

16. Adopt "Ordinance Amending Section 1.04.140 of the Santa Cruz County Code Relating to Definitions and Titles Associated With the County Administrative Office" (approved in concept February 25, 2025) ()



County of Santa Cruz Board of Supervisors

Agenda Item Submittal

From: Clerk of the Board

Subject: Adopt Ordinance Amending Section 1.04.140 of the Santa Cruz County Code

Meeting Date: March 11, 2025

Formal Title: Adopt "Ordinance Amending Section 1.04.140 of the Santa Cruz County Code Relating to Definitions and Titles Associated With the County Administrative Office"(approved in concept February 25, 2025)

Recommended Actions

Adopt "Ordinance Amending Section 1.04.140 of the Santa Cruz County Code Relating to Definitions and Titles Associated With the County Administrative Office".

(Approved in concept February 25, 2025)

Executive Summary

n/a

Discussion

On February 25, 2025, the Board approved the ordinance in concept and scheduled it for second reading/final adoption on March 11, 2025.

Financial Impact

There is no financial impact associated with the recommended actions.

Strategic Initiatives

N/A

Submitted By:

Juliette Rezzato, Chief Deputy Clerk of the Board

Recommended By:

Carlos J. Palacios, County Administrative Officer

Artificial Intelligence Acknowledgment:

Artificial Intelligence (AI) did not significantly contribute to the development of this agenda item.



ORDINANCE NO. 5474

AN ORDINANCE AMENDING SECTION 1.04.140 OF THE SANTA CRUZ COUNTY CODE RELATING TO DEFINITIONS ASSOCIATED WITH THE COUNTY ADMINISTRATIVE OFFICE

The Board of Supervisors of the County of Santa Cruz (the “Board”) hereby finds and declares the following:

WHEREAS, Santa Cruz County Code Chapter 2.08 creates the position of County Administrative Officer, and defines the qualifications for, and the authorities of, the position, among other matters; and

WHEREAS, other counties in California use the more modern and clearer title of County Executive Officer for the role of County Administrative Officer; and

WHEREAS, the Board of Supervisors wishes to change the title of the County Administrative Officer to County Executive Officer and the name of the department to the County Executive Office to more clearly express the purpose and role of the position and department; and

WHEREAS, the Board of Supervisors also wishes to make conforming changes to the position titles of Assistant County Administrative Officer and Deputy County Administrative Officer;

NOW, THEREFORE, the Board of Supervisors of the County of Santa Cruz hereby ordains as follows:

SECTION I

Section 1.04.140 of the Santa Cruz County Code is hereby amended to read as follows:

1.04.140 Definitions and interpretation of terms in the Santa Cruz County Code.

- (A) “Across” includes along, in or upon.
- (B) “Assistant County Administrative Officer” means Assistant County Executive Officer wherever that position title is used in this Code.
- (C) “Auditor” means the Santa Cruz County Auditor-Controller-Treasurer-Tax Collector.
- (D) “Board” or “Board of Supervisors” means the Board of Supervisors of the County of Santa Cruz.
- (E) “Code” means the Santa Cruz County Code.
- (F) “County” means the County of Santa Cruz.

(G) “County Administrative Office” means County Executive Office wherever that department title is used in this Code.

(H) “County Administrative Officer” means County Executive Officer wherever that position title is used in this Code.

(I) “Deputy County Administrative Officer” means Deputy County Executive Officer wherever that position title is used in this Code.

(J) “Department of Planning” or “Planning Department” means the Department of Community Development and Infrastructure wherever those department titles are used in this Code.

(K) “Department of Public Works” or “Public Works Department” means the Department of Community Development and Infrastructure wherever those department titles are used in this Code.

(L) “Director of Public Works” or “Director of the Department of Public Works” means the Director of the Department of Community Development and Infrastructure wherever those position titles are used in this Code.

(M) “Director of the Planning Department” or “Planning Director” means the Director of the Department of Community Development and Infrastructure wherever those position titles are used in this Code.

(N) “Ex officio” means by virtue of office.

(O) “Goods” means and includes wares and merchandise.

(P) “May” means “allowed to” or “able to” as distinguished from “shall.”

(Q) “Oath” includes affirmation.

(R) “Operate” or “engage in” means and includes carry on, keep, conduct, maintain, or cause to be kept or maintained.

(S) “Owner,” as applied to a building or land, means and includes any part owner, joint owner, tenant in common, or joint tenant of the whole or part of such building or land.

(T) “Person,” unless it otherwise appears from the context as used, means and includes any person, firm, association, corporation, organization, partnership, business trust, company, public agency, school district, the State of California, and its political subdivisions or instrumentalities.

(U) “Risk Manager” refers to that specific person employed within the Personnel Department

who supervises the County's risk management activities.

(V) "Sale" means and includes any sale, exchange, barter, or offer for sale.

(W) "SCCC" means Santa Cruz County Code.

(X) "Shall" is mandatory except where it is used to direct a County or other public officer or employee to perform certain acts, in which case it is directory only.

(Y) Singular and Plural. The singular number includes the plural, and the plural the singular.

(Z) "State" means the State of California.

(AA) "Street" means and includes all streets, highways, public roads, County roads, avenues, lanes, alleys, courts, places, squares, curbs, sidewalks, parkways, or other public ways in the County which have been or may hereafter be dedicated and open to public use, or such other public property so designated in any law of this State.

(BB) "Tenant" or "occupant," as applied to a building or land, means and shall include any person who legally inhabits and or uses the whole or part of such building or land, whether alone or with others.

(CC) Tense. The present tense includes the past and future tense, and the future, the present.

(DD) Titles of Officers and Departments. The use of the title of any officer, employee, office, commission, department or board shall mean such officer, employee, office, commission, department or board of the County of Santa Cruz.

(EE) "Writing" means handwriting, typewriting, printing, photostating, photographing, photocopying, transmitting by electronic mail or facsimile, and every other means of recording upon any tangible thing, any form of communication or representation, including letters, words, pictures, sounds, or symbols, or combinations thereof, and any record thereby created, regardless of the manner in which the record has been stored. Whenever any notice, report, statement or record is required or authorized by any County ordinance or code provision, it shall be made in writing in the English language unless it is expressly provided otherwise.

Ordinance 5474

SECTION II

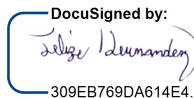
Should any section, clause, or provision of this ordinance be declared by the courts to be invalid, the same shall not affect the validity of the ordinance as a whole, or parts thereof, other than the part so declared to be invalid.

SECTION III

This ordinance shall take effect on the 31st day following final adoption.

PASSED AND ADOPTED this 11th day of March, 2025, by the Board of Supervisors of the County of Santa Cruz by the following vote:

AYES: Supervisors Koenig, De Serpa, Cummings, Martinez and Hernandez
NOES: None
ABSENT: None
ABSTAIN: None

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3/18/2025

Felipe Hernandez
Chairperson of the Board of Supervisors

DocuSigned by:

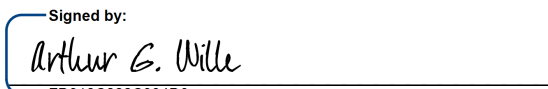
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ATTEST:

3/18/2025

Juliette Rezzato
Clerk of the Board

APPROVED AS TO FORM:

Signed by:

FD318C222C894D01
Arthur G. Wille
Assistant County Counsel

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Jennifer Espino-Smith

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701 Ocean Street

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Santa Cruz, CA 95060

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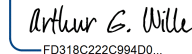
County of Santa Cruz

Assistant County Counsel

Security Level: Email, Account Authentication
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Signature

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Signature Adoption: Pre-selected Style

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Intermediary Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
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Completed	Security Checked	1/31/2025 2:36:22 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

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Envelope Originator:

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Initials: 0

CBD eSignature

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Stamps: 1

701 Ocean Street

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Santa Cruz, CA 95060

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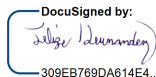
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Felipe Hernandez

Felipe.Hernandez@santacruzcountyca.gov

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Juliette Rezzato

Juliette.Rezzato@santacruzcountyca.gov

Chief Deputy Clerk of the Board of Supervisors
County of Santa Cruz

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In Person Signer Events

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