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Approved: \_\_\_\_\_  
Felipe Hernandez, Chair, Board of Supervisors

Attest: \_\_\_\_\_  
Juliette Rezzato, Clerk of the Board

Date: \_\_\_\_\_

NOTE: This set of Board of Supervisors Minutes is scheduled for approval by the Board on March 11, 2025.